

MINUTES OF THE PROCEEDING OF THE MAYOR AND BOARD OF ALDERMAN OF THE CITY OF SALTILLO, MISSISSIPPI WHO MET IN A REGULAR BOARD MEETING HELD ON NOVEMBER 1, 2022 AT THE CITY HALL BOARD ROOM AT 6:00 P.M.

Be it remembered that the Mayor and Board of Aldermen of the City of Saltillo, Mississippi met in a regular board meeting held on Tuesday November 1 2022 at the City Hall Board Room at 6:00 P.M. and the following officials were present to wit:

Mayor	Copey Grantham
Aldermen	Scottie Clark
	Terry Glidewell
	Brian Morgan
	Craig Sanders
	Sonya Hill Witcher
City Clerk	Mary Parker
City Attorney	Chris Evans

Mayor Copey Grantham opened with the Pledge of Allegiance to the flag of the United States of America and Alderman Craig Sanders led in prayer.

Thereupon the Mayor declared a legal quorum present and the meeting was opened for the following business:

RE: APPROVE THE AGENDA

On the motion of Terry Glidewell, seconded by Scottie Clark, and by an affirmative vote of all present to approve the agenda for the November 1, 2022 meeting, as presented.

Ordered this the 1st day of November, 2022.

RE: DOUG WAGONER & PHIL COOPER

Mr. Phil Cooper spoke to the board about a drainage ditch running behind his property that was overgrown and needed to be cleaned out. Mayor Grantham informed him that the ditch was on the radar of the city and we would get to it as soon as possible. It will require getting easements from various property owners and will require a lot of work on the city's part. The subject of parking along the streets was also addressed, but Mr. Cooper said he had spoken to several neighbors about the issue who agreed not to park along the streets on garbage pickup day. No action taken.

Ordered this the 1st day of November, 2022.

RE: POCKET PARK

ALDERMAN BRIAN MORGAN RECUSED HIMSELF FROM THE MEETING BASED UPON THE INVOLVEMENT OF SALTILLO MAIN STREET.

On the motion of Scottie Clark, seconded by Sonya Witcher, and by an affirmative vote of all present to grant Saltillo Main Street Association the authority to build a pocket park in the parking lot across from the fire department. The funding would be provided by main Street from fund-raising events, grants and the support of local businesses. The park would potentially include a stage, food truck parking, old train caboos, picnic tables and play lawn. This approval is for the general authority to begin the project, but any final plans will be brought back to the board for approval prior to actual construction.

Ordered this the 1ST day of November, 2022

ALDERMAN BRIAN MORGAN RETURNED TO THE MEETING

RE: POTENTIAL LITIGATION ISSUE

On the motion of Brian Morgan, and by an affirmative vote of all present to discuss whether the discussion of a potential litigation issue meets the requirements for executive session.

On the motion of Scottie Clark, seconded by Brian Morgan, and by an affirmative vote of all present to enter into executive session to discuss a potential litigation issue.

Present in executive session were Mayor Grantham, Aldermen Scottie Clark, Terry Glidewell, Brian Morgan, Craig Sanders and Sonya Witcher, City Attorney Chris Evans, City Clerk Mary Parker, City Planner Brian Grissom, and Jon Milstead. A potential litigation issue was discussed. No action taken.

On the motion of Craig Sanders, seconded by Brian Morgan, and by an affirmative vote of all present to go out of executive session and return to regular session.

No action taken.

Ordered this the 1st day of November, 2022.

RE: 155 IVYWOOD

Brian Grissom advised that the subject property (MCA 21-19-11) had been cleaned. No action taken.

Ordered this the 1st day of November, 2022.

RE: BOBBY SMITH – DEVELOPMENT ON THIRD STREET

On the motion of Craig Sanders, seconded by Terry Glidewell, and by an affirmative vote of Aldermen Glidewell, Sanders and Witcher, with Aldermen Morgan and Clark voting nay, to allow the proposed land subdivision of Bobby Smith (“Plunkett Heights development”) located off Third Avenue to move forward, contingent upon plat approval for the lots, utilities, sidewalk, etc.; site approval for the homes; and all other necessary subdivision approvals as required by ordinance, by the Mayor and Building and Zoning Director Brian Grissom. The homes must be at least 1,800 heated and cooled square feet, with paved driveways.

Ordered this the 1st day of November, 2022.

RE: MOBILE ST AND 2ND AVE PROPERTY

Mr. Phillip Pannell came before the board asking that the board consider several proposed options concerning the location of a train caboose in Saltillo: either lease or sell to him the property on the corner of Mobile St. and 2nd Ave in which to locate the caboose in order to set it up as an air bnb or else the city lease the caboose from Mr. Pannell to use as an office for Main Street. The board will consider the options and get back with Mr. Pannell at the November 15, 2022 board meeting. No action taken.

Ordered this the 1st day of November, 2022.

RE: ATMOS GAS

On the motion of Scottie Clark, seconded by Terry Glidewell, and by an affirmative vote of all present to approve the easement and work-space agreement request from Atmos Gas for the one-time payment to the city of \$8,750.00 (valued at \$10,000.00 per acre). The city finds that the city-owned real property in question is surplus in nature; is located within a flood zone; will not be of any foreseeable future use or benefit to the city; and essentially has no market value. The real property in question already has an easement for existing above-ground TVA power lines which track the same path as the proposed Atmos line, which will be buried under the ground. By state law, this easement agreement is limited to 25 years in duration. The board also finds that allowing this easement will benefit the citizens of Saltillo in allowing more efficient natural gas delivery and service to their homes and businesses.

Ordered this the 1st day of November, 2022.

RE: STEWART ENVIROMENTAL CONSTRUCTION INVOICE

On the motion of Craig Sanders, seconded by Terry Glidewell, and by an affirmative vote of all present to approve the request from Stewart Environmental, payment request number 5, for \$485,374.48 for work completed at the W.K. Sportsplex ball field. This project was previously awarded pursuant to state purchasing laws and the completed work and resulting payment were inspected and approved by the city and city architect.

Ordered this the 1st day of November, 2022.

RE: MCDONALD CONSTRUCTION (TM PRODUCTIONS) PAYMENT REQUEST

On the motion of Brian Morgan, seconded by Scottie Clark, and by an affirmative vote of all present to approve the payment request of \$36,123.24 to McDonald Construction (TM Productions) for drainage work at W.K. Sportsplex. This will be the next to last scheduled payment for this project which was previously awarded pursuant to state purchasing laws. This payment will be tendered contingent upon completion of repair work to the ground around the water inlets which resulted after the last rain. The remaining payment of approximately \$6,000.00 will be held in order to verify and monitor the sod and/or grass seeding for the project.

Ordered this the 1st day of November, 2022.

RE: LEE CO SUPERVISORS INVOICE FOR ROAD REPAIRS

On the motion of Craig Sanders, seconded by Brian Morgan, and by an affirmative vote of all present to approve the invoice to Lee Co Supervisors for street/road paving in the amount of \$54,683.36 (paving on Pulltight). This will be considered an intra-governmental transaction under state purchasing laws and is deemed to be reasonable and necessary by the board.

Ordered this the 1st day of November, 2022.

RE: POLICE DEPARTMENT- MONTHLY UPDATE

Chief McKinney informed the board the police department did 74 reports, including 12 felonies, 17 arrest and they wrote 140 citations. No action taken.

Ordered this the 1st day of November, 2022.

RE: INTERLOCAL AGREEMENT BETWEEN CITY AND NORTH MS NARCOTICS UNIT

On the motion of Terry Glidewell, seconded by Scottie Clark, and by an affirmative vote of all present to renew the interlocal agreement between the City of Saltillo and North MS Narcotics Unit. The city finds and declares that violations of the controlled substance laws within the city constitute a significant portion of felony violations committed within the city and that continued involvement with the NMNU is in the best economic and social interest of the city.

Ordered this the 1st day of November, 2022.

RE: OCTOBER 18, 2022 BOARD MINUTES

On the motion of Scottie Clark, seconded by Brian Morgan, and by an affirmative vote of all present to approve the minutes for October 18, 2022, as recorded.

Ordered this the 1st day of November, 2022.

RE: AMDEND THE 2022-2023 FY BUDGET

On the motion of Scottie Clark, seconded by Craig Sanders, and by an affirmative vote of all present to approve the amendments to the 2022-2023 FY Budget, as proposed. The amendments are made to reflect the end of the budget for 2021-2022 FY Budget. See attachment.

Ordered this the 1st day of November, 2022.

RE: CLAIMS DOCKET 68946-69030

On the motion of Terry Glidewell, seconded by Scottie Clark, and by an affirmative vote of all present to approve the claims docket 68946-69030 for the November 1, 2022 board meeting.

Ordered this the 1st day of November, 2022.

RE: APPOINT APPLICANT AGENT FOR PUBLIC ASSISTANCE (MEMA)

On the motion of Brian Morgan, seconded by Craig Sanders, and by an affirmative vote of all present to name and designate Mayor Copey Grantham as the applicant agent for the City of Salthill for any MEMA public assistance requests or applications or similar. Mayor Grantham is also hereby granted the authority to sign or execute any such documents in behalf of the city as may be necessary to complete the same.

Ordered this the 1st day of November, 2022.

RE: ADJOURN

On the motion of Terry Glidewell, seconded by Brian Morgan, and by an affirmative vote of all present to adjourn the regular board meeting, November 1, 2022 at 8:05 p.m.

Ordered this the 1st day of November, 2022.



 Mayor Copey Grantham





 City Clerk Mary Parker

CITY OF SALTILLO 2022-2023 PROPOSED	BUDGET	BUDGET
FY BUDGET	9/6/2022	11/1/2022
GENERAL FUND		
Real Property Taxes	912,000	912,000
Auto Taxes	212,000	212,000
Homestead Exemption	19,700	19,700
TVRHA in Lieu	15,000	15,000
Privilege License	12,000	15,000
Vehicle Sale Permit	0	0
Building Permits	5,000	7,500
Carport Permits	800	800
Rental Fees	11,700	11,700
Zoning Permits	500	500
Railroad Taxes	8,005	8,005
Telepak Franchise	1,250	1,250
TEPA Franchise	121,500	121,850
Comcast/Vista Franchise	17,000	17,000
Atmos Franchise	19,500	20,000
Maxx South/Metrocast Franchise	13,000	13,000
Sales Tax	1,150,000	1,175,000
TVA- in Lieu	53,704	53,704
Municipal Aid	3,500	3,500
investigator Fee/ Lee Co	0	0
Police Dept Donations/body armor	0	0
5K Promotions	0	0
PD GRANT Transfer	0	0
PD CAMERA DONATIONS	0	0
GASOLINE TAX	27,500	24,000
TIGER ACHIEVERS DONATIONS	3,000	3,500
KIDS N COPS	4500	4,500
PD TRAINING REIMBURSE	0	0
Court Fines & Fees	80,000	80,000
Accident Report	1,000	1,000
Municipal Court Funds	700	700
Interest Earned	3,000	3,000
Comm Room Rent	500	500,
Cellular Rent	28,000	28,000

Misc	0	0
Crime Lab Reimbursement	0	0
Return Checks	0	0
Wireless Communications	0	0
Sale of Surplus Equipment	0	0
Trans Reimburse from Rebate	0	0
Trans from Sewer	0	0
land Rental Fee	0	0
Insurance Claim Proceeds	0	0
Promotions of the City	0	0
SB 1353	0	0
BP Grant	0	0
Recycling Donations	0	0
PROPERTY MAINTENANCE	0	0
MEMA REIMBURSEMENT	0	0
Lee Co. Schools	28700	33,500
GENERAL FUND	2,753,059	2,785,709

REVENUES

Fire Department Revenues	491,929	491,929
Park & Rec Revenues	453,631	500,382
Court Revenues	153,700	153,700
Saltillo G/O Refund 2008	53,404	53,404
Cemetery Fund	6,000	6,000
Fire Rebate Funds	42,229	42,229
TOTAL SPECIAL FUNDS	1,200,893	1,247,644

Total General City Revenue

FIRE REBATE - RESERVE	0	0
GENERAL - RESERVE	628,220	950,277
BUILDING FUND RESERVE	0	0
CEMETERY RESERVE	70,986	63,626
G/O BOND 2022/RESERVE	1,200,360	726,685
BP GRANT	0	0
ARPA FUNDS	1,222,000	1,222,114
MOD USE TAX reserve	381,912	373,150
HB 1353	250,000	150,000
TOTAL	3,753,478	3,485,852
Total General City Funds Available	7,707,430	7,519,205

Water & Sewer Fund

REVENUE / WATER	1,115,850	1,115,850
REVENUE/ SEWER	1,026,451	1,026,451
CAP LOAN	0	0
WATER DEPOSIT RESERVES	44000	44,000
CASH ON RESERVE/WATER	361,499	591,374
CASH ON RESERVE/SEWER	1,391,709	1,442,059
Total Funds Available	3,939,509	4,219,734
Water Line Rehab	0	0
Water Meter Deposits	24,000	24,000
Total	3,963,509	4,243,734
GRAND TOTAL	11,670,939	11,762,939

EXPENDITURES

Financial & Administration		
Personnel Services	251,758	251,758
Supplies	10,000	10,000
Other Supplies & Services	189,630	185,630
Capital Outlay	0	0
Transfers to other Funds	725,850	772,601
Total	1,177,238	1,219,989
Zoning Department		
Personnel Services	126,381	126,381
Supplies	11,600	14,600
Other Supplies & Services	18,450	22,450
Capital Outlay	0	0
Total	156,431	163,431
Court Department		
Personnel Services	36,910	36,910
Supplies	400	400
Other Supplies & Services	11,130	11,130
Total	48,440	48,440
Police Department		
Personnel Services	807,000	807,000
Supplies	141,500	141,500
Other Supplies & Services	82,275	82,275

Capital Outlay	0	0
LEASE PAYMENTS	0	0
Total	1,030,775	1,030,775

Street Department

Personnel Services	107,210	107,210,
Supplies	47,600	47,600
Other Supplies & Services	88,500	88,500
Capital Outlay		0
Total	243,310	243,310

City Hall O & M Fund

Supplies	2,000	2,000
Other Supplies & Services	87,400	89,400
Capital Expense	0	0
Total	89,400	91,400

Dr. Robison Resource Center

Supplies	200	200
Other Supplies & Services	7,265	7 265
Capitol Expense		0
Total	7,465	7,465

Total General Fund Expenditures	2,753,059	2,804,810
---------------------------------	-----------	-----------

Fire Department Fund

Personnel Services	399,700	399,700
Supplies	40,700	34,400
Other Supplies & Services	30,150	36,450
Capital Outlay	1000	1,000
Debt Service	20379	20,379
Total	491,929	491,929

State Fire Rebate Funds

SUPPLIES/INSURANCE	0	0
EQUIPMENT	11,161	11,161
Interest Paid	20000	20,000
Bonds Paid	0	0
Code	800	800
JAWS OF LIFE REPAY	10,268	10,268
Total	42,229	42,229

Park & Rec Fund

Personnel Services	208,431	208,431
Supplies	104,500	104,500
Other Supplies & Services	75,700	75,700
Capital Outlay	10000	10,000
BONDS	55000	101,751
Total	453,631	500,382

Other Expenditures

Court Fund Expenditures	153,700	153,700
PARKRIDGE SB BOND FDS	0	0
GO Ref 2008	53,404	53,404
Cemetery Fund	6,000	6,000
G/O BOND 2022/RESERVE	1,200,360	726,685
HB 1353	250,000	150,000
Total	1,663,464	1,089,789
Total General City Expenditures	5,404,312	4,929,139

Cash on Reserve- End of Year

Cemetery Fund	70,986	63,626
General Fund	628,220	931,176
MOD USE TAX	381,912	373,150
FIRE REBATE	0	0
ARPA FUNDS / RESERVE	1,222,000	1,222,114
TOTAL	2,303,118	2,590,066
Total General City Expend & Reserve	7,707,430	7,519,205

Water Fund

Personnel Services	390,000	390,000
Supplies	114,500	114,500
Utilities & Other Services	331,500	331,500
Capital Outlay	89,750	89,750
Debt Service	190,100	190,100
TRANSFER		0
REHAB FUNDS		0
TOTAL	1,115,850	1,115,850

SEWER FUND

--	--	--

Personnel Services	194,750	194,750
Supplies	119,489	119,489
Utilities & Other Services	712,212	712,212
Capital Outlay	0	0
Debt Service	0	0
REHAB FUNDS RESERVE		0
TOTAL	1,026,451	1,026,451
WATER DEPSOT RESERVES		
Cash on Reserve- water	361,499	591,374
Cash on Reserve - sewer	1,391,709	1,442,059
Water Line Rehab	0	0
Water Meter Deposits	68,000	68,000
Total	3,963,509	4,243,734
GRAND TOTAL BUDGET FY 22-23	11,670,939	11,762,939

**Official Recapitulation
Municipal Special Election**

The Municipal Election Officials will prepare three (3) Official Recapitulation Sheets containing the vote of the entire municipality by ward. They will forward one copy to Michael Watson, Secretary of State, 401 MISSISSIPPI ST., JACKSON MS 39201, file one copy with the Municipal Clerk, and keep the third copy for their records.

Votes cast in the Municipality of CITY OF SALTILLO, Mississippi in the November 8th, 2022 Official Recapitulation of votes cast in the Municipal Special Election held in the Municipality of CITY OF SALTILLO, Mississippi on the 8th day of November 2022.
Election

We, the undersigned Municipal Election Officials, hereby certify that the foregoing is a true and complete recapitulation and statement of the results of the Municipal Special Election held on the 8th day of November 2022, in the Municipality of CITY OF SALTILLO, Mississippi, and that the foregoing correctly shows the votes cast for each person and for the office set opposite the respective names at said election.

In testimony whereof, witness our hands this 21 day of November, 2022.

Jerry Colvin
Election Official

Matthew Simpson
Election Official

M. Coleman
Election Official

Election Official

Election Official

**Official Recapitulation
2022 CITY OF SALTILLO SPECIAL ELECTION**

The County Election Commission will prepare three (3) Official Recapitulation Sheets containing the vote of the entire county by precinct. They will forward one copy to Michael Watson, Secretary of State, 401 MISSISSIPPI ST., JACKSON MS 39201, file one copy with the Circuit Clerk of the County and keep the third copy for their records.

Votes cast in the Municipality of CITY OF SALTILLO, Mississippi in the November 8th, 2022

Names of Election Precincts

	MPSA1-PRECINCT 01		TOTAL	PERCENTAGES																
TOURISM TAX BALLOT - TOURISM TAX																				
FOR THE TAX	431	431	47.52%																	
AGAINST THE TAX	476	476	52.48%																	
Over Vote	0	0	0%																	
Under Vote	0	0	0%																	