

In God We Trust

Mayor  
Copey Grantham

## Board of Aldermen

Scottie Clark

Terry Glidewell

Brian Morgan

Craig Sanders

Sonya Hill Witcher

A meeting has been called by  
Mayor Copey Grantham and the Board of  
Aldermen for the following date:  
Thursday, July 1, 2021 at 6:00 p.m.

Call to order, pledge of Allegiance, Invocation

## 2. Approve Agenda Items

## 3. Special Discussion

A. Appoint City Clerk – Mary Parker present salary and benefits

B. Appoint Chief of Police – present salary and benefits

C. Appoint Municipal Judge – Chuck Hopkins

D. Appoint City Attorney - Chris Evans

E. Appoint Court Clerk – Monica Daniels present hourly rate and benefits

## F. Dept Heads

1. Public Works Director – Dustin Hathcock present salary and benefits

2. Building &amp; Zoning – Brian Grissom at present salary and benefits

3. Fire Dept – Mark Nowell at present salary and benefits

4. Park &amp; Rec – Alex Wilcox at present hourly rate and benefits

G. Continue employment of all full time, part time and reserve employees. At present salaries &amp; benefits:

## Police Dept:

Ricky Culver – FT

Waylon Daniel – FT

Brent Green – FT

James Harrelson – FT

Austin Kidd – FT

Cody Moore – FT

Wesley Rhudy – FT

Bill Roberts – FT

Steve Stanford – FT

John Clark - PT

John Crabb - PT

Brooks Green - PT

Deundra Poole - PT

James Rea - PT

Chris Roy - PT

James Sloan - PT

## Fire Dept:

Richard Gann – FT

Christopher Jenkins - FT

Brad McMurry – FT

James Thomas – FT

Andrew Douglas – PT

Nathan Flinn – PT

Patrik Homan – PT

Jeremy Kennedy – PT

Adam Miller – PT

Rocky Pickering – PT

David Pritchard – PT

Cole Seymore – PT

Adam Sharp – PT

**SALTILLO**

MISSISSIPPI

# City of Saltillo

Samuel Smith - PT  
395 Mobile Street • P.O. Box 156, Saltillo, MS 38866 • 662.869.5431  
Jackson Whiteside - PT  
Steven Witt - PT

In God We Trust

## Park & Rec

Justin Clark - FT  
Williams Diggs - FT

Frankie Wilson - PT

Mayor  
Copey Grantham

## Public Works

Mike Gray - FT - Street  
Fred Westmoreland - FT - Street  
Linda Brown - FT - Water Clerk  
Brandon Donahue - FT - Water  
Mike Jackson - FT - Water  
Michael Phillips - FT - Water

Jimmy Stevens - FT - Water  
Jeff Penney - PT - Water  
James Ambrose - FT - Sewer  
Cade Taylor - FT - Sewer

## Board of Aldermen

Scottie Clark

Terry Glidewell

Brian Morgan

Craig Sanders

Sonya Hill Witcher

## H. Establish salaries Mayor & Aldermen

### I. Elect Vice Mayor

### J. Appoint hiring committee

### K. Continues services with:

1. ESI
2. Franks, Franks, & Jarrell
3. Diane Patterson - Custodian for City Hall
4. MidRange - computers
5. Lee County Solid Waste

### L. Continue contract with:

1. Saltillo Volunteer Fire
2. American Tank
3. Sand Creek Authority
4. Council of Governments
5. American Municipal Services
6. North Lee Water Association - sewer collections

### M. Adopt all policies and procedures as presently being enforced by the City

1. Employee Handbook
2. Water Policy
3. Ordinances

### N. Travel - per Employee Handbook and as set by State Auditor's Office

### O. Petty Cash - Front office - \$500; Water office - \$300; Concession - \$2000; Court - \$75.00

### P. Purchasing

1. As set by Sec. 31-7-13 - Purchase law Summary
2. City purchasing policy as adopted March 1, 2011

### Q. Resolution setting office hours

## 4. Adjourn

July 8, 2021 2:15 p.m.

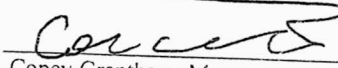
Date

Time


  
City Clerk

- J. Appoint hiring committee  
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1. ESI  
2. Franks, Franks, & Jarrell  
3. Diane Patterson – Custodian for City Hall  
4. MidRange – computers  
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1. As set by Sec. 31-7-13 – Purchase law Summary  
2. City purchasing policy as adopted March 1, 2011  
Q. Resolution setting office hours  
4. Adjourn

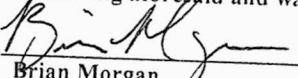
A POLICEMAN OF THE CITY OF SALTILLO, MS WILL  
EXECUTE AND RETURN THE ABOVE NOTICE INSTANTER,


  
Copey Grantham, Mayor

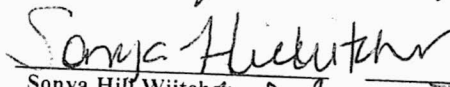
ATTEST:

  
Mary Parker, City Clerk

We, the undersigned Aldermen of the City of Saltillo, MS hereby acknowledge service of the above call upon us personally at least three hours before the time of the meeting aforesaid and waive copy of the call.

  
Brian Morgan

  
Terry Glidewell

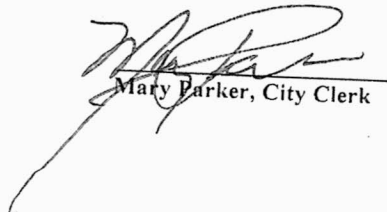
  
Sonya Hill Wiitcher

  
Scottie Clark

  
Craig Sanders

I have served notice on the above Alderman at least three hours before time of meeting.

\_\_\_\_\_  
Mayor

  
Mary Parker, City Clerk

***MINUTES OF THE PROCEEDING OF THE MAYOR AND BOARD OF ALDERMAN OF THE CITY OF SALTILLO, MISSISSIPPI WHO MET IN A SPECIAL CALLED BOARD MEETING HELD ON JULY 1, 2021 AT THE CITY HALL BOARD ROOM AT 6:00 P.M.***

Be it remembered that the Mayor and Board of Aldermen of the City of Saltillo, Mississippi met in a special called board meeting held on July 1, 2021 at the City Hall Board Room at 6:00 P.M. and the following officials were present to wit:

Mayor	Copey Grantham
Aldermen	Scottie Clark
	Terry Glidewell
	Brian Morgan
	Craig Sanders
	Sonya Hill Witcher
City Clerk	Mary Parker
City Attorney	Chris Evans

Mayor Copey Grantham opened with the pledge of allegiance and Alderman Craig Sanders led in a prayer.

Thereupon the Mayor declared a legal quorum present. The meeting was opened for the following business:

**RE: APPOINT CITY CLERK**

On the motion of Terry Glidewell, seconded by Scottie Clark, and by an affirmative vote of all present to appoint Mary Parker, city clerk at her present salary (\$58,443.00) and present benefits due all full-time employees.

Ordered this the 1<sup>ST</sup> day of July, 2021.

**RE: APPOINT POLICE CHIEF**

On the motion of Scotty Clark, seconded by Craig Sanders, and by an affirmative vote of all present to appoint Daniel McKinney, chief of police at his present salary (\$53,000.00) and present benefits due all full-time employees.

Ordered this the 1<sup>st</sup> day of July, 2021.

**RE: APPOINT MUNICIPAL JUDGE**

On the motion of Brian Morgan, seconded by Sonya Hill Witcher, and by an affirmative vote of all present to appoint Chuck Hopkins, municipal court judge at his present salary (\$8,160.00).

Ordered this the 1<sup>ST</sup> day of July, 2021.

**RE: APPOINT CITY ATTORNEY**

On the motion of Brian Morgan, seconded by Scottie Clark, and by an affirmative vote of all present to appoint Chris Evans, city attorney at present salary (\$9538.00) and all other fees applicable to doing business for the city of Saltillo at the hourly rate of \$125.00.

Ordered this the 1<sup>ST</sup> day of July, 2021.

**RE: COURT CLERK**

On the motion of Craig Sanders, seconded by Brian Morgan, and by an affirmative vote of all present to appoint Monica Daniels Porterfield, court clerk at present hourly rate (\$16.20) and all benefits due to full-time employees.

Ordered this the 1<sup>ST</sup> day of July, 2021.

**RE: DEPT HEADS**

On the motion of Terry Glidewell, seconded by Scottie Clark, and by an affirmative vote of all present to appoint Dustin Hathcock public works directors at present salary (\$53,000.00) and all benefits due to full-time employees.

On the motion of Scottie Clark, seconded by Sonya Hill Witcher, and by an affirmative vote of all present to appoint Brian Grissom, building and zoning administrator at present salary (\$50,767.00) and all benefits due to full-time employees.

On the motion of Craig Sanders, seconded by Brian Morgan, and by an affirmative vote of all present to appoint Mark Nowell, fire chief at his present salary (\$53,000.00) and all benefits due to full-time employees.

On the motion of Sonya Witcher, seconded by Terry Glidewell, and by an affirmative vote of all present to appoint Alex Wilcox, park directors at their present (\$53,000.00) and all benefits due to full-time employees.

Ordered this the 1<sup>st</sup> day of July, 2021.

**RE: ALL EMPLOYEES**

On the motion of Scottie Clark, seconded by Craig Sanders, and by an affirmative vote of all present to rehire all full-time, part-time, seasonal, and reserve employees at their present salary/hourly rates and current benefits.  
Police Department: Jeff Brown, Ricky Culver, Waylon Daniel, Brent Green, James Harrelson, Austin Kidd, Cody Moore, Wesley Rhudy, Bill Roberts, Steve Stanford, John Clark, John Crabb, Brooks Green, Deundra Poole, James Rea, Chris Roy, and James Sloan; Fire Department: Richard Gann, Chris Jenkins, Brad McMurry, James Thomas, Andrew Douglas, Nathan Flinn, Patrik Homan, Jeremy Kennedy, Adam Miller, Rocky Pickering David Pritchard, Cole Seymore, Adam Sharp, Samuel Smith, Brian Spencer, Jackson Whiteside, Steven Witt. Public Works: Mike Gray, Fred Westmoreland, Linda Brown (Clerk), Brandon Donahue, Mike Jackson, Michael Phillips, Jimmy Stevens, Jeff Penny, James Ambrose, and Cade Taylor.

Ordered this the 1<sup>st</sup> day of July, 2021.

**RE: MAYOR AND ALDERMEN SALARIES**

On the motion of Brian Morgan, seconded by Sonya Hill Witcher, and by an affirmative vote of all present to continue the present annual salary rate of Mayor (\$67,253.00) and the salary rate for aldermen (\$9537.00), plus all current benefits due to their respective positions.

Ordered this the 1<sup>ST</sup> day of July, 2021.

**RE: VICE – MAYOR**

On the motion of Brian Morgan, seconded by Terry Glidewell, and by an affirmative vote of all present to elect Scottie Clark as vice-mayor.

Ordered this the 1<sup>st</sup> day of July, 2021.

**RE: HIRING COMMITTEE**

On the motion of Terry Glidewell, seconded by Scottie Clark, and by an affirmative vote of all present to appoint Scottie Clark and Craig Sanders to the hiring committee. Brian Morgan will be the alternate member.

Ordered this the 1<sup>st</sup> day of July, 2021.

**RE: OTHER SERVICES**

On the motion of Craig Sanders, seconded by Brian Morgan, and by an affirmative vote of all present to continue services with ESI as the city engineers.

On the motion of Terry Glidewell, seconded by Scottie Clark, and by an affirmative vote of all present to continue services with Franks, Franks, Jarrell and Wilemon as the city auditors.

On the motion of Craig Sanders, seconded by Scottie Clark, and by an affirmative vote of all present to continue cleaning services

with Diane Patterson at \$700.00 per month.

On the motion of Brian Morgan, seconded by Sonya Hill Witcher, and by an affirmative vote of all present continue services with MidRange Computers.

On the motion of Craig Sanders, seconded by Scottie Clark, and by an affirmative vote of all present to continue services with Lee County Solid Waste.

Ordered this the 1<sup>st</sup> day of July, 2021.

#### **RE: CONTRACTS**

On the motion of Brian Morgan, seconded by Craig Sanders, and by an affirmative vote of all present to continue the contract with the Saltillo Volunteer Fire Department for the present yearly contract and carry-over, if applicable.

On the motion of Scottie Clark, seconded by Brian Morgan, and by an affirmative vote of all present to continue the contract with American Tank for the water tanks.

On the motion of Craig Sanders, seconded by Terry Glidewell, and by an affirmative vote of all present to continue services with Sand Creek Authority.

On the motion of Brian Morgan, seconded by Scottie Clark, and by an affirmative vote of all present to continue services with the Council of Governments.

On the motion of Brian Morgan, seconded by Craig Sanders, and by an affirmative vote of all present to continue American Municipal Services to continue collecting our unpaid fines.

On the motion of Scottie Clark, seconded by Terry Glidewell, and by an affirmative vote of all present to continue our contract with North Lee Water Association to collect sewer billing for the Saltillo Water at \$3.75 per customer per month.

Ordered this the 1<sup>st</sup> day of July, 2021.

#### **RE: POLICIES, PROCEDURES AND ORDINANCES**

On the motion of Scottie Clark, seconded by Craig Sanders, and by an affirmative vote of all present to adopt the present employee handbook.

On the motion of Scottie Clark, seconded by Brian Morgan, and by an affirmative vote of all present to adopt the water policy as presented with the amendments to adjustments, applications, and fees for services.

On the motion of Craig Sanders, seconded by Sonya Hill Witcher, and by an affirmative vote of all present to adopt all ordinances presently on file.

Ordered this the 1<sup>st</sup> day of July, 2021.

#### **RE: TRAVEL**

On the motion of Brian Morgan, seconded by Terry Glidewell, and by an affirmative vote of all present to adopt the current travel policy per the employee handbook and as set by State Auditor's office.

Ordered this the 1<sup>st</sup> day of July, 2021.

#### **RE: PETTY CASH**

On the motion of Scottie Clark, seconded by Brian Morgan, and by an affirmative vote of all present to authorize petty cash for the front office (\$550.00), Water office (\$300.00), Park & Rec (\$300.00), Concessions (\$2000) and Court (\$75.00).

Ordered this the 1<sup>st</sup> day of July, 2021.

#### **RE: PURCHASING**

On the motion of Terry Glidewell, seconded by Scottie Clark, and by an affirmative vote of all present to adopt the Purchase Law Summary, MS Code Sec. 31-7-13.

On the motion of Brian Morgan, seconded by Terry Glidewell, and by an affirmative vote of all present to adopt the city purchasing policy as previously adopted March 1, 2011.

Ordered this the 1<sup>st</sup> day of July, 2021.

**RE: OFFICE HOURS**

On the motion of Brian Morgan, seconded by Sonya Hill Witcher, and by an affirmative vote of Clark, Morgan, Sanders and Witcher, with Glidewell voting nay, to keep the city clerks and water department offices at city hall open 8 a.m. to 5 p.m.

Ordered this the 1<sup>st</sup> day of July, 2021.

**RE: ADJOURN**

On the motion of Terry Glidewell, seconded by Scottie Clark, and by an affirmative vote of all present to adjourn the special called meeting, July 1<sup>st</sup>, 2021 at 6:26 p.m. of the Mayor and Board of Aldermen.

Ordered this the 1<sup>st</sup> day of July, 2021

  
\_\_\_\_\_  
Mayor Copey Grantham

  
\_\_\_\_\_  
Attest: City Clerk