***MINUTES OF THE PROCEEDING OF THE MAYOR AND BOARD OF ALDERMAN OF THE CITY OF SALTILLO, MISSISSIPPI WHO MET IN A REGULAR BOARD MEETING HELD ON JULY 5, 2017 AT THE CITY HALL BOARD ROOM AT 6:00 P.M.***

Be it remembered that the Mayor and Board of Aldermen of the City of Saltillo, Mississippi met in a regular board meeting held on July 5, 2017 at the City Hall Board Room at 6:00 P.M. and the following officials were present to wit:

Mayor                                Rex Smith

Aldermen                           Donald Cullum

 Malcomb Driskill

Terry Glidewell

Copey Grantham

Craig Sanders

City Clerk                           Mary Parker

City Attorney                      Chris Evans

Mayor Rex Smith opened with the pledge of allegiance and Reserve Officer Deundre Poole led in a prayer.

Thereupon the Mayor declared a legal quorum present. The meeting was opened for the following business:

**RE:  APPROVE AGENDA**

On the motion of Donald Cullum, seconded by Craig Sanders, and by an affirmative vote of all present to approve the agenda for the Mayor and Board of Aldermen regular called board meeting July 5, 2017.

Ordered this the 5th day of July, 2017.

**RE:  APPOINT CITY CLERK**

On the motion of Malcomb Driskill, seconded by Donald Cullum, and by an affirmative vote of all present to appoint Mary Parker, city clerk at her present salary ($50,085) and present benefits due all full time employees.

Ordered this the 5th day of July, 2017.

**RE:  APPOINT POLICE CHIEF**

On the motion of Terry Glidewell, seconded by Donald Cullum, and by an affirmative vote of all present to appoint Grant Bailey, chief of police at his present salary ($46,576) and present benefits due all full time employees.

Ordered this the 5th day of July, 2017.

**RE:  APPOINT MUNICPAL JUDGE**

On the motion of Donald Cullum, seconded by Craig Sanders, and by an affirmative vote of all present to appoint Dennis Voge, municipal court judge at his present salary ($9,000).

Ordered this the 5th day of July, 2017

**RE: APPOINT CITY ATTORNEY**

On the motion of Malcomb Driskill, seconded by Donald Cullum, and by an affirmative vote of all present to appoint Chris Evans, city attorney at present salary ($3,936) and all other fees applicable to doing business for the city of Saltillo at the hourly rate of $125.

Ordered this the 5th day of July, 2017

**RE:  COURT CLERK**

On the motion of Craig Sanders, seconded by Donald Cullum, and by an affirmative vote of all present to appoint Monica Daniels, court clerk at present hourly rate ($15.00) and all benefits due to full time employees.

Ordered this the 5th day of July, 2017

**RE: DEPT HEADS**

On the motion of Terry Glidewell, seconded by Donald Cullum, and by an affirmative vote of all present to appoint Richard Feist, public works directors at present salary ($60,355) and all benefits due to full time employees.

On the motion of Craig Sanders, seconded by Donald Cullum, and by an affirmative vote of all present to appoint Brian Grissom, building and zoning administrator at present salary ($44,634) and all benefits due to full time employees.

On the motion of Donald Cullum, seconded by Malcomb Driskill, and by an affirmative vote of all present to appoint Mark Nowell, fire chief at his present salary ($46,820) and all benefits due to full time employees.

On the motion of Donald Cullum, seconded by Terry Glidewell, and by an affirmative vote of all present to appoint Steve Dillard and Andy Loden, park directors at their present hourly rate ($21.96) and all benefits due to full time employees.

On the motion of Donald Cullum, seconded by Craig Sanders, and by an affirmative vote of all present to appoint Lindsey Hines, main street director/media at her present hourly rate ($13.53) and all benefits due to full time employees.

Ordered this the 5th day of July, 2017

**RE: ALL EMPLOYEES**

On the motion of Terry Glidewell, seconded by Donald Cullum, and by an affirmative vote of all present to discuss whether or not the subject of remaining employee personnel issues qualified for executive session.

On the motion of Donald Cullum, seconded by Malcomb Driskill, and by an affirmative vote of all present to go into executive session as the subject of employee personnel issues meets the criteria for executive session pursuant to the open meetings act and state law.

Present in executive session were Mayor Rex Smith, Aldermen Donald Cullum, Malcomb Driskill, Terry Glidewell, Copy Grantham, and Craig Sanders, and City Attorney Chris Evans.  Police Chief Grant Bailey was later called into the meeting.  City Attorney Chris Evans was designated to take the Minutes for this executive session.  Various personnel issues were discussed concerning the Saltillo Police Department.  No formal action was taken in executive session.

On the motion of Donald Cullum, seconded by Malcomb Driskill and by an affirmative vote of all present to leave executive session and return to regular session.

On the motion of Terry Glidewell, seconded by Donald Cullum, and by an affirmative vote of all present to rehire all full-time, part-time, seasonal, and reserve employees at their present salary/hourly rates and current benefits.

Ordered this the 5th day of July, 2017

**RE:  MAYOR AND ALDERMEN SALARIES**

On the motion of Terry Glidewell, seconded by Donald Cullum, and by an affirmative vote of all present to continue the present annual salary rate of Mayor ($65,324.00) and the salary rate for aldermen ($9350.00), plus all current benefits due to their respective positions.

Ordered this the 5th day of July, 2017

**RE:  VICE – MAYOR**

On the motion of Malcomb Driskill, seconded by Craig Sanders, and by an affirmative vote of all present to elect Terry Glidewell  as vice-mayor.

Ordered this the 5th day of July, 2017

**RE:  HIRING COMMITTEE**

On the motion of Terry Glidewell, seconded by Malcomb Driskill, and by an affirmative vote of all present to appoint Donald Cullum and Craig Sanders to the hiring committee.  Copey Grantham will be the alternate member.

Ordered this the 5th day of July, 2017

**RE:  OTHER SERVICES**

On the motion of Terry Glidewell, seconded by Donald Cullum, and by an affirmative vote of all present to continue services with ESI as the city engineers.

On the motion of Malcomb Driskill, seconded by Donald Cullum, and by an affirmative vote of all present to continue services with Franks, Franks, Jarrell and Wilemon as the city auditors.

On the motion of Craig Sanders, seconded by Donald Cullum, and by an affirmative vote of all present to continue cleaning services with Diane Patterson at $700.00 per month.

On the motion of Donald Cullum, seconded by Craig Sanders, and by an affirmative vote of all present continue services with Computer Universe as the city IT technicians.

Ordered this the 5th day of July, 2017

**RE:  CONTRACTS**

On the motion of Malcomb Driskill, seconded by Craig Sanders, and by an affirmative vote of all present to continue the contract with the Saltillo Volunteer Fire Department for the present yearly contract and carry-over, if applicable.

On the motion of Terry Glidewell, seconded by Craig Sanders, and by an affirmative vote of all present to continue the contract with Saltillo Main Street Association for the present yearly contract and carry-over, if applicable.

Ordered this the 5th day of July, 2017

**RE:  POLICIES, PROCEDURES AND ORDINANCES**

On the motion of Malcomb Driskill, seconded by Craig Sanders, and by an affirmative vote of all present to re-adopt all policies, procedures and ordinances currently in place with the City of Saltillo.

Ordered this the 5th day of July, 2017

**RE:  TRAVEL**

On the motion of Craig Sanders, seconded by Terry Glidewell, and by an affirmative vote of all present to re-adopt the current travel policy per the employee handbook and as set by State Auditor’s office.

Ordered this the 5th day of July, 2017

**RE:  PETTY CASH**

On the motion of Craig Sanders, seconded by Terry Glidewell, and by an affirmative vote of all present to authorize petty cash for the front office ($550.00), Water office ($300.00), Park & Rec ($300.00) and Court ($75.00).

Ordered this the 5th day of July, 2017

**RE:   PURCHASING**

On the motion of Terry Glidewell, seconded by Malcomb Driskill, and by an affirmative vote of all present to re-adopt the Purchase Law Summary, MS Code Sec. 31-7-13.

On the motion of Malcomb Driskill, seconded by Craig Sanders, and by an affirmative vote of all present to re-adopt the city purchasing policy as previously adopted March 1, 2011.

Ordered this the 5th day of July, 2017

**RE:  MINUTES**

On the motion of Donald Cullum, seconded by Terry Glidewell, and by an affirmative vote of all present to approve the minutes of the Regular called meeting, June 20, 2017; Public Hearing, June 27, 2017; and Special Called Meeting June 27, 2017, as recorded.

Ordered this the 5th day of July, 2017

**RE:  CLAIMS DOCKET 58587-58390**

On the motion of Terry Glidewell, seconded by Donald Cullum, and by an affirmative vote of all present to approve the claims docket 58587 – 58390.

Ordered this the 5th day of July, 2017

**RE:  POLICE DEPT RESIGNATION**

On the motion of Craig Sanders, seconded by Malcomb Driskill, and by an affirmative vote of all present to accept the resignation of part time police office, David Walker, effective immediately.  It was noted that the said officer had returned all inventoried items back to the city.

Ordered this the 5th day of July, 2017

**RE:  SEWER - ZACH PHILLIPS**

On the motion of Donald Cullum, seconded by Craig Sanders, and by an affirmative vote of all present to approve Zach Phillips to attend Waste Water Schooling, September 11 - September 15, 2017 in Biloxi, MS.

Ordered this 5th day of July, 2017

**RE:  MML VOTING DELEGATES**

On the motion of Terry Glidewell, seconded by Donald Cullum, and by an affirmative vote of all present to appoint Copey Grantham as the first voting delegate for MML 2017 President, second delegate Malcomb Driskill and third delegate Craig Sanders.

Ordered this the 5th day of July, 2017

**RE:  CONSENT AGENDA**

On the motion of Donald Cullum, seconded by Craig Sanders, and by an affirmative vote of all present to recognize Brian Grissom attendance – Inspector Skills(.6 ICC C.E.U.s – 6 contact hours) and Increasing the Credibility of the Code Official (.6 ICC C.E.U.s – 6 Contact Hours).

Ordered this the 5th day of July, 2017

**RE:  ADJOURN**

On the motion of Terry Glidewell, seconded by Malcomb Driskill, and by an affirmative vote of all present to adjourn the regular called meeting, July 5th , 2017 of the Mayor and Board of Aldermen.

Ordered this the 5th day of July, 2017

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Mayor Rex Smith                                                                                                    Attest:  City Clerk