

MINUTES OF THE PROCEEDING OF THE MAYOR AND BOARD OF ALDERMAN OF THE CITY OF SALTILLO, MISSISSIPPI WHO MET IN A REGULAR BOARD MEETING HELD ON DECEMBER 1, 2020 AT THE CITY HALL BOARD ROOM AT 6:00 P.M.

Be it remembered that the Mayor and Board of Aldermen of the City of Saltillo, Mississippi met in a regular board meeting held on December 1, 2020 at the City Hall Board Room at 6:00 P.M. and the following officials were present to wit:

Mayor	Rex Smith
Aldermen	Scottie Clark
	Donald Cullum
	Terry Glidewell
	Copey Grantham
	Craig Sanders
City Clerk	Mary Parker
City Attorney	Chris Evans

The Mayor opened the meeting with the pledge of allegiance and Craig Sanders led in prayer.

Thereupon the Mayor declared a legal quorum present. The meeting was opened for the following business:

RE: APPROVE AGENDA

On the motion Copey Grantham, seconded by Donald Cullum, and by an affirmative vote of all present to approve the agenda for the meeting of December 1, 2020.

Ordered this the 1st day of December, 2020.

RE: BOARD MINUTES – SPECIAL CALLED NOV. 2, NOV. 10; REGULAR MEETING NOV. 3 AND PUBLIC HEARING NOV. 3, 2020

On the motion of Copey Grantham, seconded by Donald Cullum, and by an affirmative vote of all present to approve the minutes of the Public Hearing Nov. 3, Regular Meeting Nov. 3 and Special Called Meetings Nov. 2 and 10th as recorded.

Ordered this the 1st day of December 2020.

RE: CLAIMS DOCKET 65192-65343

On the motion of Craig Sanders, seconded by Terry Glidewell, and by an affirmative vote of all present to approve the claims docket 65192 - 65343.

Ordered this the 1st day of December 2020.

RE: ORDER ON THE MINUTES TO TRANSFER IN FIRE DEPARTMENT

On the motion of Donald Cullum, seconded by Copey Grantham, and by an affirmative vote of all present to place an order on the minutes to move \$300 from 003-160-560 to 003-160-730.

Ordered this the 1st day of December, 2020.

RE: INSURANCE – JOHN CRESTMAN

John and Brittany Crestman came before the board to introduce themselves and to ask that they be permitted to submit a quote for the city health insurance plan. They will get with the clerk to obtain the information needed to provide a quote.

Ordered this the 1st day of December, 2020.

RE: EMAIL SERVER QUOTE

On the motion of Copey Grantham, seconded by Scottie Clark, and by an affirmative vote of all present to accept the quote from Mid-Range Systems to install and maintain Dell PowerEdge server for email purposes including labor and installation for the price of \$4,900. This also includes setting up email users not to exceed 25. Emails should only be given to mayor, aldermen, department heads and only those full-time employees whose job requires them to send or receive emails for their job.

Ordered this the 1st day of December, 2020.

RE: BBI CONTRACT 2021

On the motion of Craig Sanders, seconded by Donald Cullum, and by an affirmative vote of all present to approve the renewal contract with BBI Software Systems for 2021 for \$7,530.00 for software services and \$729.15 for maintenance on equipment. This purchase is a single-source item and is for professional services which does not require competitive quotes or bids under state purchasing laws. This is a continuation of the same services which the city currently uses and has used for several years.

Ordered this the 1st day of December, 2020.

RE: ELECTIONS CONTRACT – DAWN COON

On the motion of Copey Grantham, seconded by Scottie Clark and by an affirmative vote of all present to enter into a contract with Dawn Coon to assist in the upcoming municipal elections by proving the DS200 machines and scanners; coding express vote machine, coding for ERM reports, burning of DS200 cards and express vote flash cards, ballot setup, testing ballots, preparation of machines, training of poll workers, tech support on election day. Ms. Coon will not provide the following services, handling of any ballots, assistance with getting poll workers, verification of voters, processing of absentee and affidavit ballots. She will charge \$1500 per election (primary, runoffs and general).

Ordered this the 1st day of December, 2020.

RE: PERSONNEL

On the motion of Copey Grantham, and by an affirmative vote of all present to discuss whether a personnel issue in the payroll department qualifies for executive session.

On the motion of Donald Cullum, seconded by Copey Grantham, and by an affirmative vote of all present to go into executive session in order to discuss a payroll department personnel matter.

Present in executive session were Mayor Rex Smith, Aldermen Clark, Cullum, Glidewell, Grantham, Clerk Mary Parker, and city attorney Chris Evans.

On the motion of Craig Sanders, seconded by Donald Cullum and by an affirmative vote of all present to go out of executive session and back into regular session.

On the motion of Donald Cullum, seconded by Scottie Clark, and by an affirmative vote of all present to permit former employee Austin Pannel to make payment arrangements to repay the city \$751.06 that he was overpaid after leaving employment with the city of at least \$100.00 per month.


Ordered this the 1st day of December, 2020.

RE: ADJOURN

On the motion of Terry Glidewell, seconded by Donald Cullum, and by an affirmative vote of all present to adjourn the regular called meeting, December 1, 2020 meeting at 6:36 p.m. of the Mayor and Board of Aldermen.

Ordered this the 1st day of December, 2020.



Mayor Rex Smith

City Clerk Mary Parker