

**MINUTES OF THE PROCEEDING OF THE MAYOR AND BOARD OF ALDERMAN OF THE CITY OF SALTILLO, MISSISSIPPI WHO MET IN A REGULAR BOARD MEETING HELD ON SEPTEMBER 6, 2022 AT THE CITY HALL BOARD ROOM AT 6:00 P.M.**

Be it remembered that the Mayor and Board of Aldermen of the City of Saltillo, Mississippi met in a regular board meeting held on Tuesday September 6, 2022 at the City Hall Board Room at 6:00 P.M. and the following officials were present to wit:

Mayor	Copey Grantham	
Aldermen	Scottie Clark	
	Terry Glidewell	
	Brian Morgan	
	Craig Sanders	
	Sonya Hill Witcher	Absent
City Clerk	Mary Parker	
City Attorney	Chris Evans	

Mayor Copey Grantham opened with the Pledge of Allegiance to the flag of the United States of America and Alderman Craig Sanders led in prayer.

Thereupon the Mayor declared a legal quorum and the meeting open for business.

**RE: APPROVE THE AGENDA**

On the motion of Brian Morgan, seconded by Craig Sanders, and by an affirmative vote of all present to approve the agenda for the September 6, 2022 meeting, with the following removals and additions: remove C2 - amendment to construction standards, H3 - Appoint board member, H4 - Alcohol control request and add Order on the minutes for insurance in fire department and Christmas parade discussion.

Ordered this the 6<sup>th</sup> day of September, 2022.

**RE: APPROVE MINUTES – PUBLIC HEARING AUGUST 30, 2022 AND SPECIAL BOARD MEETING AUGUST 30, 2022**

On the motion of Craig Sanders, seconded by Terry Glidewell, and by an affirmative vote of all present to approve the minutes of the Public Hearing August 30, 2022, as recorded.

On the motion of Terry Glidewell, seconded by Scottie Clark, and by an affirmative vote of all present to approve the minutes of the Special Called Meeting on August 30, 2022, as recorded.

Ordered this the 6<sup>th</sup> day of September, 2022.

**RE: CLAIMS DOCKET 68564-68647 PAID AND UNPAID CLAIMS**

On the motion of Scottie Clark, seconded by Craig Sanders, and by an affirmative vote of all present, to approve the paid and unpaid claims docket 68564-68647.

Ordered this the 6<sup>th</sup> day of September, 2022.

**RE: MCDONALD INVOICE (TM Productions)**

On the motion of Brian Morgan, seconded by Terry Glidewell, and by an affirmative vote of all present, to approve the draw request from TM Productions/McDonald Construction for the invoice for \$41,500.00 for work completed

on the previously awarded drainage ditch project at WK Sportsplex. This project was awarded at the August 16<sup>th</sup>, 2022 board meeting pursuant to state purchasing laws. City officials inspected the work in progress, noted the materials which had already been purchased by the contractor, spoke with city engineers who drafted the plans and specifications for the project and, therefore, felt as though the requested draw was reasonable under the circumstances.

Ordered this the 6<sup>th</sup> day of September.

**RE: SPECIAL EXCEPTION – MINI STORAGE – EUCLATUBBA ROAD**

On the motion of Terry Glidewell, seconded by Scottie Clark, and by an affirmative vote of all present to approve the special exception request of Damon Palmer and business partner for the construction of proposed mini-storage buildings on Eculatubba Road near CR 683. The board finds that the said request is appropriate under 6.3.3 of the current zoning ordinance and otherwise under state law. This approval was contingent upon the developers using reasonable efforts to request that MDOT consider approving an alternate driveway location into the facility, as discussed in detail at the regular meeting. This project must still gain full site approval from the city prior to construction. A public hearing was previously held as to this issue at which time no one from the public appeared in objection to the request. An individual did appear at the regular meeting prior to this issue being voted on, and stated that he would like to see an alternate driveway location used to access the property from a potential traffic-safety standpoint. As stated above, the project was approved by the board with the thought in mind of using the alternate driveway plan, to which the developers agreed, assuming that MDOT would approve the permit. However, if MDOT does not approve the alternate driveway permit, then the project may still go forward at the discretion of the city and upon approval of the final site plan.

Ordered this the 6<sup>th</sup> day of September, 2022.

**RE: ADVERTSE FOR BIDS FOR BATHROOMS/CONCESSION STAND AT WESSON PARK**

On the motion of Scottie Clark, seconded by Brian Morgan, and by an affirmative vote of all present to approve the advertisement for bids to construct bathrooms/concession stand at Wesson Park, as per the plans and specifications prepared by the architect which was previously hired by the city for the project.

Ordered this the 6<sup>th</sup> day of September, 2022.

**RE: PARK & REC MONTHLY UPDATE**

Alex Wilcox, Park Director, informed the board he has been getting teams ready for the season, flag football will kick off the 6<sup>th</sup> of September and soccer will kickoff September 13, 2022. The work is continuing at WK Sportsplex, and should be complete before mid-October. No action taken.

Ordered this the 6<sup>th</sup> day of September, 2022.

**RE: WK WEBB SPORTSPLEX PAYMENT**

On the motion of Brian Morgan, seconded by Scottie Clark, and by an affirmative vote of all present to approve the contract draw payment to Stewart Construction for \$201,393.50 for work completed at the WK Sportsplex. This payment has been approved and recommended by the city's landscape architect who is overseeing the project. This project was previously awarded under state purchasing laws.

Ordered this the 6<sup>th</sup> day of September, 2022.

**RE: REFUND – SOCCER AND FLAG FOOTBALL**

On the motion of Craig Sanders, seconded by Terry Glidewell, and by an affirmative vote of all present to approve the refund to soccer and flag football parents whose children will not be participating in these sports for several different reasons. The total refund amount is approximately \$430.00.

Ordered this the 6<sup>th</sup> day of September, 2022.

**RE: PUBLIC WORKS – MONTHLY UPDATE**

Dustin Hathcock informed the board of jobs his men have done over the month of August. They have completed 242 locates, including 25 locates over 1 mile long. The limb truck ran 6 days. The culvert was replaced in Northfield. The sewer employees worked on pump stations and manholes. The water department processed samples. No action taken.

Ordered this the 6<sup>th</sup> day of September, 2022.

**RE: FIRE DEPARTMENT MONTHLY UPDATE**

Chief Mark Nowell reported the fire department had 33 calls in the month of August. 22 were EMS calls, 2 fire calls and 3 fire alarms. They did the Healthy Heroes at the school. They averaged 2.79 fireman at the calls which included the full-time personnel. No action taken.

Ordered this the 6<sup>th</sup> day of September, 2022.

**RE: RISK INSURANCE PAYMENT**

On the motion of Brian Morgan, seconded by Scottie Clark, and by an affirmative vote of all present to place an order on the minutes to increase 003-160-625 \$3600 from reserves to pay the invoice for Risk Insurance for the city fire trucks.

Ordered this the 6<sup>th</sup> day of September, 2022.

**RE: POLICE DEPARTMENT MONTHLY UPDATE**

The police department did 85 reports, which included 7 felonies, 16 arrests, 6 possession arrests, 6 DUI's and 10 accident reports, along with 25 warnings. No action taken.

Ordered this the 6<sup>th</sup> day of September, 2022.

**RE: MEMORANDUM OF UNDERSTANDING WITH LEE CO 911**

On the motion of Craig Sanders, seconded by Brian Morgan, and by an affirmative vote of all present to sign the memorandum of understanding between the city and Lee County Communications (E911). The city agrees to pay \$29,282.19 for the 2022-2023 year in monthly installments, with the same general MOU/contract terms as entered in previous years. This is a single-source type service which is handled through an intra-governmental agreement under state purchasing laws.

Ordered this the 6<sup>th</sup> day of September, 2022.

**RE: 2022-2023 FY BUDGET**

On the motion of Brian Morgan, seconded by Scottie Clark, and by an affirmative vote of Aldermen Craig Sanders, Brian Morgan and Scottie Clark, with Alderman Terry Glidewell voting nay, to approve the 2022-2023 FY budget, as proposed:

CITY OF SALTILLO 2022- 2023 PROPOSED	BUDGET
FY BUDGET	9/6/2022
GENERAL FUND	
Real Property Taxes	912,000
Auto Taxes	212,000
Homestead Exemption	19,700
TVRHA in Lieu	15,000
Privilege License	12,000
Vehicle Sale Permit	0
Building Permits	5,000
Carport Permits	800
Rental Fees	11,700
Zoning Permits	500
Railroad Taxes	8,005
Telepak Franchise	1,250
TEPA Franchise	121,500
Comcast/Vista Franchise	17,000
Atmos Franchise	19,500
Maxx South/Metrocast Franchise	13,000
Sales Tax	1,150,000
TVA- in Lieu	53,704
Municipal Aid	3,500
investigator Fee/ Lee Co	0
Police Dept Donations/body armor	0
5K Promotions	0
PD GRANT Transfer	0



PD CAMERA DONATIONS	0
GASOLINE TAX	27,500
TIGER ACHIEVERS DONATIONS	3,000
KIDS N COPS	4500
PD TRAINING REIMBURSE	0
Court Fines & Fees	80,000
Accident Report	1,000
Municipal Court Funds	700
Interest Earned	3,000
Comm Room Rent	500
Cellular Rent	28,000
Misc	0
Crime Lab Reimbursement	0
Return Checks	0
Wireless Communications	0
Sale of Surplus Equipment	0
Trans Reimburse from Rebate	0
Trans from Sewer	0
land Rental Fee	0
Insurance Claim Proceeds	0
Promotions of the City	0
SB 1353	0
BP Grant	0
Recycling Donations	0
PROPERTY MAINTENANCE	0
MEMA REIMBURSEMENT	0
Lee Co. Schools	28700
GENERAL FUND	2,753,059
REVENUES	
Fire Department Revenues	491,929

Park & Rec Revenues	453,631
Court Revenues	153,700
Saltillo G/O Refund 2008	53,404
MOD USE TAX	268,335
Cemetery Fund	6,000
Fire Rebate Funds	42,229
<b>TOTAL SPECIAL FUNDS</b>	<b>1,469,228</b>

Total General City Revenue

FIRE REBATE - RESERVE	0
GENERAL - RESERVE	628,220
BUILDING FUND RESERVE	0
CEMETERY RESERVE	70,986
G/O BOND 2022/RESERVE	1,200,360
BP GRANT	0
ARPA FUNDS	1,222,000
MOD USE TAX reserve	381,912
HB 1353	250,000
<b>TOTAL</b>	<b>3,753,478</b>
<b>Total General City Funds Available</b>	<b>7,975,765</b>

Water & Sewer Fund

REVENUE / WATER	1,115,850
REVENUE/ SEWER	1,026,451
CAP LOAN	0
WATER DEPOSIT RESERVES	44000
CASH ON RESERVE/WATER	361,499
CASH ON RESERVE/SEWER	1,391,709
<b>Total Funds Available</b>	<b>3,939,509</b>
Water Line Rehab	0
Water Meter Deposits	24,000

Total	3,963,509
GRAND TOTAL	11,939,274

## EXPENDITURES

Financial & Administration	
Personnel Services	251,758
Supplies	10,000
Other Supplies & Services	189,630
Capital Outlay	0
Transfers to other Funds	725,850
Total	1,177,238

## Zoning Department

Personnel Services	126,381
Supplies	11,600
Other Supplies & Services	18,450
Capital Outlay	0
Total	156,431

## Court Department

Personnel Services	36,910
Supplies	400
Other Supplies & Services	11,130
Total	48,440

## Police Department

Personnel Services	807,000
Supplies	141,500
Other Supplies & Services	82,275
Capital Outlay	0
LEASE PAYMENTS	0
Total	1,030,775

## Street Department

Personnel Services	107,210
Supplies	47,600
Other Supplies & Services	88,500
Capital Outlay	
Total	243,310

City Hall O & M Fund	
Supplies	2,000
Other Supplies & Services	87,400
Capital Expense	0
Total	89,400
Dr. Robison Resource Center	
Supplies	200
Other Supplies & Services	7,265
Capitol Expense	
Total	7,465
Total General Fund Expenditures	2,753,059

Fire Department Fund	
Personnel Services	399,700
Supplies	40,700
Other Supplies & Services	30,150
Capital Outlay	1000
Debt Service	20379
Total	491,929
State Fire Rebate Funds	
SUPPLIES/INSURANCE	0
EQUIPMENT	11,161
Interest Paid	20000
Bonds Paid	0



Code	800
JAWS OF LIFE REPAY	10,268
Total	42,229
Park & Rec Fund	
Personnel Services	208,431
Supplies	104,500
Other Supplies & Services	75,700
Capital Outlay	10000
BONDS	55000
Total	453,631
Other Expenditures	
Court Fund Expenditures	153,700
PARKRIDGE SB BOND FDS	0
GO Ref 2008	53,404
USE TAX FUND	268,335
Cemetery Fund	6,000
G/O BOND 2022/RESERVE	1,200,360
HB 1353	250,000
Total	1,931,799
Total General City Expenditures	5,672,647
Cash on Reserve- End of Year	
Cemetery Fund	70,986
General Fund	628,220
MOD USE TAX	381,912
FIRE REBATE	0
ARPA FUNDS / RESERVE	1,222,000
TOTAL	2,303,118
Total General City Expend & Reserve	7,975,765

Water Fund	
Personnel Services	390,000
Supplies	114,500
Utilities & Other Services	331,500
Capital Outlay	89,750
Debt Service	190,100
TRANSFER	
REHAB FUNDS	
TOTAL	1,115,850
SEWER FUND	
Personnel Services	194,750
Supplies	119,489
Utilities & Other Services	712,212
Capital Outlay	0
Debt Service	0
REHAB FUNDS RESERVE	
TOTAL	1,026,451
WATER DEPOSIT RESERVES	
Cash on Reserve- water	361,499
Cash on Reserve - sewer	1,391,709
Water Line Rehab	0
Water Meter Deposits	68,000
Total	3,963,509
GRAND TOTAL BUDGET FY 22-23	11,939,274

Ordered this the 6<sup>th</sup> day of September, 2022.

**RE: CHRISTMAS PARADE**

On the motion of Craig Sanders, seconded by Brian Morgan, and by an affirmative vote of all present, to hold the

2022 Christmas parade on Thursday, December 1, 2022 at 7:00 PM.


Ordered this the 6<sup>th</sup> day of September, 2022.

**RE: ADJOURN**

On the motion of Terry Glidewell, seconded by Brian Morgan, and by an affirmative of all present to adjourn the meeting, September 6<sup>th</sup>, 2022 at 6:45 PM.

Ordered this the 6<sup>th</sup> day of September, 2022.

  
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Mayor Copey Grantham

  
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City Clerk Mary Parker