

MINUTES OF THE PROCEEDING OF THE MAYOR AND BOARD OF ALDERMAN OF THE CITY OF SALTILLO, MISSISSIPPI WHO MET IN A REGULAR BOARD MEETING HELD ON JUNE 1, 2021 AT THE CITY HALL BOARD ROOM AT 6:00 P.M.

Be it remembered that the Mayor and Board of Aldermen of the City of Saltillo, Mississippi met in a regular board meeting held on June 1, 2021 at the City Hall Board Room at 6:00 P.M. and the following officials were present to wit:

Mayor	Rex Smith
Aldermen	Scottie Clark
	Donald Cullum
	Terry Glidewell
	Copey Grantham
	Craig Sanders
City Clerk	Mary Parker
City Attorney	Chris Evans

Thereupon the Mayor declared a legal quorum present. The meeting was opened for the following business:

RE: APPROVE AGENDA

On the motion Copey Grantham, seconded by Scottie Clark, and by an affirmative vote of all present to approve the agenda, as posted, for the regular meeting of June 1, 2021.

Ordered this the 1st day of June, 2021.

RE: BOARD MINUTES – MAY 4, 2021; SPECIAL CALLED MAY 17 AND MAY 18, 2021

On the motion of Craig Sanders, seconded by Copey Grantham, and by an affirmative vote of all present to approve the minutes of the Special Called Meetings May 17th and May 18th and, regular called May 4, 2021 meeting, as recorded.

Ordered this the 1st day of June, 2021.

RE: CLAIMS DOCKET 66023 - 66182

On the motion of Copey Grantham, seconded by Donald Cullum, and by an affirmative vote of all present to approve the claims docket 66023-66182.

Ordered this the 1st day of June, 2021.

RE: AMEND 2020-2021 FY BUDGET

On the motion of Copey Grantham, seconded by Donald Cullum, and by an affirmative vote of all present to amend the 2020-2021 FY Budget as follows:

CITY OF SALTILLO 2020-2021 PROPOSED	BUDGET	REVISED	REVISED	REVISED
FY BUDGET	9/8/2020	11/2/2020	2/2/2021	6/1/2021
GENERAL FUND				
Real Property Taxes	688,000		688,000	688,000

Auto Taxes	172,000	172,000	172,000
Homestead Exemption	19,700	19,700	19,700
TVRHA in Lieu	15,000	15,000	15,000
Privilege License	12,000	12,000	12,000
Vehicle Sale Permit	0	-	-
Building Permits	9,000	9,000	10,000
Carport Permits	1,000	1,000	700
Rental Fees	11,700	11,700	11,700
Zoning Permits	1000	1,000	1,000
Railroad Taxes	7,800	7,800	8,005
Telepak Franchise		100	250
TEPA Franchise	110,000	110,000	110,000
Comcast/Vista Franchise	16,100	16,100	16,100
Atmos Franchise	16,500	16,500	16,500
Metrocast Franchise	15,000	15,000	15,000
Sales Tax	920,000	920,000	920,000
TVA- in Lieu	52,704	53,704	53,704
Municipal & Franchise	3,500	3,500	3,500
investigator Fee/ Lee Co	500	500	300
Police Dept Donations	0	-	100
5K Promotions	0	-	-
PD GRANT Transfer	0	-	-
PD CAMERA DONATIONS	0	-	-
GASOLINE TAX	10,150	26,000	26,000
TIGER ACHIEVERS DONATIONS	7,000	7,000	7,000
KIDS N COPS	5000	5,000	5,000
TA PROGRAM CAR	0	-	-
Court Fines & Fees	35,000	35,000	35,000
Accident Report	1,100	1,100	1,100
Municipal Court Funds	400	400	700
Interest Earned	40,000	40,000	50,000
Comm Room Rent	500	500	700
Cellular Rent	28,000	28,000	28,000
Misc	0	1,000	1,800
Crime Lab Reimbursement	0	-	-
Return Checks	0		-
Wireless Communications	0	-	-
Sale of Surplus Equipment	0	-	-
Trans Reimburse from Rebate	0	-	4,143
Trans from Sewer	0	-	-
land Rental Fee		600	100
Insurance Claim Proceeds	0	-	14,040
Promotions of the City	0	-	-
Lighting Project	0	-	-
BP Grant	0	-	-
Recycling Donations	0	-	-
Lee Co. Schools	28,700	28,700	28,700
Robinson	0	-	-
MEMA REIMBURSEMENT	0	111,301	111,301

GENERAL FUND	2,227,354	2,338,655	2,357,205	2,387,143
REVENUES				
Fire Department Revenues	374,850	381,346	381,346	386,346
Park & Rec Revenues	380,421	427,045	427,795	444,066
Court Revenues	67,600		67,600	67,600
Saltillo G/O Refund 2008	113,740		113,740	114,340
USE TAX FUND	50,502	-	122,967	122,967
PROMOTIONS OF THE CITY	15,000		15,000	15,000
Cemetery Fund	6,000		6,000	6,000
Fire Rebate Funds	39,152		39,152	39,152
TOTAL SPECIAL FUNDS	1,047,265	1,100,385	1,173,600	1,195,471

Total General City Revenue				
FIRE REBATE - RESERVE	57,000		57,000	57,000
GENERAL - RESERVE	422,019		422,019	422,019
BUILDING FUND RESERVE	24,916		24,916	24,916
CEMETERY RESERVE	73,213		72,213	72,213
LIGHTING GRANT	146,818		150,000	150,000
BP GRANT	48,000		48,000	48,000
BCBS GRANT	0		-	-
TOTAL	771,966		774,148	774,148
Total General City Funds Available	4,046,585	4,211,006	4,304,953	4,356,762

Water & Sewer Fund				
REVENUE / WATER	1,076,500		1,076,500	1,081,052
REVENUE/ SEWER	827,830		827,830	852,344
CAP LOAN	0		-	-
USDA	0		-	-
CASH ON RESERVE/WATER	128,634		128,634	128,634
CASH ON RESERVE/SEWER	1,460,509		1,460,509	1,460,509
Total Funds Available	3,493,473		3,493,473	3,522,539
Water Line Rehab	0		-	-
Water Meter Deposits	24,000		24,000	24,000
Total	3,517,473		3,517,473	3,546,539
GRAND TOTAL	7,564,058	7,728,479	7,822,426	7,903,301

EXPENDITURES				
Financial & Administration				
Personnel Services	233,877		233,877	235,432
Supplies	6,200		6,200	5,700
Other Supplies & Services	147,720	147,720	169,995	169,795
Capital Outlay	0		-	-
Transfers to other Funds	582,945	640,445	640,445	625,818
Total	970,742	1,028,742	1,050,517	1,036,745

Zoning Department				
Personnel Services	63,802	65,002	65,002	68,106
Supplies	3,000		3,000	4,300
Other Supplies & Services	17,316		17,316	16,016
Capital Outlay	0		-	-
Total	84,118	85,318	85,318	88,422

Court Department

Personnel Services	33,565		33,565	33,565
Supplies	600		600	600
Other Supplies & Services	7,925		7,925	7,925
Total	42,090	42,090	42,090	42,090

Police Department

Personnel Services	656,360	661,160	661,160	659,516
Supplies	60,050	91,550	91,550	90,090
Other Supplies & Services	44,375		44,375	44,375
Capital Outlay	700		700	700
LEASE PAYMENTS	34,311		34,311	34,311
Total	795,796	832,096	832,096	828,992

Street Department

Personnel Services	96,119	97,219	97,219	97,219
Supplies	43,600		43,600	51,243
Other Supplies & Services	78,750		78,750	78,750
LIGHTING	0		35,000	31,500
BP GRANT	0		-	-
Capital Outlay	0		-	-
Total	218,469	219,569	254,569	258,712

City Hall O & M Fund

Supplies	2,500		2,500	2,500
Other Supplies & Services	92,900		92,900	106,452
Capital Expense	0	12,850	12,850	13,870
Total	95,400	108,250	108,250	122,822
Dr. Robison Resource Center				
Supplies	200		200	200
Other Supplies & Services	9,500		9,500	7,900
Capitol Expense	0		-	-
Total	9,700	9,700	9,700	8,100
Total General Fund Expenditures	2,216,315	2,325,765	2,382,540	2,385,883

Fire Department Fund

Personnel Services	321,996	323,496	323,496	328,496
Supplies	30,090		29,790	29,790
Other Supplies & Services	27,760		27,760	27,760
Capital Outlay	0		-	300
Debt Service	0		-	-
Total	379,846	381,346	381,046	386,346
State Fire Rebate Funds				
SUPPLIES/INSURANCE	26,885		21,085	21,885
EQUIPMENT	2,000		7,000	7,000
Interest Paid	0		-	-
Bonds Paid	0		-	-
Code	0		-	-
JAWS OF LIFE REPAY	10,267		10,267	10,267
Total	39,152	39,152	38,352	39,152

Park & Rec Fund

Personnel Services	206,475	207,475	207,475	207,975
Supplies	85,000		85,184	89,034
Other Supplies & Services	83,570		83,570	85,570
Capital Outlay	6000	51,000	51,566	61,487
Total	381,045	427,045	427,795	444,066

PROMOTIONS OF THE CITY

Personnel Services	0		-	
PROMOTIONS	15000		15,000	15,000
TRANSFERS OUT	0		-	-
Total	15,000	15,000	15,000	15,000

Other Expenditures

Court Fund Expenditures	67,600		67,600	67,600
PARKRIDGE SB BOND FDS	0		-	-
GO Ref 2008	113,740		113,740	114,340
USE TAX FUND	50,502		122,967	122,967
Cemetery Fund	6,000		6,000	6,000
LIGHTING FUND	146,818		150,000	150,000
BP GRANT (MEG'S LANE)	49,081		48,081	48,081
BUILDING FUND	0	10,000	10,000	43,217
Total	433,741	443,741	518,388	552,205
Total General City Expenditures	3,465,099	3,632,049	3,763,121	3,822,652

Cash on Reserve- End of Year

Cemetery Fund	73,213		73,213	65,957
General Fund	426,457	433,828	411,619	411,153
Building Fund Reserve	24,916		-	-
Fire Fund Reserves	57,000		57,000	57,000
TOTAL	581,586	588,957	541,832	534,110
Total General City Expend & Reserve	4,046,685	4,221,006	4,304,953	4,356,762

Water Fund

Personnel Services	322,082	331,582	331,582	331,582
Supplies	105,500		105,500	105,500
Utilities & Other Services	360,850		360,830	320,830
Capital Outlay	46,197	36,697	36,697	93,815
Debt Service	241,871		241,891	229,325
TRANSFER	0		-	-
REHAB FUNDS	0		-	-
TOTAL	1,076,500	1,076,500	1,076,500	1,081,052

SEWER FUND

Personnel Services	120,057	117,057	117,057	117,057
Supplies	45,200		45,200	141,895
Utilities & Other Services	711,040		729,040	724,183
Capital Outlay	0	13,000	13,000	46,871
Debt Service	0		-	-
REHAB FUNDS RESERVE	0		-	-
TOTAL	876,297	886,297	904,297	1,030,006

CAP Loan	0	-	-	-
Cash on Reserve- water	128,634	128,634	128,634	128,634
Cash on Reserve - sewer	1,412,042	1,402,042	1,384,042	1,282,847
Water Line Rehab	0	-	-	-
Water Meter Deposits	24,000	24,000	24,000	24,000
Total	3,517,473	3,517,473	3,517,473	3,546,539
GRAND TOTAL BUDGET FY 20-2021	7,564,158	7,738,479	7,822,426	7,903,301

Ordered this the 1st day of June, 2021.

RE: C M HUTCHESON

CM Hutcheson, (Circle H Land Development) was asking the board to adjust his high-water bills. He had four months of high usage, but did not notify the office that he had a possible leak until he sent in his May payment requesting that we adjust off the high usage. The matter was discussed.

No action taken.

Ordered this the 1st day of June 2021.

RE: REVISED WATER POLICY

Public Works Director Dustin Hathcock presented the board with a revised water policy. The main concerns were adjustments for leaks inside and outside the city limits. After much discussion the board will review the policy and return at a later meeting to adopt the proposed policy.

Ordered this the 1st day of June, 2021.

RE: WATER DEPARTMENT TRUCK PURCHASE

On the motion of Craig Sanders, seconded by Donald Cullum, and by an affirmative vote of all present to purchase a 2021 Dodge Ram 1500 quad from Landers Dodge for the state contract price of \$21,604.

Ordered this the 1st day of June, 2021.

RE: JIMMY STEVENS – PAY RAISE

On the motion of Craig Sanders, seconded by Donald Cullum, and by an affirmative vote of all present to approve pay increase of \$1.44 per hour for Jimmy Stevens (Meter Reader). This will take him to \$15.00 per hour and in line with other maintenance workers. Effective immediately.

Ordered this the 1ST day of June, 2021.

RE: DANNY SMITH - RESIGNATION

On the motion of Craig Sanders, seconded by Scottie Clark, and by an affirmative vote of all present to accept the immediate resignation of Danny Smith as the part time code enforcer/dog catcher.

Ordered this the 1st day of June, 2021.

RE: YARD MAINTENANCE – 123 PARKRIDGE; 149 OLD SALTILLO RD; 207 MCCOMB AVE.

On the motion of Scottie Clark, seconded by Copey Grantham, and by an affirmative vote of all present that the board finds it is necessary to mow the grass at 123 Park Ridge Ave. The house is apparently under foreclosure. This matter was duly noticed as a hearing under MCA 21-19-11. The board finds the home to be a menace to the health, safety and welfare of the community.

On the motion of Copey Grantham, seconded by Scottie Clark, and by an affirmative vote of all present that the board finds it is necessary to condemn and clean the property located at 149 Old Saltillo Road. This matter was duly noticed as a hearing under MCA 21-19-11. The board finds the home to be a menace to the health, safety and welfare of the community.

The mobile home located at 207 McComb Ave. was also brought before the board for a duly noticed hearing under MCA 21-19-11. The new owner of the property appeared at the meeting and asked the board to allow them time to bring the property up to code. The board directed the new owner to meet with Brian Grissom immediately in order to formulate a plan and timetable for the necessary repairs and for Mr. Grissom to then report back to the board as he deemed necessary.

Ordered this the 1st day of June, 2021.

RE: CHRIS JOSH LIN – VACATION AND SICK ACQUIRED DAYS

On the motion by Scottie Clark, and seconded by Copey Grantham, and by an affirmative vote of all present, to add 80 sick-time hours and 28 vacation hours to Chris Joshlin's reported time to PERS. These were hours and days he earned when employed with the city in 1999 which had never been reported to PERS

Ordered this the 1st day of June, 2021.

RE: SALTILLO BASEBALL DONATION - \$500

On the motion of Copey Grantham, seconded by Donald Cullum, and by an affirmative vote of all present to approve a donation to the Saltillo high school baseball team in the amount of \$500.00 in order to attend the state baseball championship in Pearl, MS. This donation is allowed under state law as a promotion of the city and also in order to promote the voluntary character development of students in the public school located within the city limit.

Ordered this the 1st day of June, 2021.

RE: SMALL MUNICIPAL GRANT – LOCAL MATCH

On the motion of Copey Grantham, seconded by Donald Cullum, and by an affirmative vote of all present to approve \$29,448.00 as the local match for the Small Municipal Grant of \$100,000.00 to improve the sidewalks in the downtown area.

On the motion of Copey Grantham, seconded by Donald Cullum, and by an affirmative vote of all present to engage ESI to begin the engineering of the sidewalks.

Ordered this the 1st day of June, 2021.

RE: ACCEPTING ELECTIONS – 2021

On the motion of Donald Cullum, seconded by Copey Grantham, and by an affirmative vote of all present to declare that the City of Saltillo will not be holding an election on Tuesday, June 8, 2021 because all seats have been decided in either the Primary Election of April 6th, 2021 or the Primary Runoff Election of April 27th, 2021, and to certify and accept the results thereof, as follows:

April 6, 2021 - Primary Election: Mayor: Copey Grantham - 485; Rex Smith - 472. Alderman: Brandon Bailey - 145; Scottie Clark - 474; Ron Cottom - 240; George Crowder - 202; Donald Cullum - 236; Gene Echols - 102; Terry Glidewell - 398; Scott Knight - 276; Bill Monaghan - 216; Brian Morgan - 474; Brandon Sanders - 114; Craig Sanders - 319; Dylan Whitt - 343; Sonya Hill Witcher - 340.

April 27, 2021 - Primary Runoff: Scott Knight - 137; Craig Sanders - 281; Dylan Whitt - 200; Sonya Hill Witcher - 292.

Newly elected officials: Mayor - Copey Grantham; Aldermen - Scottie Clark; Brian Morgan; Terry Glidewell; Sonya Hill Witcher; and Craig Sanders.

Ordered this the 1st day of June, 2021.

RE: PERSONNEL ISSUES

On the motion of Copey Grantham, and by an affirmative vote of all present to discuss whether or not city personnel issues meet the requirements of executive session.

On the motion of Copey Grantham, seconded by Donald Cullum, and by an affirmative vote of all present to go into executive session in order to discuss city personnel issues.

Present in executive session were Mayor Rex Smith, Aldermen Scottie Clark, Donald Cullum, Terry Glidewell, Copey Grantham, and Craig Sanders, City Clerk Mary Parker, City Attorney Chris Evans, called into the meeting were Bill Roberts, Brent Green and Brian Grissom. City personnel issues were discussed.

On the motion of Scottie Clark, seconded by Copey Grantham, and by an affirmative vote of all present to go out of executive session and back into regular session.

On the motion of Copey Grantham, seconded by Donald Cullum, and by an affirmative vote of all present to give Mary Parker a \$2.22 per hour raise, effective immediately.

On the motion of Craig Sanders, seconded by Donald Cullum, and by an affirmative vote of all present to give Brian Grissom a \$2.22 per hour raise, effective immediately.

Ordered this the 1st day of June, 2021.

RE: ADJOURN

On the motion of Terry Glidewell, seconded by Donald Cullum, and by an affirmative vote of all present to adjourn the regular called meeting, June 1, 2021 meeting at 8:25 p.m. of the Mayor and Board of Aldermen.

Ordered this the 1st day of June, 2021.



Mayor Rex Smith



City Clerk Mary Parker, MMC