

# CITY OF SALTILLO

MAYOR AND BOARD OF ALDERMAN AGENDA  
TUESDAY 9-20-2022 6:00 P.M.  
SALTILLO CITY HALL – MUNICIPAL BOARDROOM

1. Call to order, pledge of Allegiance, Invocation
2. Approve Agenda Items
3. Special Discussion/Recognition
  - A. Approve Minutes
    1. Public Hearing 9/5/2022
    2. Board Meeting 9/5/2022
    3. Special Board Meeting 9/13/2022
  - B. Claims Docket
    1. 68648 - 68712
  - C. Building & Zoning
    1. Sportsplex Drainage Project Invoice for McDonald - \$132,070.40
    2. Amendment to Ordinance Regulating the Management of Streets, Trenching and Drainage
    3. Hire code enforcer
  - D. Park & rec
    1. Resignation letter – Shane Holiday
    2. David Jones – Invoice
    3. Hire employee
  - E. Admin
    1. Tourism Tax Resolution
    2. Uninsured motor vehicles
    3. Approve Salaries effective October 1, 2022 this includes pay raises as budget and moving Asst Fire Chief to shift work and will be paid hourly.
    4. Amend 21-22 Budget
4. Adjourn

***MINUTES OF THE PROCEEDING OF THE MAYOR AND BOARD OF ALDERMAN OF THE CITY OF SALTILLO, MISSISSIPPI WHO MET IN A REGULAR BOARD MEETING HELD ON SEPTEMBER 20 2022 AT THE CITY HALL BOARD ROOM AT 6:00 P.M.***

Be it remembered that the Mayor and Board of Aldermen of the City of Saltillo, Mississippi met in a regular board meeting held on Tuesday September 20, 2022 at the City Hall Board Room at 6:00 P.M. and the following officials were present to wit:

Mayor	Copey Grantham	
Aldermen	Scottie Clark	
	Terry Glidewell	
	Brian Morgan	Arrived at meeting at 6:09 pm
	Craig Sanders	
	Sonya Hill Witcher	
City Clerk	Mary Parker	
City Attorney	Chris Evans	
Deputy Clerk	Monica Porterfield	

Mayor Copey Grantham opened with the Pledge of Allegiance to the flag of the United States of America and Alderman Craig Sanders led in prayer.

Thereupon the Mayor declared a legal quorum present and the meeting was opened for the following business:

**RE: APPROVE THE AGENDA**

On the motion of Terry Glidewell, seconded by Scottie Clark, and by an affirmative vote of all present to approve the agenda for the September 20, 2022 meeting, with the addition of D.4 Tiger Creek Disc Golf.

Ordered this the 20<sup>th</sup> day of September, 2022.

**RE: APPROVE MINUTES – PUBLIC HEARING – SEPT. 6 2022; REGULAR BOARD MEETING – SEPT. 6, 2022; AND SPECIAL CALLED BOARD MEETING SEPTEMBER 13, 2022**

On the motion of Craig Sanders, seconded by Scottie Clark, and by an affirmative vote of all present to approve the minutes of the Public Hearing (September 6, 2022); Regular Meeting (September 6, 2022) and the Special Called Meeting (September 13, 2022), as recorded.

Ordered this the 20<sup>th</sup> day of September, 2022.

**RE: CLAIMS DOCKET 68648 – 68712 PAID & UNPAID CLAIMS**

On the motion of Scottie Clark, seconded by Terry Glidewell, and by an affirmative vote of all present, to approve the paid and unpaid claims docket 68648 - 68712.

Ordered this 20<sup>th</sup> day of September, 2022.

**RE: SPORTSPLEX DRAINAGE PROJECT INVOICE**

On the motion of Terry Glidewell, seconded by Craig Sanders, and by an affirmative vote of all present to approve the payment of invoice 65 to McDonald Construction/TM Productions in the amount of \$132,070.40 for the pipe and clearing and grubbing at the WK Sportsplex drainage project as previously awarded. This project was awarded at the August 16<sup>th</sup>, 2022 board meeting pursuant to state purchasing laws. City officials inspected the work in progress, noted the materials which had already been purchased by the contractor, spoke with city engineers who

drafted the plans and specifications for the project and, therefore, felt as though the requested draw was reasonable under the circumstances. The remaining draw will not be paid until all work has been completed and inspected by the city.

Ordered this the 20<sup>th</sup> day of September, 2022.

**RE: ORDINANCE REGULATING THE MANAGEMENT OF STREETS, TRENCHING AND DRAINAGE**

On the motion of Scottie Clark, seconded by Sonya Witcher, and by an affirmative vote of all present to amend the ordinance regulating the management of streets, trenching and drainage, as follows:

1. All working areas must be white lined or flagged in accordance with Mississippi 811 dig laws
2. No dig permit shall be given until a water deposit is established if the use of city water will be necessary for the project.
3. Permit shall have the contractor's information and must match MS 811 dig locate.
4. If operating within the city's utility easement, the applicant must agree to keep a safe distance of at least 10 feet horizontal separation and a 18 inches vertical separation, where feasible and unless otherwise superseded by another government agency.
5. If locate is called in more than twice using the same locate number by the same company, there will be a \$100.00 fee per locate. The said fee will be required before work will be allowed to continue. This fee is put in place so as to reasonably compensate the city for cost incurred for city manpower and paint and materials in handling duplicate locates. A duly noticed public hearing was held as to these issues on September 6, 2022.

Ordered this the 20<sup>th</sup> day of September, 2022.

**RE: HIRE CODE ENFORCEMENT**

On the motion of Sonya Witcher, seconded by Scottie Clark, and by an affirmative vote of all present to hire Grant Bailey as a code enforcement officer at \$39,000.00 per year and all benefits due a full-time employee, effective October 3, 2022.

Ordered this the 20<sup>th</sup> day of September, 2022.

**RE: PARK RESIGNATION**

On the motion of Scottie Clark, seconded by Terry Glidewell, and by an affirmative vote of all present to accept the resignation of Shane Holiday, park and rec department, effective September 27, 2022.

Ordered this the 20<sup>th</sup> day of September, 2022.

**RE: DSJ CREATIVE DESIGNS INVOICE**

On the motion of Terry Glidewell, seconded by Craig Sanders, and by an affirmative vote of all present to pay the invoice received from DSJ CREAVTVE Designs in the amount of \$3,500.00 for the architectural fee and bid preparation for restrooms and concessions at Wesson Park. This invoice is for professional services under state purchasing laws.

Ordered this the 20<sup>th</sup> day of September, 2022.

**RE: HIRE EMPLOYEE IN PARK & REC**

On the motion of Brian Morgan, seconded by Scottie Clark, and by an affirmative vote of all present to hire Brian Martin in the park and rec department at \$37,000.00 and all benefits due a full-time employee, effective September 26, 2022.

Ordered this the 20<sup>th</sup> day of September, 2022.

**RE: DISC GOLF**

On the motion of Scottie Clark, seconded by Brian Morgan, and by an affirmative vote of all present to approve an additional \$4,950.00 to Southeast Land Managers for extra mulching work at the city disk golf course.

Ordered this the 20<sup>th</sup> day of September, 2022.

**RE: TOURISM TAX RESOLUTION**

On the motion of Scottie Clark, seconded by Craig Sanders, and by an affirmative vote of all present to adopt the 2022 resolution of intent to levy tourism and parks and recreation tax and to conduct voter referendum. A copy of the said resolution will be attached to the minutes and otherwise available in the office of the city clerk.

Ordered this the 20<sup>th</sup> day of September, 2022.

**RE: UNISURED MOTORIST**

On the motion of Brian Morgan, seconded by Terry Glidewell, and by an affirmative vote of all present to continue uninsured motorist coverage with MS Municipal Liability Group for 27 city-owned vehicles, as listed on file. The cost is \$125.00 per vehicle for a total of \$3,375.00 per year.

Ordered this the 20<sup>th</sup> day of September, 2022.

**RE: 2022-2023 SALARIES**

On the motion of Craig Sanders, seconded by Scottie Morgan, and by an affirmative vote of all present to approve the 2022-2023 salaries as presented in the budget discussions with Assistant Fire Chief Chris Jenkins moving to a shift and will go from salary to hourly.

<b>2022-2023</b>	<b>EFFECTIVE</b>	
<b>NAME</b>	<b>10/01/2022</b>	
	<b>HRLY</b>	<b>YRLY</b>
<b>GRANTHAM, COPEY</b>		<b>73,365.00</b>
<b>PARKER, MARY</b>		<b>\$60,209.00</b>
<b>CLARK, SCOTTIE</b>		<b>\$10,228.00</b>
<b>GLIDEWELL, TERRY</b>		<b>\$10,038.00</b>

MORGAN, BRIAN		\$10,228.00
SANDERS, CRAIG		\$10,228.00
WITCHER, SONYA HILL		\$10,288.00
COURT JUDGE		\$8,824.00
EVANS, CHRIS		\$10,228.00
GRISSOM, BRIAN		\$56,380.74
NEW HIRE	18.75	
MCKINNEY, DANIEL		\$54,601.00
ROBDRTS, BILL		\$49,940.00
HARRELSON, JAMES L.	21.07	
CULVER, RICKY		\$40,000.00
CALLAHAN, RODNEY	16.32	
MANN, JORDAN	16.32	
MOORE, CODY	17.75	
RHUDY, WESLEY	17.75	
SPENCER, BRIAN	16.32	
STEVENS, TREVOR	16.32	
SWICK, DAMIEN D	16.32	
WASHINGTON, TYE	16.32	
NEW HIRE	16.32	
NEW HIRE	16.32	
GANN, RICHARD	13.97	
JENKINS, CHRIS	16.35	
MCMURRY, BRAD	13.97	
NOWELL, MARK		\$54,601.00
THOMAS, JAMES	13.97	
NICHOLSON, CHRIS	13.00	
WESTMORELAND, FRED	14.28	
NEW HIRE	17.78	
WILCOX, ALEX		\$54,601.00
WILLIAMS, DELBERT	16.71	
BROWN, LINDA	13.28	
GRAY, MIKE	19.67	
JACKSON, MIKE		\$47,965.00
PORTERFIELD, MONICA	19.30	
PHILLIPS, MIKE	\$ 20.93	

STEVENS, JIMMY	15.61	
AMBROSE, JAMES	17.30	
DONAHUE, BRANDON COREY	16.28	
HATHCOCK, DUSTIN		\$54,601.00
P T FIREMAN	10.40	
P T POLICE	13.00	
P T PUBLIC WORKS	12.00	
P T PARK	10.00	

Ordered this the 20<sup>th</sup> day of September, 2022.

**RE: AMEND 21-22 FY BUDGET**

On the motion of Brian Morgan, seconded by Craig Sanders, and by an affirmative vote of all present to approve the necessary amendments to the 2021 – 2022 FY Budget, as stated below.

CITY OF SALTILLO 2021-2022 PROPOSED FY BUDGET	BUDGE T 9/7/2021	BUDGET 11/16/2021	AMEND 2/15/2022	AMEND 5/17/2022	AMEDN 22-Sep
GENERAL FUND					
Real Property Taxes	700,000	700,000	\$ 700,000	700,000	700,000
Auto Taxes	212,000	212,000	\$ 212,000	212,000	182,000
Homestead Exemption	19,700	19,700	\$ 19,700	19,700	26,240
TVRHA in Lieu	15,000	15,000	\$ 15,000	15,000	18,500
Privilege License	12,000	12,000	\$ 12,000	12,000	12,271
Vehicle Sale Permit	0	-	\$ -	-	-
Building Permits	13,500	13,500	\$ 13,500	6,000	6,000
Carport Permits	1,200	1,200	\$ 1,200	1,200	1,200
Rental Fees	11,700	11,700	\$ 11,700	11,700	11,700
Zoning Permits	500	500	\$ 50	500	0
Railroad Taxes	8,005	8,005	\$ 8,005	8,005	7,700
Telepak Franchise	1,250	1,250	\$ 1,250	1,250	1,250
TEPA Franchise	112,200	112,200	\$ 112,200	112,200	121,859
Comcast/Vista Franchise	17,000	17,000	\$ 17,000	17,000	17,000
Atmos Franchise	19,500	19,500	\$ 19,500	19,500	22,050
Metrocast Franchise	15,000	15,000	\$ 15,000	15,000	15,000
Sales Tax	1,000,000	1,000,000	\$ 1,000,000	1,050,000	1,193,414
TVA- in Lieu	53,704	53,704	\$ 53,704	53,704	53,704
Municipal & Franchise	3,500	3,500	\$ 3,500	3,500	3,500
investigator Fee/ Lee Co	400	400	\$ 40	400	0
Police Dept Donations/body armor	0	-	\$ 50	500	0
5K Promotions	0	-	\$ 3	30	3

			0		0
PD GRANT Transfer	0	-	\$ -	-	-
PD CAMERA DONATIONS	0	-	\$ -	-	-
GASOLINE TAX	28,000	28,000	\$ 28,000	28,000	28,892
TIGER ACHIEVERS DONATIONS	3,000	3,000	\$ 3,000	3,000	1,000
KIDS N COPS	3000	3,000	\$ 3,000	3,000	4,421
PD TRAINING REIMBURSE	0	-	\$ -	3,600	3,600
Court Fines & Fees	42,000	42,000	\$ 75,000	75,000	75,000
Accident Report	1,000	1,000	\$ 1,000	1,000	1,100
Municipal Court Funds	700	700	\$ 70	700	40
Interest Earned	55,000	55,000	\$ 55,000	23,000	23,000
Comm Room Rent	500	500	\$ 50	500	90
Cellular Rent	28,000	28,000	\$ 28,000	28,000	28,000
Misc	2,500	2,500	\$ 7,500	7,500	7,000
Crime Lab Reimbursement	0	-	\$ -	-	-
Return Checks	0	-	\$ -	-	-
Wireless Communications	0	-	\$ -	-	-
Sale of Surplus Equipment	0	-	\$ -	-	-
Trans Reimburse from Rebate	0	-	\$ -	-	-
Trans from Sewer	0	-	\$ -	-	-
land Rental Fee	0	-	\$ -	-	-
Insurance Claim Proceeds	0	21,872	\$ 21,872	21,872	21,872
Promotions of the City	0	-	\$ -	-	-
Lighting Project	0	-	\$ -	-	-
BP Grant	0	-	\$ -	-	-
Recycling Donations	0	-	\$ -	-	-
PROPERTY MAINTENANCE	3600	3,600	\$ 3,600	-	4,900
MEMA REIMBURSEMENT	0	-	\$ -	-	-

Lee Co. Schools	28700	28,700	\$ 28,700	28,700	33,672
GENERAL FUND	2,412,159	2,434,031	\$ 2,472,561	2,483,061	2,628,575

REVENUES					
Fire Department Revenues	411,282	411,282	\$ 416,282	416,282	915,457
Park & Rec Revenues	371,915	375,165	\$ 387,965	392,490	394,560
Court Revenues	68,700	68,700	\$ 78,700	128,700	172,800
Saltillo G/O Refund 2008	116,340	116,340	\$ 116,340	77,212	77,212
MOD USE TAX	0	-	\$ 134,906	134,906	268,335
Cemetery Fund	6,000	6,000	\$ 6,000	6,125	6,125
Fire Rebate Funds	39,152	39,152	\$ 42,229	42,229	42,229
TOTAL SPECIAL FUNDS	1,013,389	1,016,639	\$ 1,182,422	1,197,944	1,876,718

Total General City Revenue

FIRE REBATE - RESERVE	63,500	30,063	\$ 30,063	30,063	30,063
GENERAL - RESERVE	510,589	816,604	\$ 816,604	816,604	816,604
BUILDING FUND RESERVE	0	-	\$ -	-	-
CEMETERY RESERVE	73,213	64,186	\$ 64,186	64,186	64,186
G/O BOND 2022	0	-	\$ -	1,500,000	1,500,000
BP GRANT	30,494	30,494	\$ 30,494	30,494	-
ARPA FUNDS	622,234	622,234	\$ 622,234	622,234	1,222,062
MOD USE TAX reserve	198,489	198,489	\$ 198,489	198,489	381,227
TOTAL	1,498,519	1,762,070	\$ 1,762,070	3,262,070	4,014,142
Total General City Funds Available	4,924,067	5,212,740	\$ 5,417,053	6,943,075	8,519,435

Water & Sewer Fund

REVENUE / WATER	1,084,052	1,084,052	\$ 1,086,650	1,114,950	1,114,950
REVENUE/ SEWER	1,009,092	1,009,092	\$ 1,009,092	1,037,997	1,037,997
CAP LOAN	0	-	\$ -	-	-
WATER DEPOSIT RESERVES	0	-	\$ -	66,000	66,000
CASH ON RESERVE/WATER	128,634	361,499	\$ 361,499	361,499	361,499
CASH ON RESERVE/SEWER	1,297,336	1,415,277	\$ 1,415,277	1,415,277	1,415,277
Total Funds Available	3,519,114	3,869,920	\$ 3,872,518	3,995,723	3,995,723



Water Line Rehab	0	-	-	-
Water Meter Deposits	24,000	24,000	\$ 24,000	24,000
Total	3,543,114	3,893,920	\$ 3,896,518	4,019,723
GRAND TOTAL	8,467,181	9,106,660	\$ 9,313,571	10,962,798

## EXPENDITURES

Financial & Administration				
Personnel Services	249,908	249,908	\$ 249,908	250,908
Supplies	5,500	5,500	\$ 7,500	9,500
Other Supplies & Services	146,579	186,579	\$ 186,579	183,579
Capital Outlay	0	36,133	\$ 36,710	36,710
Transfers to other Funds	604,547	604,547	\$ 616,297	585,739
Total	1,006,534	1,082,667	\$ 1,096,994	1,066,436
Zoning Department				
Personnel Services	131,230	131,230	\$ 96,930	102,830
Supplies	5,900	5,900	\$ 5,900	5,900
Other Supplies & Services	13,775	13,775	\$ 18,775	18,775
Capital Outlay	0	-	\$ -	-
Total	150,905	150,905	\$ 121,605	127,505
Court Department				
Personnel Services	35,484	37,484	\$ 37,484	37,484
Supplies	400	400	\$ 40	40
Other Supplies & Services	6,830	6,830	\$ 0	400
Total	42,714	44,714	\$ 6,830	8,015
Police Department				
Personnel Services	652,400	652,400	\$ 686,700	761,856
Supplies	97,000	97,000	\$ 99,500	112,500
Other Supplies & Services	42,575	42,575	\$ 42,575	42,425
Capital Outlay	5000	103,453	\$ 108,453	108,453
LEASE PAYMENTS	34,310	34,310	\$ 34,310	-
Total	831,285	929,738	\$ 971,538	1,025,234
Street Department				
Personnel Services	107,456	107,456	\$ 107,456	107,178
Supplies	46,600	46,600	\$ 46,600	48,600
Other Supplies & Services	98,500	98,500	\$ 98,500	88,500
Capital Outlay	25000	25,000	\$ 25,000	25,000
Total	277,556	277,556	\$ 277,556	269,278

City Hall O & M Fund					
Supplies	2,000	2,000	\$ 2,000	2,000	2,000
Other Supplies & Services	93,200	93,200	\$ 93,200	93,200	93,200
Capital Expense	0	-	\$ -	-	-
Total	95,200	95,200	\$ 95,200	95,200	95,200
Dr. Robison Resource Center					
Supplies	200	200	\$ 20	200	20
Other Supplies & Services	7,765	7,765	\$ 7,765	7,765	7,765
Capitol Expense	0	-	\$ -	-	-
Total	7,965	7,965	\$ 7,965	7,965	7,965
Total General Fund Expenditures	2,412,159	2,588,745	\$ 2,615,572	2,637,517	2,650,355

## Fire Department Fund

Personnel Services	350,600	350,600	\$ 350,600	349,600	356,000
Supplies	32,682	32,682	\$ 37,682	38,382	45,829
Other Supplies & Services	28,000	28,000	\$ 28,000	27,300	30,900
Capital Outlay	0	0	\$ -	1,000	478,976
Debt Service	0	0	\$ -	-	3,752
Total	411,282	411,282	\$ 416,282	416,282	915,457
State Fire Rebate Funds					
SUPPLIES/INSURANCE	20,800	20,800	\$ 31,961	31,961	-
EQUIPMENT	8,084	8,084	\$ -	-	62,025
Interest Paid	0	0	\$ -	-	75
Bonds Paid	0	0	\$ -	-	8
Code	0	0	\$ -	-	9,509
JAWS OF LIFE REPAY	10,268	10,268	\$ 10,268	10,368	-
Total	39,152	39,152	\$ 42,229	42,329	82,660

## Park &amp; Rec Fund

Personnel Services	205,315	205,315	\$ -	205,315	200,365
Supplies	82,950	86,200	\$ 97,850	102,675	105,890
Other Supplies & Services	73,650	73,650	\$ 74,800	74,500	75,815
Capital Outlay	10000	10000	\$ 10,000	10,000	12,490

Total	371,915	375,165	\$ 387,965	392,490	394,560
Other Expenditures					
Court Fund Expenditures	68,700	68,700	\$ 78,700	128,700	128,700
PARKRIDGE SB BOND FDS	0	0	\$ -	-	-
GO Ref 2008	116,340	116,340	\$ 116,340	116,340	116,340
USE TAX FUND	0	0	\$ 134,906	134,906	381,228
Cemetery Fund	6,000	6,000	\$ 6,000	6,125	6,125
G/O BOND 2022	0	0	\$ -	1,500,000	1,500,000
BP GRANT (MEG'S LANE)	30,494	30,494	\$ 30,494	30,494	-
ARPA FUNDS	622,234	622,234	\$ 622,234	622,234	1,222,062
Total	843,768	843,768	\$ 988,674	2,538,799	3,354,455
Total General City Expenditures	4,078,276	4,258,112	\$ 4,450,722	6,027,417	7,397,487
Cash on Reserve- End of Year					
Cemetery Fund	73,213	64,186	\$ 64,186	64,186	64,186
General Fund	510,589	661,890	\$ 673,593	622,920	676,535
MOD USE TAX	198,489	198,489	\$ 198,489	198,489	381,227
Building Fund Reserve	0	0	\$ -	-	-
Fire Fund Reserves	63,500	30,063	\$ 30,063	30,063	-
			\$ -	-	-
TOTAL	845,791	954,628	\$ 966,331	915,658	1,121,948
Total General City Expend & Reserve	4,924,067	5,212,740	\$ 5,417,053	6,943,075	8,519,435

Water Fund					
Personnel Services	339,748	339,748	\$ 339,748	339,748	339,748
Supplies	104,903	104,903	\$ 104,903	104,903	104,903
Utilities & Other Services	319,470	319,470	\$ 319,470	319,470	319,470
Capital Outlay	90,606	90,606	\$ 123,913	123,913	123,913
Debt Service	229,325	229,325	\$ 229,325	229,325	229,325
TRANSFER	0	0	\$ -	-	-
REHAB FUNDS	0	0	\$ -	-	-
TOTAL	1,084,052	1,084,052	\$ 1,117,359	1,117,359	1,117,359

SEWER FUND					
Personnel Services	135,080	135,080	\$ 135,080	171,680	171,680
Supplies	115,400	115,400	\$ 115,400	115,400	115,400

Utilities & Other Services	720,650	720,650	\$ 751,769	741,769	741,769
Capital Outlay	37,962	37,962	\$ 71,269	33,307	33,307
Debt Service	0	0	\$ -	-	-
REHAB FUNDS RESERVE	0	0	\$ -	-	90,000
<b>TOTAL</b>	<b>1,009,092</b>	<b>1,009,092</b>	<b>\$ 1,073,518</b>	<b>1,062,156</b>	<b>1,152,156</b>
WATER DEPOSIT RESERVES	0	0	\$ -	66,000	66,000
Cash on Reserve- water	128,634	361,499	\$ 333,388	358,499	361,499
Cash on Reserve - sewer	1,297,336	1,415,277	\$ 1,348,253	1,391,709	1,298,709
Water Line Rehab	0	0	\$ -	-	-
Water Meter Deposits	24,000	24,000	\$ 24,000	24,000	24,000
<b>Total</b>	<b>3,543,114</b>	<b>3,893,920</b>	<b>\$ 3,896,518</b>	<b>4,019,723</b>	<b>4,019,723</b>
<b>GRAND TOTAL BUDGET FY 20-2021</b>	<b>8,467,181</b>	<b>9,106,660</b>	<b>\$ 9,313,571</b>	<b>10,962,798</b>	<b>12,539,158</b>

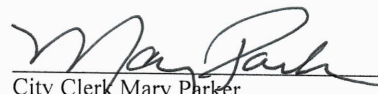
Ordered this the 20<sup>th</sup> day of September, 2022.

**RE: ADJOURN**

On the motion of Terry Glidewell, seconded by Brian Morgan, and by an affirmative of all present to adjourn the meeting, September 20<sup>th</sup>, 2022 at 6:25 PM.

Ordered this the 20<sup>th</sup> day of September, 2022.

  
 \_\_\_\_\_  
 Mayor Copey Grantham

  
 \_\_\_\_\_  
 City Clerk Mary Parker

**2022 RESOLUTION OF INTENT TO LEVY TOURISM AND PARKS  
AND RECREATION TAX AND TO CONDUCT VOTER REFERENDUM  
CITY OF SALTILLO, MISSISSIPPI**

WHEREAS the Mississippi legislature, in House Bill 1523 (2022), passed a local and private bill authorizing the City of Saltillo to conduct a voter referendum as to the issue of whether to approve a tourism tax, in order to promote tourism and parks and recreation, in the form of a two percent (2%) tax on the gross sales of all hotel and motel room rentals within the city and a two percent (2%) tax on the gross sales of all restaurants within the city;

WHEREAS the Saltillo Mayor and Board of Aldermen have considered this issue and have determined that the said tax levy, and the proceeds derived therefrom, would be in the best interest of the citizenry, provided that the requisite percentage of registered voters of the city are in agreement with such levy;

WHEREAS the Saltillo Mayor and Board of Aldermen are in agreement that a referendum on the issue of the aforementioned proposed tourism tax should take place in accordance with state law and, if passed, then the said tax should be levied as set out herein.

THEREFORE, BE IT RESOLVED by the Saltillo Mayor and Board of Aldermen, as follows:

1. The Mississippi legislature passed House Bill 1523 (2022) authorizing the City of Saltillo to levy a tourism tax, in order to promote tourism and parks and recreation, in the form of a special sales tax on the gross sales of all hotel and motel room rentals within the city and a special sales tax on the gross sales of all restaurants within the city.

2. For purposes of this proposed tax, the following terms shall have the following meaning:

a) "city" means the city of Saltillo, Mississippi.

b) "governing authorities" means the governing authorities of the city of Saltillo, Mississippi.

c) "hotel" or "motel" means any establishment engaged in the business of furnishing or providing rooms intended or designed for dwelling, lodging or sleeping purposes to transient guests, where the establishment consists of six (6) or more guest rooms. The term "hotel" or motel" does not include any hospital, convalescent or nursing home or sanitarium, or any hotel-like facility operated by or in connection with a hospital or medical clinic providing rooms exclusively for patients or their families.

d) "restaurant" means all places where prepared food and beverages are sold for consumption, whether such food is sold for consumption on the premises or not. The term "restaurant" does not include any school, hospital, convalescent or nursing home, or

any restaurant-like facility operated by or in connection with a school, hospital, medical clinic, convalescent or nursing home providing food for students, patients, visitors or their families.

3. Pursuant to the successful passage of the election or voter referendum set out herein below, it is hereby declared to be the intent of the Saltillo Board of Aldermen to levy a two-percent (2%) tax upon every person, firm or corporation operating a hotel or motel within the city on the gross sales of all such hotel and motel room rentals and a two-percent (2%) tax upon every person, firm or corporation operating a restaurant within the city on the gross sales of all such restaurants beginning on January 1, 2023. This special sales tax shall be collected in addition to all other taxes and assessments already regularly imposed.

4. Persons, firms or corporations liable for the levy imposed under Section 3. herein above shall add the amount of the levy to the sales price of the rooms and products set out in Section 3. and shall collect, insofar as is practicable, the amount of the tax due by them from the person receiving the services or product at the time of payment therefor.

5. The tax shall be collected and paid to the Mississippi Department of Revenue on a form prescribed by the department in the manner that state sales taxes are computed, collected and paid; and full enforcement provisions and all other provisions of Chapter 65, Title 27, Mississippi Code Annotated (1972, as amended) shall apply as necessary for the implementation and administration of this matter.

6. The proceeds of this tax, less three-percent (3%) thereof which shall be retained by the Department of Revenue to defray the cost of collection, shall be paid to the governing authorities on or before the fifteenth (15<sup>th</sup>) day of the month following the month in which collected.

7. The purpose of this special sales tax shall be in order to derive funds to promote tourism and parks and recreation within the city as determined in the reasonable discretion of the Saltillo Board of Aldermen. The proceeds of this tax, if levied, shall be placed in a separate account and not in the general fund of the city. Accounting for receipts and expenditures of the funds herein described shall be made separately from the accounting of receipts and expenditures of the general fund and any other funds of the city and shall be separately audited on an annual basis by an independent certified public accountant with the costs of such audit being paid from said funds.

8. Before any tax is imposed under this resolution, an election or voter referendum shall take place on Tuesday, November 8, 2022 between the hours of 7:00 AM and 7:00 PM at the Saltillo Community Center. Absentee voting shall begin on September 26, 2022 at Saltillo City Hall and shall take place on weekdays between the hours of 8:00 AM and 5:00 PM and on Saturday, October 29 and Saturday, November 5, 2022, between the hours of 8:00 AM and 12:00 PM. Notice of the intention to impose this tax and for the election or voter referendum for same shall be published once (1) a week for at least three (3) consecutive weeks in a newspaper having general circulation within the city, with said publications to be made on September 24, October 18, October 25 and November 1, 2022. All qualified electors of the city as of October 10, 2022

may vote in the said election or voter referendum.

9. The ballots used for the election or voter referendum shall have printed thereon the following language: "For the purpose of providing funds to promote tourism and parks and recreation within the City of Saltillo, the Board of Aldermen proposes to levy and collect a special sales tax beginning January 1, 2023, which shall be in addition to all of the taxes and assessments already collected, upon every person, firm or corporation operating a hotel or motel within the city at the rate of two-percent (2%) of the gross proceeds of room rentals for each such hotel or motel and upon every person, firm or corporation operating a restaurant within the city at the rate of two-percent (2%) of the gross proceeds of the sales of each such restaurant." There shall then be a box and line printed below with the words "FOR THE TAX" and another separate box and line printed below with the words "AGAINST THE TAX" and the voters shall vote by properly indicating their choice accordingly.


10. When the election or voter referendum results have been canvassed and certified, the tax may be levied provided that at least sixty percent (60%) of the qualified electors who vote in the said election or voter referendum vote in favor of the tax.

11. Certified election results shall be immediately forwarded to the Office of the Mississippi Secretary of State. At least thirty (30) days prior to the effective date of the tax, if levied, the governing authorities shall furnish to the Department of Revenue a certified copy of this Resolution.


The official Motion for this Resolution was made at the regular meeting of the Saltillo Board of Aldermen on September 20, 2022 by Alderman Scottie Clark, was duly seconded by Alderman Craig Sanders and thus put to a vote, as follows:

Alderman Brian Morgan	Yea
Alderman Craig Sanders	Yea
Alderman Terry Glidewell	Yea
Alderman Sonya Hill Witcher	Yea
Alderman Scottie Clark	Yea

BE IT RESOLVED this the 20<sup>th</sup> day of September, 2022.

  
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Mayor Copey Grantham



  
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City Clerk Mary Parker