

MINUTES OF THE PROCEEDING OF THE MAYOR AND BOARD OF ALDERMAN OF THE CITY OF SALTILLO, MISSISSIPPI WHO MET IN A REGULAR BOARD MEETING HELD ON DECEMBER 7, 2021 AT THE CITY HALL BOARD ROOM AT 6:00 P.M.

Be it remembered that the Mayor and Board of Aldermen of the City of Saltillo, Mississippi met in a regular board meeting held on Tuesday, December 7, 2021 at the City Hall Board Room at 6:00 P.M. and the following officials were present to wit:

Mayor	Copey Grantham
Aldermen	Scottie Clark
	Terry Glidewell
	Brian Morgan
	Craig Sanders
	Sonya Hill Witcher
City Clerk	Mary Parker
City Attorney	Chris Evans

Mayor Grantham opened with the pledge of allegiance and Alderman Craig Sanders led with a prayer.

Thereupon the Mayor declared a legal quorum present and the meeting was opened for the following business:

RE: APPROVE THE AGENDA

On the motion of Scottie Clark, seconded by Terry Glidewell, and by an affirmative vote of all present to approve the agenda with the addition of engine 1 as surplus equipment, allow fire chief to sign change order with EEP which includes \$20,000.00 for engine 1 and remove fire truck loan.

Ordered this the 7th day of December, 2021.

RE: APPROVE MINUTES: NOVEMBER 16, SPECIAL CALLED NOVEMBER 17 & DECEMBER 1 AND SEPTEMBER 21, 2021

On the motion of Craig Sanders, seconded by Scottie Clark, and by an affirmative vote of all present to approve minutes of November 16, Special Called November 17 and December 1 and corrected minutes from September 21, 2021 as recorded.

Ordered this the 7th day of December, 2021.

RE: CLAIMS DOCKET 67068 – 67167 PAID & UNPAID CLAIMS

On the motion of Scottie Clark seconded by Terry Glidewell, and by an affirmative vote of all present to approve the paid and unpaid claims docket 66974 - 67067.

Ordered this the 7th day of December, 2021.

RE: TROY JOHNSTON – BOND RESOLUTIONS

On the motion of Brian Morgan, seconded by Sonya Witcher, and by an affirmative vote of all present to approve the Sale of GO Bonds in the amount of 1.5 million to the bidder Duncan Williams. The interest rate will be

2.140362. This was the only sealed bid received, which was advertised in accordance with state law. The board also approves opening a separate account to place these funds in with Renasant Bank, the city's duly appointed bank depository.

Ordered this the 7th day of December, 2021.

RE: SET PUBLIC HEARING

On the motion of Craig Sanders, seconded by Brian Morgan, and by an affirmative vote of all present to set a public hearing on January 4, 2022 at 5:30 PM for the purpose of zoning for the newly annexed areas of the city limits. This hearing will be advertised in the newspaper in accordance with the existing zoning ordinance and state law.

Ordered this the 7th day of December, 2021.

RE: ARCHITECTS

Shipman Sloan, president of Sloan Landscape Architecture, spoke to the board about the services he could provide to the city for WK Webb Sportsplex improvements. The quote included plans for design development and provide construction documents for bidding and negotiations of the project. They work on a percentage basis.

David Jones and Williams Miles, with Miles and Miles, also presented a quote for the scope of proposed work at the park work and they work either on a set fee or a percentage, whichever the city prefers.

No action taken.

Ordered this the 7th day of December, 2021.

RE: PARK POLICIES

On the motion of Scottie Clark, seconded by Craig Sanders, and by an affirmative vote of all present to adopt an ordinance setting policies for times the parks will be open and closed and also restricting truck parking in city parks and restricting public use of the city garbage bin.

Ordered this the 7th day of December, 2021.

RE: FLAG FOOTBALL AND BASKETBALL DONATIONS

On the motion of Craig Sanders, seconded by Sonya Witcher, and by an affirmative vote of all present to accept the donations of \$1,375.00 in basketball and \$450.00 in flag football and to place these amounts into expenditures.

Ordered this the 7th day of December, 2021.

RE: ENGINE 1 SURPLUS PROPERTY

On the motion of Brian Morgan, seconded by Craig Sanders, and by an affirmative vote of all present to contingently declare Engine 1 as surplus equipment which will be no longer be of governmental use or benefit to the city once the replacement fire engine has been purchased in the Spring of 2022.

Ordered this the 7th day of December, 2021.

RE: FIRE CHIEF

On the motion of Craig Sanders, seconded by Sonya Hill Witcher, and by an affirmative vote of all present to make a factual finding that the fair market value of Engine 1 is \$20,000.00. This factual finding was based upon information available to the board and upon recommendation from the fire chief, who is most familiar with the condition of Engine 1 and has conducted research into the values of new and used fire engines in searching for the replacement engine. In making this finding, the board further grants permission to the fire chief to sign a change order with EEP related to the purchase of the new fire engine in order to allow a trade-in of Engine 1 on the purchase of the new engine at the fair market value of \$20,000.00.

Ordered this the 7th day of December, 2021.

RE: POLICE MONTHLY UPDATE

Chief Daniel McKinney gave the monthly update for November. They did 167 reports, 5 felonies, 18 arrests and 14 felony arrest. 5 DUIs and 160 citations.

No action taken.

Ordered this the 7th day of December, 2021.

RE: JEFF BROWN RESIGNATION

On the motion of Brian Morgan, seconded by Terry Glidewell, and by an affirmative vote of all present to accept the resignation of Jeff Brown, effective November 19, 2021.

Ordered this the 7th day of December, 2021

RE: RICK CULVER

On the motion of Scottie Clark, seconded by Craig Sanders, and by an affirmative vote of all present to promote Rick Culver to narcotics investigator at \$38,000.00 per year, plus all full-time benefits, effective immediately. This position is obligated by the city's new participation in the North Mississippi Narcotics Unit. NMNU will provide a vehicle to be used by the officer and the city will be responsible for insurance and maintenance, as per the written agreement.

Ordered this the 7th day of December, 2021.

RE: UNMARKED VEHICLES

On the motion of Craig Sanders, seconded by Brian Morgan, and by an affirmative vote of all present that the board finds it necessary for the police department to have 2 unmarked vehicles (2021 Dodge Durango (VIN 1C4RDJFG5MC764565) and 2021 Dodge Durango (VIN 1C4SDJFT1MC825764) with non-governmental tags. The reasoning behind this designation is that police markings and/or governmental tags on these vehicles would hinder official criminal investigations by the police department as provided under MCA Section 25-1-87.

Ordered this the 7th day of December, 2021.

RE: DEPUTY POLICE CHIEF

On the motion of Brian Morgan, and by an affirmative of all present to discuss whether or not a city personnel issue meets the requirements for executive session.

On the motion of Scottie Clark, seconded by Craig Sanders, and by an affirmative vote of all present to go into executive session in order to discuss a city personnel issue.

Present in executive session initially were Mayor Grantham, Aldermen Scottie Clark, Terry Glidewell, Craig Sanders, Brian Morgan and Sonya Hill Witcher, City Attorney Chris Evans, City Clerk Mary Parker, Chief Daniel McKinney and later called into the meeting was Captain Bill Roberts. A police personnel issue was discussed.

On the motion of Scottie Clark, seconded by Brian Morgan, and by an affirmative vote of all present to go out of executive session and return to regular session.

On the motion of Scottie Clark, seconded Brian Morgan, and by an affirmative vote of all present to promote Bill Roberts to Deputy Police Chief (the position formerly titled "assistant police chief") at a salary of \$46,500.00 per year, plus full-time benefits, effective immediately.

Ordered this the 7th day of December, 2021.

RE: JAMES HARRELSON

On the motion of Scottie Clark, seconded by Terry Glidewell, and by an affirmative vote of all present to move James Harrelson to SRO, effective immediately, at his current salary and benefits. When school is out of session, he will work with Brian Grissom as code enforcer. The SRO position will continue to be funded in accordance with the existing agreement between the city and Lee County Schools.

Ordered this the 7th day of December, 2021.

RE: BUDGETED SALARY

On the motion of Craig Sanders, seconded by Sonya Hill Witcher, and by an affirmative vote of all present to transfer the budgeted salary of James Harrelson from building and zoning to police department and administration. Effective immediately.

Ordered this the 7th day of December, 2021.

RE: QUOTES FOR DUMP INSERT

On the motion of Craig Sanders, seconded by Scottie Clark, and by an affirmative vote of all present to accept the quote from Wren Body for \$5,625.00 to install a dump insert into the 2007 F250 truck. A quote was also received from Anglin Welding for \$5,725.00.

Ordered this the 7th day of December 2021.

RE: BIDS FOR SIDEWALK

On the motion of Brian Morgan, seconded by Scottie Clark, and by an affirmative vote of all present to accept the bid from Paul Smithey for \$102,106.60 for the sidewalk rehab project on Mobile from Second St. to the restaurant. This project was advertised for bids in accordance with state law purchasing requirements. A large portion of this expense will be covered by a grant received by the city for this project.

Ordered this the 7th day of December 2021.

RE: TIM MAY INVOICE

On the motion of Scottie Clark, seconded by Terry Glidewell, and by an affirmative vote of all present to approve the invoice for \$4,900.00 from Tim May to remove the house located at 251 Third Street and to place a \$4,900.00 lien on the said property, for actual expenses incurred by the city, in accordance with the board's previous finding under MCA 21-19-11. The board chose not to issue an additional penalty in this case.

Ordered this the 7th day of December, 2021.

RE: BOAT & RV STORAGE

On the motion of Brian Morgan, seconded by Craig Sanders, and by an affirmative vote of all present to grant a special exception to Troxler, LLC to construct boat and RV storage spaces at its existing mini-storage location. This approval will apply only to the proposed phase 1 of the project which would include two multi-space covered structures. The city maintains final site approval over the project including, but not limited to, fencing, the gate, landscaping, and surfacing of the project. A public hearing was previously held in accordance with the zoning ordinance and state law regarding this proposed project at which time no one voiced opposition.

Ordered this the 7th day of December, 2021.

RE: SUBDIVISION REQUIREMENTS

On the motion of Craig Sanders, seconded by Scottie Clark, and by an affirmative vote of all present to amend the subdivision ordinance so as to allow developers to begin construction on or within the subdivision before actually filing the final plat. The developer must still have approved by the city, prior to any construction, the preliminary plat and the construction plans and all construction must be in strict compliance therewith. Prior to the placement of any water meter or the tapping of any sewer line, such utility lines must be dedicated to and accepted by the city; must be built in accordance with city standards and specifications; and must be properly warranted by the developer, as otherwise provided in the ordinance.

Ordered this the 7th day of December, 2021.

RE: MONICA PORTERFIELD

On the motion of Brian Morgan, seconded by Scottie Clark, and by an affirmative vote of all present to recognize Monica Porterfield's designation through IIMC as a certified municipal clerk with a raise increase of \$2.00 per hour, effective immediately.

Ordered this the 7th day of December, 2021.

RE: BANK BIDS

On the motion of Scottie Clark, seconded by Craig Sanders, and by an affirmative vote of all present to approve the advertisement of bank bids to local banks for banking, as required by statute every two (2) years.

RE: HEALTH INSURANCE

On the motion of Scottie Clark, seconded by Brian Morgan, and by an affirmative vote of all present to engage Affordable Employee Benefits as our health care agents for the next year. The quote they submitted is \$442.11 per month per employee for essentially the same coverage as before. Ross and Yerger submitted a bid of \$452.50 per month per employee for the same coverage. The primary coverage will be through BCBSM, with a separate policy to off-set the deductibles. Effective immediately.

Ordered this the 7th day of December, 2021.

RE: JOB RESTRUCTURE

On the motion of Scottie Clark, and by an affirmative of all present to discuss whether or not a city personnel issue meets the requirements for executive session.

On the motion of Brian Morgan, seconded by Craig Sanders, and by an affirmative vote of all present to go into executive session in order to discuss a city personnel issue.

Present in executive session initially were Mayor Grantham, Aldermen Scottie Clark, Terry Glidewell, Craig Sanders, Brian Morgan and Sonya Hill Witcher, City Attorney Chris Evans, City Clerk Mary Parker and Brian Grissom. A city personnel issue was discussed in executive session.

On the motion of Craig Sanders, seconded by Scottie Clark, and by an affirmative vote of all present to go out of executive session and return to regular session.

On the motion of Scottie Clark, seconded by Brian Morgan, and by an affirmative vote of all present to promote Brian Grissom to City Manager with a \$4,000.00 per year raise to make his salary \$55,275.00 per year, effective immediately, plus full-time benefits. As city manager, Grissom will assist with building and zoning, purchasing, code enforcement and other duties and will fall under administration with his direct supervisor being the Mayor.

Mayor Copey Grantham recused himself from the meeting, with Vice-Mayor Scottie Clark then presiding.

On the motion of Brian Morgan, seconded by Sonya Hill Witcher, and by an affirmative vote of all present (with the Vice-Mayor not voting, as the presiding authority) to raise the Mayor's salary to \$71,926.00 (\$4,000.00 raise) per year, plus full-time benefits, effective immediately. With the city having a code charter form of government, a raise for the Mayor can be granted by the board of aldermen during the existing term of office, as in this case. The board hereby finds that the new salary (\$71,926.00) is reasonable and consistent with the duties and responsibilities for the position of the Mayor of Saltillo.

Ordered this the 7th day of December, 2021.

Mayor Copey Grantham then rejoined the meeting.

RE: ADJOURN

On the motion of Terry Glidewell, seconded by Sonya Witcher, and by an affirmative vote of all present to adjourn the regular called meeting, December 7th, 2021 meeting at 8:44 p.m. of the Mayor and Board of Aldermen.

Ordered this the 7th day of December, 2021.



Mayor Copey Grantham



Clerk Mary Parker