

MINUTES OF THE PROCEEDING OF THE MAYOR AND BOARD OF ALDERMAN OF THE CITY OF SALTILLO, MISSISSIPPI WHO MET IN A REGULAR BOARD MEETING HELD ON APRIL 16, 2019 AT THE CITY HALL BOARD ROOM AT 6:00 P.M.

Be it remembered that the Mayor and Board of Aldermen of the City of Saltillo, Mississippi met in a regular board meeting held on April 16, 2019 at the City Hall Board Room at 6:00 P.M. and the following officials were present to wit:

Mayor	Rex Smith	
Aldermen	Donald Cullum	Absent
	Malcomb Driskill	
	Terry Glidewell	
	Copey Grantham	
	Craig Sanders	
City Clerk	Mary Parker	
City Attorney	Chris Evans	

Thereupon the Mayor declared a legal quorum present. The meeting was opened for the following business:

RE: APPROVE AGENDA

On the motion of Copey Grantham, seconded by Terry Glidewell, and by an affirmative vote of all present to approve the agenda for the meeting of April 16, 2019 with the addition of Main Street Discussion (E-2).

Ordered this the 16th day of April, 2019.

RE: APRIL 2, 2019 BOARD MINUTES

On the motion of Copey Grantham, seconded by Craig Sanders, and by an affirmative vote of all present to approve the minutes of April 2, 2019 Minutes with the addition of the supplement concerning the lease agreement with Smith's Nursery as recorded.

Ordered this the 16th day of April, 2019

RE: CLAIMS DOCKET 62216 - 62338

On the motion of Craig Sanders, seconded by Copey Grantham, and by an affirmative vote of all present to approve the claims docket, 62216 – 62338.

Ordered this the 16th day of April, 2019

RE: CAPTAIN TAMMI REYNOLDS – MS BUREAU OF NARCOTICS

Captain Tammi Reynolds came before the board to discuss the rapid increase of Kratom sales and addictions in the Northeast MS area. Kratom comes in several forms pills, liquid, powder and added to energy shots. She is asking municipalities to pass an ordinance forbidding the sale of Kratom in local convenience stores. Lee Co is going to schedule a public hearing to go over the dangers of selling and using. We will attend the public hearing and then discuss whether our city will need to pass an ordinance or not.

Ordered this the 16th day of April, 2019

RE: WATER COLLECTIONS – AMS

On the motion of Copey Grantham, seconded by Craig Sanders, and by an affirmative vote of all present to enter into a collection agreement with American Municipal Services Corporation to perform collection services for the Saltillo Water and Sewer Works. AMS will assess a 25% fee to the customer for collection services for these delinquent accounts. Payments will be made directly to AMSC and, within 15 days, forward to the city a check in the amount equal to all payments received for the previous month. This agreement is specifically allowed by state statute.

Ordered this the 16th day of April, 2019

RE: SIZEMORE WATER BILL UPDATE; CRAIG SANDERS DISCUSSION; MAIN ST DISCUSSION

On the motion of Craig Sanders, and by an affirmative vote of all present to discuss the need to go into executive session. Sizemore possible litigation; general personnel discussion; and Main Street personnel discussion all meet the requirements for executive session.

On the motion of Craig Sanders, seconded by Copey Grantham, and by an affirmative vote of all present to go into executive session.

Alderman Malcomb Driskill left the meeting at 6:15 p.m.

Present in executive session were Mayor Rex Smith, Aldermen Terry Glidewell, Copey Grantham, and Craig Sanders, City Attorney Chris Evans and City Clerk Mary Parker. A discussion of the Sizemore water account (potential litigation), general personnel and Main Street personnel were conducted in executive session.

On the motion of Craig Sanders, seconded by Copey Grantham, and by an affirmative vote of all present to go out of executive session.

No action taken on any of the matters discussed.

Ordered this the 16th day of April, 2019

RE: MEG'S LANE ADVERTISE FOR BIDS

On the motion of Craig Sanders, seconded by Copey Grantham, and by an affirmative vote of all present to begin advertising for the pipe for Meg's Lane drainage.

Ordered this the 16th day of April, 2019

RE: SENIOR CLASS – CITY PARK USE

On the motion of Copey Grantham, seconded by Craig Sanders, and by an affirmative vote of all present to allow the senior class of Saltillo High school to use the city park for the end of the year gathering. An adult sponsor of the senior class must fill out and receive the approval of the police chief before using the park. This use will only be offered to each senior class each year.

Ordered this the 16th day of April, 2019

RE: AMEDND 2018-2019 PROPOSED FY BUDGET

On the motion of Terry Glidewell, seconded by Craig Sanders, and by an affirmative vote of all present to approve the amendments made to the 2018-2019 Propose FY Budget. The amendments are reduction in revenues in court fines; adding additional money to the police part time salaries; removing revenue in water system because the new rates did not go into effect until March 2019 and to remove purchase water.

CITY OF SALTILLO 2018-2019 FY PROPOSED

BUDGET

FY BUDGET	2018-2019	AMEDND 10/2	AMEND	AMEND
GENERAL FUND	PROPOSED	PROPOSED		
			43,501	43,571
Real Property Taxes	669,670	669,670	669,670	669,670
Auto Taxes	150,000	150,000	150,000	150,000
Homestead Exemption	18,000	18,000	18,000	18,000
TVRHA in Lieu	4,500	4,500	4,500	4,500
Privilege License	12,000	12,000	12,000	12,000
Vehicle Sale Permit	0	0	-	-
Building Permits	5,000	5,000	9,000	9,000
Carport Permits	1,500	1,500	1,500	1,500
Rental Fees	10,000	10,000	11,000	11,000
Zoning Permits	400	400	800	800
Railroad Taxes	7,800	7,800	7,800	7,800
TEPA Franchise	92,000	92,000	92,000	92,000
Comcast/Vista Franchise	15,000	15,000	15,000	15,000
Atmos Franchise	16,000	16,000	16,000	16,000
Metrocast Franchise	15,000	15,000	15,000	15,000
Sales Tax	860,000	860,000	860,000	860,000
TVA- in Lieu	50,516	50,516	50,516	50,516
Municipal & Franchise	2,500	2,500	2,500	2,500

investigator Fee/ Lee Co	500	500	500	500
Police Dept Donations	10,000	10,000	10,000	10,000
5K Promotions			1,241	1,241
PD GRANT Transfer	0	0	-	-
PD CAMERA DONATIONS	0	0	-	-
GASOLINE TAX	10,000	10,000	10,000	10,000
Court Fines & Fees	80,000	80,000	80,000	69,000
Accident Report	1,200	1,200	1,200	1,200
Municipal Court Funds	400	400	400	400
Interest Earned	22,000	22,000	22,000	22,000
Comm Room Rent	800	800	800	800
Cellular Rent	24,500	24,500	24,500	24,500
Misc	0	0	-	-
Crime Lab Reimbursement	0	0	-	-
Return Checks	0	0	-	-
Wireless Communications	0	0	-	-
Sale of Surplus Equipment	0	0	1,271	1,271
Trans Reimburse from Rebate	19,875	19,875	19,875	19,875
Insurance Claim Proceeds	0	0	-	-
Promotions of the City	0	0	-	-
Lighting Project			150,000	150,000
BP Grant			250,000	250,000
Recycling Donations	0	0	1,272	1,272
Lee Co. Schools	26,800	26,800	26,800	26,800

Robinson	0	0	-	-
GENERAL FUND	2,125,961	2,125,961	2,535,145	2,524,145

REVENUES

Fire Department Revenues	363,250	363,250	363,250	363,250
Park & Rec Revenues	312,259	333,884	333,884	328,908
Court Revenues	126,642	126,642	126,642	126,642
Saltillo G/O Refund 2008	117,940	117,940	117,940	117,940
Building fund (lease)	0	-	-	-
Saltillo Main Street	46,533	46,533	46,533	46,533
Cemetery Fund	10,000	10,000	10,000	10,000
Fire Rebate Funds	37,798	37,798	37,798	37,798
TOTAL SPECIAL FUNDS	1,014,422	1,036,047	1,036,047	1,031,071

Total General City Revenue

FIRE REBATE - RESERVE	47,000	48,637	48,637	48,637
GENERAL - RESERVE	309,509	539,154	539,154	539,154
BUILDING FUND RESERVE	111,940	110,899	110,899	110,899
CEMETERY RESERVE	45,195	56,094	56,094	56,094
TOTAL	513,644	754,784	754,784	754,784
Total General City Funds Available	3,654,027	3,916,792	4,325,976	4,310,000

Water & Sewer Fund

REVENUE / WATER	919,747	919,747	919,747	850,447
REVENUE/ SEWER	758,305	758,305	758,305	768,305
CAP LOAN	0	0	-	-

USDA	0	0	-	-
CASH ON RESERVE/WATER	0	210,209	210,209	210,209
CASH ON RESERVE/SEWER	275,263	340,620	340,620	340,620
Total Funds Available	1,953,315	2,228,881	2,228,881	2,169,581
Water Line Rehab	0	0	-	-
Water Meter Deposits	24,000	27,719	27,719	27,719
Total	1,977,315	2,256,600	2,256,600	2,197,300
GRAND TOTAL	5,631,342	6,173,392	6,582,576	6,507,300

EXPENDITURES

Financial & Administration				
Personnel Services	225,207	225,207	225,207	225,207
Supplies	6,200	6,200	6,200	6,200
Other Supplies & Services	141,220	146,220	154,320	154,320
Capital Outlay	0	0	4,500	4,500
Transfers to other Funds	546,560	568,235	568,225	565,340
Total	919,187	945,862	958,452	955,567

Zoning Department

Personnel Services	63,749	63,749	63,749	63,749
Supplies	5,850	5,850	5,850	5,850
Other Supplies & Services	11,900	11,900	11,900	11,900
Capital Outlay	0	0	-	-
Total	81,499	81,499	81,499	81,499

Court Department

Personnel Services	30,904	30,904	30,904	33,524
Supplies	800	800	800	800

Other Supplies & Services	9,135	9,135	9,135	9,525
Total	40,839	40,839	40,839	43,849

Police Department

Personnel Services	592,759	592,759	592,759	598,759
Supplies	70,860	68,398	68,398	61,397
Other Supplies & Services	37,375	37,755	38,996	39,996
Capital Outlay	700	700	700	700
LEASE PAYMENTS	34,310	34,310	34,310	34,311
Total	736,004	733,922	735,163	735,163

Street Department

Personnel Services	65,716	65,716	65,716	65,716
Supplies	91,770	110,770	110,770	110,770
Other Supplies & Services	81,200	81,200	81,200	81,200
Capital Outlay	0	0	400,000	400,000
Total	238,686	257,686	657,686	657,686

City Hall O & M Fund

Supplies	3,000	3,000	3,000	3,000
Other Supplies & Services	95,400	95,400	95,400	95,400
Capital Expense	0	0	-	-
Total	98,400	98,400	98,400	98,400
Dr. Robison Resource Center				
Supplies	200	200	200	200
Other Supplies & Services	10,800	10,800	10,800	35,800
Capitol Expense	0	0	-	-
Total	11,000	11,000	11,000	36,000

Total General Fund Expenditures	2,125,615	2,169,208	2,583,039	2,608,164
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Fire Department Fund

Personnel Services	305,775	305,775	305,775	305,775
Supplies	31,275	31,275	31,275	31,275
Other Supplies & Services	26,200	26,200	26,200	26,200
Capital Outlay	0	0	-	-
Debt Service	0	0	-	-
Total	363,250	363,250	363,250	363,250
State Fire Rebate Funds				
SUPPLIES/INSURANCE	17,123	17,123	17,123	17,123
Bonds Paid	0	0	-	-
Interest Paid	0	0	-	-
Bonds Paid	0	0	-	-
Code	800	800	800	800
Air Pack Reimburse/ Gen Fund	19875	19875	19,875	19,875
Total	37,798	37,798	37,798	37,798

Park & Rec Fund

Personnel Services	182,264	182,264	182,264	182,264
Supplies	70,550	75,350	75,350	75,350
Other Supplies & Services	59,445	76,320	76,320	71,294
Capital Outlay	0	0	-	-
Total	312,259	333,934	333,934	328,908

Saltillo Main Street

Personnel Services	41,303	41,303	41,303	41,303
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TELEPHONE	0	0	-	-
TRANSFERS OUT	5,250	5,250	5,250	5,250
Total	46,553	46,553	46,553	46,553

Other Expenditures

Court Fund Expenditures	126,642	126,642	126,642	126,642
PARKRIDGE SB BOND FDS	0	0	-	-
GO Ref 2008	117,940	117,940	117,940	117,940
Building Fund (lease)	0	0	-	110,899
Cemetery Fund	10,000	10,000	10,000	10,000
Total	254,582	254,582	254,582	365,481
Total General City Expenditures	3,140,057	3,205,325	3,619,156	3,750,154

Cash on Reserve- End of Year

Cemetery Fund	45,195	56,094	56,094	56,094
General Fund	309,835	495,837	491,190	455,115
Buidling Fund Reserve	111,940	110,899	110,899	-
Fire Fund Reserves	47,000	48,637	48,637	48,637
TOTAL	513,970	711,467	706,820	559,846
Total General City Expend & Reserve	3,654,027	3,916,792	4,325,976	4,310,000

Water Fund

Personnel Services	318,300	318,300	318,300	309,800
Supplies	83,000	123,144	123,144	123,144
Utilities & Other Services	319,421	325,921	325,921	168,371
Capital Outlay	0	163,565	163,565	155,215
Debt Service	199,026	199,026	199,026	199,026
TRANSFER	0	0	-	-

REHAB FUNDS	0	0	-	-
TOTAL	919,747	1,129,956	1,129,956	955,556

SEWER FUND

Personnel Services	183,889	183,889	183,889	183,889
Supplies	195,400	195,400	195,400	195,400
Utilities & Other Services	166,600	174,950	174,950	174,950
Capital Outlay	0	0	-	-
Debt Service	212,416	212,416	212,416	212,416
REHAB FUNDS RESERVE	0	0	-	-
TOTAL	758,305	766,655	766,655	766,655

CAP Loan	0	0	-	-
Cash on Reserve- water	0	0	-	105,100
Cash on Reserve - sewer	275,263	332,270	332,270	342,270
Water Line Rehab	0	0	-	
Water Meter Deposits	24,000	27,719	27,719	27,719
Total	1,977,315	2,256,600	2,256,600	2,197,300
GRAND TOTAL BUDGET FY 18-19	5,631,342	6,173,392	6,582,576	6,507,300

Ordered this the 16th day of April, 2019

RE: DOG DISCUSSION

Mayor Smith informed the board of multiple dog complaints in the city of dogs running loose. He is suggesting to have Jimmy Stevens pick up dogs when he is not reading meters and having police dept writing tickets to those persons who repeatedly allow their dogs to run loose. If we pick the dogs up and take them to Lee Co Human Society it cost \$25 per dog or cat. No action taken.

Ordered this the 16th day of April, 2019

RE: CONSENT AGENDA

On the motion of Craig Sanders, seconded by Copey Grantham, and by an affirmative vote of all present to recognize Brian Grissom attendance to the Association of Floodplain Managers of MS Annual Conference – April 2-4, 2019

Ordered this the 16th day of April, 2019.

RE: ADJOURN

On the motion of Terry Glidewell, seconded by Copey Grantham, and by an affirmative vote of all present to adjourn the regular called meeting, April 16, 2019 at 7:40 p.m. of the Mayor and Board of Aldermen.

Ordered this the 16th day of April, 2019



Mayor Rex Smith

Attest: City Clerk