

City of Saltillo

395 Mobile Street • P.O. Box 1426 • Saltillo, MS 38866 • 662.869.5431

In God We Trust

Mayor
Rex Smith

Board of Aldermen

Donald Cullum

Malcomb C. Driskill

Terry Glidewell

Copey Grantham

Craig Sanders

A meeting has been called by
Mayor Rex Smith and Board of
Aldermen for the following date:
Friday, April 17, 2020 at
11:30 a.m.

Agenda:

1. Call to order, pledge of Allegiance, Invocation
2. Walk thru cover
3. COVID 19
4. Park and Rec Ball
5. Furlough
6. Adjourn

April 17, 2020 7:30 a.m.

Date Time



City Clerk

SALTILLO

MISSISSIPPI

Before Home

In God We Trust

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April 17, 2020

**CALL FOR SPECIAL MEETING OF THE MAYOR
AND BOARD OF ALDERMEN**

Mayor
Rex Smith

TO: TERRY GLIDEWELL, DONALD CULLUM, COPEY GRANTHAM, SCOTTIE CLARK, and CRAIG SANDERS: ALDERMEN OF THE CITY OF SALTILLO, MISSISSIPPI.

Board of Aldermen

Donald Cullum

Malcomb C. Driskill

Terry Glidewell

Copey Grantham

Craig Sanders

You are hereby notified that a special meeting of the Mayor and Board of Aldermen of the City of Saltillo, Mississippi is called to meet at City Hall in said City of Saltillo, Mississippi at 11:30 a.m. on Friday, April 17, 2020. The subject of said meeting is as following:

1. Call to order, pledge of Allegiance, Invocation
2. Walk thru cover
3. COVID 19
4. Park and Rec Ball
5. Furlough policy
6. Adjourn


Rex Smith, Mayor

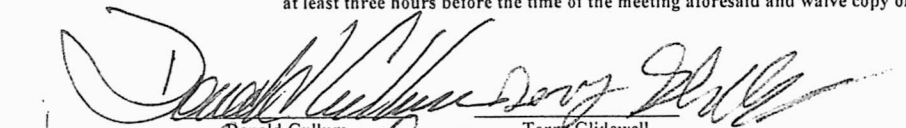
A POLICEMAN OF THE CITY OF SALTILLO, MS WILL EXECUTE AND RETURN THE ABOVE NOTICE INSTANTER.


ATTEST:

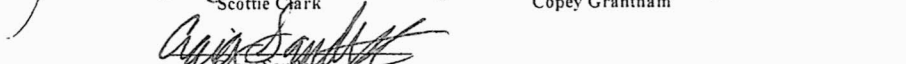
Mary Parker, City Clerk



Rex Smith, Mayor

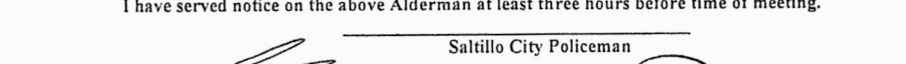
We, the undersigned Aldermen of the City of Saltillo, MS hereby acknowledge service of the above call upon us personally at least three hours before the time of the meeting aforesaid and waive copy of the call.


Donald Cullum


Terry Glidewell


Scottie Clark



Copey Grantham


Craig Sanders

I have served notice on the above Alderman at least three hours before time of meeting.


Rex Smith, Mayor

Salttillo City Policeman


Mary Parker, City Clerk

MINUTES OF THE PROCEEDING OF THE MAYOR AND BOARD OF ALDERMAN OF THE CITY OF SALTILLO, MISSISSIPPI WHO MET IN A DULY NOTICED SPECIAL BOARD MEETING HELD ON FRIDAY, APRIL 17, 2020 AT THE CITY HALL BOARD ROOM AT 11:30 A.M.

Be it remembered that the Mayor and Board of Aldermen of the City of Saltillo, Mississippi met in a duly noticed special board meeting held on Friday, April 17, 2020 at the City Hall Board Room at 11:30 a.m. and the following officials were present to wit:

Mayor	Rex Smith
Vice Mayor	Terry Glidewell
Aldermen	Donald Cullum
	Copey Grantham
	Craig Sanders
	Scottie Clark
Attorney	Chris Evans
City Clerk	Mary Parker

The Mayor opened with the pledge of allegiance and Alderman Scottie Clark led with a prayer.

Thereupon the Mayor declared a legal quorum present and the meeting was opened for the following business:

RE: WALK THRU ON MOBILE STREET

On the motion of Copey Grantham, seconded by Donald Cullum, and by an affirmative vote of all present to accept the bid from Dale Brock Construction for Thirty-five thousand and ninety dollars and fifty four cents (\$35,090.54) to construct a 24' x 80' cedar wood Arbor with sheet metal roof and decorative hardware in the downtown area of Mobile Street on city-owned property. This will serve as a public walk-thru and gathering place from the area of the recently constructed public parking lot to the downtown area of Mobile Street. A quote was also received from Maser Craft Builders for Thirty-eight thousand, nine hundred and seventy-three dollars and forty-two cents (\$38,973.42).

Ordered this the 17th day of April, 2020

RE: COVID – 19 UPDATE

On the motion of Donald Cullum, seconded by Copey Grantham, and by an affirmative vote of all present to adopt the COVID-19 declaration extending the shelter a home for another week. Non-essential businesses will be able to operate through curbside only by call in orders and online orders.

Ordered this the 17th day of April, 2020

RE: PARK & REC BALL SEASON 2020

The consensus of the board is to go ahead and plan on dividing into teams and begin practice approximately mid- May and play during June and July. We will try to keep from refunding money if possible and play as soon as the parks are open.

Ordered this the 17th day of April, 2020

RE: FULOUGH POLICY

On the motion of Copey Grantham, seconded by Donald Cullum, and by an affirmative vote of all present to adopt the following Furlough Policy.

Ordered this the 17th day of April, 2020

Furlough Policy

Policy Statement

The City of Saltillo recognizes that circumstances beyond the control of the Mayor or Board of Aldermen may necessitate having to furlough certain employees. The City of Saltillo also recognizes that the decision to furlough an employee, which employees are to be furloughed, and the duration of any such furlough will ultimately be made by the Board of Aldermen. These decisions must be made on a discretionary basis on what the Board deems to be in the overall best interest of the City under the existing circumstances.

The Mayor and Board of Aldermen recognize that The City of Saltillo, in implementing the following policy, does not waive any individual employee's rights under statute or regulation.

Furloughs, whether they are ordered on an emergency or non-emergency basis, will be implemented in accordance with this policy and applicable statutes and regulations.

Non-emergency furloughs will be implemented only if their necessity cannot be reasonably abated through other means, such as hiring freezes, reduction in travel, or reduction in training that is not critical to the mission of the City of Saltillo.

DEFINITIONS

Days: Calendar days, unless stated otherwise.

Emergency Furlough: A furlough necessary due to a lack of funding/revenue or lack of work due to unpredictable events such as pandemics, natural disasters, fires, etc.

Furlough: The placement of an employee in temporary non-duty and non-pay status for not more than 120 consecutive days.

FURLOUGH NOTICES

In a non-emergency furlough situation, an employee will be given as much advance notice as possible, but not less than the minimum required by statute or regulation. In the event that no minimum notice period is defined by statute or regulation, an employee will be provided with a minimum of 14 days advance notice of a non-emergency furlough. In an emergency furlough situation, minimum notice may not be possible.

An employee will be provided written notice of furlough. The furlough notice will contain all of the information required by statute or regulation, and will include the following:

- a. A general statement as to the reason for the furlough;
- b. If the furlough is for a non-emergency purpose, then the notice will state the maximum number of furlough days;
- c. If the furlough is for an emergency purpose, then the City of Saltillo acknowledges that the number of furlough days may not be known in advance and that the City may not be able to notify the employee of same when originally ordered. If the number of furlough days becomes known after the onset of the furlough, then the City will make reasonable efforts to communicate this information to the furloughed employee as soon as practicable; and
- d. An explanation as to why the employee is being furloughed, if not every employee is being furloughed.

The Mayor and City Clerk will provide the Board of Aldermen with a list of employees which identifies those to be recommended for furlough, which shall then be discussed and voted on for final approval by the Board. Once any such approval has been made, the relevant employee will be provided notice of same, as discussed herein above, dependent upon whether the said furlough is being granted on an emergency or non-emergency basis.

ABSENCE AND LEAVE

An employee will not receive credit for vacation or sick leave accruals during any pay period in which he/she accumulates 80 or more hours of LWOP (furlough time). Otherwise, any such credit will be based upon the number of hours actually worked. Any PERS issue related to any furlough period will be determined in accordance with PERS regulations and guidelines.

An employee shall not be entitled to receive a vacation lump-sum payout while on furlough. An employee may only use vacation time on a week-to-week basis of forty (40) hours at a time during the actual period of furlough, not to exceed a week-to-week total of 240 accumulated hours.

HEALTH AND LIFE INSURANCE


Health insurance benefits will continue, at the discretion of the Board, for up to 365 days in non-pay status or as otherwise defined or required by the Affordable Care Act. The City of Saltillo shall continue to pay the employer's share of the health insurance premium while an employee is on official furlough. However, the employee is responsible for his/her share of the health insurance premium, including any portion due for their spouse or family.

City-sponsored life insurance shall continue, at the discretion of the Board, at the cost of the City while an employee is on official furlough

RE: ADJOURN

On the motion Terry Glidewell, seconded by Donald Cullum, and by an affirmative vote of all present to adjourn the special called meeting, Friday, 17th day of April, 2020 at 11:50 a.m.

Ordered this the 17th day of April, 2020.



Mayor Rex Smith

Attest: 

City Clerk