

MINUTES OF THE PROCEEDING OF THE MAYOR AND BOARD OF ALDERMAN OF THE CITY OF SALTILLO, MISSISSIPPI WHO MET IN A REGULAR BOARD MEETING HELD ON JUNE 20, 2023 AT THE CITY HALL BOARD ROOM AT 6:00 P.M.

Be it remembered that the Mayor and Board of Aldermen of the City of Saltillo, Mississippi met in a regular board meeting held on Tuesday June 20, 2023 at the City Hall Board Room at 6:00 P.M. and the following officials were present to wit:

| | |
|---------------|--------------------|
| Mayor | Copey Grantham |
| Aldermen | Scottie Clark |
| | Terry Glidewell |
| | Brian Morgan |
| | Craig Sanders |
| | Sonya Hill Witcher |
| City Clerk | Mary Parker |
| City Attorney | Chris Evans |

Mayor Copey Grantham opened with the Pledge of Allegiance to the flag of the United States of America and Alderman Craig Sanders led with a prayer.

RE: APPROVE THE AGENDA

On the motion of Scottie Clark, seconded by Terry Glidewell, and by an affirmative vote of all present to approve the agenda for the June 20, 2023 meeting, as submitted.

Ordered this the 20th day of June, 2023.

RE: ADVERTISE FOR SIDEWALK PHASE II

On the motion of Craig Sanders, seconded by Brian Morgan, and by an affirmative vote of all present to advertise for bids to construct the phase II sidewalk improvements in downtown.

Ordered this the 20th day of June, 2023.

RE: SITE PLAN FOR FRED'S BUILDING

On the motion of Brian Morgan, seconded Craig Sanders, and by an affirmative vote of all present to move the Fred's site plan discussion to E.2.

Ordered this the 20th day of June, 2023.

RE: REQUEST TO RE-ZONE PROPERTY - PUTT

On the motion of Scottie Clark, seconded by Brian Morgan, and by an affirmative vote of all present to deny the request to amend the zoning map for property located on McComb Avenue, Parcels 054P-19-022-06, 54P-19-023-00 and 54P-19-022-04, from R-3 to A-1. The board finds that the request does not meet the factors set out in the current zoning ordinance in Section 4.1.5 and also does not meet the minimum requirements for A-1.

Ordered this the 20th day of June, 2023.

RE: ANCHOR REALTY REQUEST FOR SPECIAL EXCEPTION AT 128 WALNUT AVE

On the motion of Terry Glidewell, seconded by Craig Sanders, and by an affirmative vote of all present to table the request by Anchor Realty (Elyse Smith) for a residence in commercial business until the July 5, 2023 board meeting.

Ordered this the 20th day of June, 2023.

RE: GRANT BAILEY FROM B & Z TO POLICE DEPT

On the motion of Brian Morgan, seconded by Craig Sanders, and by an affirmative vote of all present to approve Grant Bailey to move from Building and Zoning to the Police Department to serve as the SRO at the primary school at a salary of \$41,000.00, per the MOU with Lee County Schools. Effective July 28th, 2023.

Ordered this the 20th day of June, 2023.

RE: OFFICERS WORKING OFF-DUTY AT PARTY AT THE PARK

On the motion of Terry Glidewell, seconded by Scottie Clark, and by an affirmative vote of Aldermen Sanders, Glidewell, Clark & Witcher, with Alderman Morgan recusing, to permit police officers Swick and Mann to work while off-duty at the Party at the Park, July 4th, 2023, and to be paid directly by Saltillo Main Street. It is noted that Alderman Morgan recused himself from the discussion and vote as to this issue.

Ordered this the 20th day of June, 2023.

RE: PUBLIC HEARING MINUTES JUNE 6TH 5:15, 5:30 AND 5:45 PM

On the motion of Craig Sanders, seconded by Brian Morgan, and by an affirmative vote of all present to approve the minutes of the June 6th 5:15, 5:30 and 5:45 Public Hearings, as recorded.

Ordered this the 20th day of June, 2023.

RE: JUNE 6TH, 2023 MINUTES

On the motion of Terry Glidewell, seconded by Brian Morgan, to approve the June 6, 2023 minutes, as recorded.

Ordered this the 20th day of June, 2023.

RE: CLAIMS DOCKET 70284 - 70395

On the motion of Scottie Clark, seconded by Brian Morgan, and by an affirmative vote of all present to approve the paid and unpaid claims, 70284 - 70395, as presented.

Ordered this the 20th of June, 2023.

RE: AMEND THE 2022 – 2023 FY BUDGET

On the motion of Scottie Clark, seconded by Brian Morgan, and by an affirmative vote of all present to amend the 2022-2023 FY Budget. With a decrease in sales tax and property tax collections, the revenues were decreased by \$112,242. The clerk informed the board that \$276,831 had been used from the reserves to meet the budget proposed. This included salary increases, police vehicles and other purchases as approved in previous meetings. She also informed the board that the balance of the reserves was enough to keep the budget going for a period of ten months in case of an emergency. Also, the majority of revenue would not be received until January 2024 from property taxes.

| CITY OF SALTILLO 2022-2023 PROPOSED | BUDGET | BUDGET | BUDGET | BUDGET |
|--|----------|-----------|----------|-----------|
| FY BUDGET | 9/6/2022 | 11/1/2022 | 3/21/223 | 6/20/2023 |
| GENERAL FUND | | | | |
| Real Property Taxes | 912,000 | 912,000 | 912,000 | 847,000 |
| Auto Taxes | 212,000 | 212,000 | 212,000 | 192,000 |
| Homestead Exemption | 19,700 | 19,700 | 19,700 | 19,700 |
| TVRHA in Lieu | 15,000 | 15,000 | 15,000 | 15,000 |
| Privilege License | 12,000 | 15,000 | 15,000 | 15,165 |
| Vehicle Sale Permit | 0 | 0 | - | - |
| Building Permits | 5,000 | 7,500 | 7,500 | 8,500 |
| Carport Permits | 800 | 800 | 800 | 800 |
| Rental Fees | 11,700 | 11,700 | 11,700 | 11,700 |
| Zoning Permits | 500 | 500 | 500 | 1,000 |
| Railroad Taxes | 8,005 | 8,005 | 8,005 | 7,545 |
| Telepak Franchise | 1,250 | 1,250 | 1,250 | 450 |
| TEPA Franchise | 121,500 | 121,850 | 121,850 | 121,850 |
| Comcast/Vista Franchise | 17,000 | 17,000 | 17,000 | 17,000 |
| Atmos Franchise | 19,500 | 20,000 | 20,000 | 20,000 |

| | | | | |
|----------------------------------|-----------|-----------|-----------|-----------|
| Maxx South/Metrocast Franchise | 13,000 | 13,000 | 13,000 | 10,000 |
| Sales Tax | 1,150,000 | 1,175,000 | 1,175,000 | 1,115,000 |
| TVA- in Lieu | 53,704 | 53,704 | 53,704 | 53,704 |
| Municipal Aid | 3,500 | 3,500 | 6,700 | 6,700 |
| investigator Fee/ Lee Co | 0 | 0 | - | 400 |
| Police Dept Donations/body armor | 0 | 0 | - | 2,000 |
| 5K Promotions | 0 | 0 | - | - |
| RECORDS MANAGEMENT FEE | 0 | 0 | 100 | 200 |
| PD CAMERA DONATIONS | 0 | 0 | - | - |
| GASOLINE TAX | 27,500 | 24,000 | 24,000 | 24,000 |
| TIGER ACHIEVERS DONATIONS | 3,000 | 3,500 | 3,500 | - |
| KIDS N COPS | 4500 | 4,500 | 4,500 | 6,000 |
| PD TRAINING REIMBURSE | 0 | 0 | 8,000 | 8,000 |
| Court Fines & Fees | 80,000 | 80,000 | 80,000 | 80,000 |
| Accident Report | 1,000 | 1,000 | 1,000 | 1,000 |
| Municipal Court Funds | 700 | 700 | 700 | 700 |
| Interest Earned | 3,000 | 3,000 | 3,000 | 2,000 |
| Comm Room Rent | 500 | 500, | 1,300 | 1,300 |
| Cellular Rent | 28,000 | 28,000 | 28,000 | 28,000 |
| Misc | 0 | 0 | 1,500 | 1,500 |
| Crime Lab Reimbursement | 0 | 0 | - | - |
| Return Checks | 0 | 0 | - | - |

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|-----------------------------|-----------|-----------|-----------|-----------|
| Wireless Communications | 0 | 0 | - | 126 |
| Sale of Surplus Equipment | 0 | 0 | - | - |
| Trans Reimburse from Rebate | 0 | 0 | - | - |
| Trans from Sewer/WATER | 0 | 0 | - | 25,910 |
| land Rental Fee | 0 | 0 | - | - |
| Insurance Claim Proceeds | 0 | 0 | - | - |
| Promotions of the City | 0 | 0 | - | - |
| SB 1353 | 0 | 0 | - | - |
| BP Grant | 0 | 0 | - | - |
| Recycling Donations | 0 | 0 | - | - |
| PROPERTY MAINTENANCE | 0 | 0 | - | - |
| MEMA REIMBURSEMENT | 0 | 0 | 9,817 | 9,817 |
| Lee Co. Schools | 28700 | 33,500 | 33,500 | 33,500 |
| GENERAL FUND | 2,753,059 | 2,785,709 | 2,809,626 | 2,687,567 |
| REVENUES | | | | |
| Fire Department Revenues | 491,929 | 491,929 | 502,229 | 502,229 |
| Park & Rec Revenues | 453,631 | 500,382 | 621,182 | 677,023 |
| Court Revenues | 153,700 | 153,700 | 153,700 | 153,700 |
| Saltillo G/O Refund 2008 | 53,404 | 53,404 | 53,404 | 53,404 |
| Cemetery Fund | 6,000 | 6,000 | 6,000 | 12,000 |
| Fire Rebate Funds | 42,229 | 42,229 | 42,229 | 42,229 |
| TOTAL SPECIAL FUNDS | 1,200,893 | 1,247,644 | 1,378,744 | 1,440,585 |

Total General City Revenue

| | | | | |
|------------------------------------|-----------|-----------|-----------|-----------|
| FIRE REBATE - RESERVE | 0 | 0 | - | - |
| GENERAL - RESERVE | 628,220 | 950,277 | 931,176 | 931,176 |
| BCBS GRANT | 0 | 0 | - | - |
| CEMETERY RESERVE | 70,986 | 63,626 | 63,626 | 63,626 |
| G/O BOND 2022/RESERVE | 1,200,360 | 726,685 | 726,685 | 726,685 |
| BCBS RESERVES | 0 | 0 | - | - |
| ARPA FUNDS | 1,222,000 | 1,222,114 | 1,222,114 | 1,222,114 |
| MOD USE TAX reserve | 381,912 | 373,150 | 431,434 | 615,685 |
| HB 1353 | 250,000 | 150,000 | 150,000 | 15,000 |
| TOTAL | 3,753,478 | 3,485,852 | 3,525,035 | 3,574,286 |
| Total General City Funds Available | 7,707,430 | 7,519,205 | 7,713,405 | 7,702,438 |

Water & Sewer Fund

| | | | | |
|------------------------|-----------|-----------|-----------|-----------|
| REVENUE / WATER | 1,115,850 | 1,115,850 | 1,115,850 | 1,122,574 |
| REVENUE/ SEWER | 1,026,451 | 1,026,451 | 1,026,451 | 1,326,451 |
| CAP LOAN | 0 | 0 | - | - |
| WATER DEPOSIT RESERVES | 44000 | 44,000 | 44,000 | 44,000 |
| CASH ON RESERVE/WATER | 361,499 | 591,374 | 591,374 | 591,374 |
| CASH ON RESERVE/SEWER | 1,391,709 | 1,442,059 | 1,442,059 | 1,142,059 |
| Total Funds Available | 3,939,509 | 4,219,734 | 4,219,734 | 4,226,458 |
| Water Line Rehab | 0 | 0 | - | - |
| Water Meter Deposits | 24,000 | 24,000 | 24,000 | 24,000 |
| Total | 3,963,509 | 4,243,734 | 4,243,734 | 4,250,458 |

| | | | | |
|----------------------------|------------|------------|------------|------------|
| GRAND TOTAL | 11,670,939 | 11,762,939 | 11,957,139 | 11,952,896 |
| EXPENDITURES | | | | |
| Financial & Administration | | | | |
| Personnel Services | 251,758 | 251,758 | 251,758 | 251,758 |
| Supplies | 10,000 | 10,000 | 10,000 | 8,450 |
| Other Supplies & Services | 189,630 | 185,630 | 190,630 | 185,630 |
| Capital Outlay | 0 | 0 | - | - |
| Transfers to other Funds | 725,850 | 772,601 | 892,651 | 797,198 |
| Total | 1,177,238 | 1,219,989 | 1,345,039 | 1,243,036 |
| Zoning Department | | | | |
| Personnel Services | 126,381 | 126,381 | 125,381 | 125,817 |
| Supplies | 11,600 | 14,600 | 15,600 | 11,150 |
| Other Supplies & Services | 18,450 | 22,450 | 22,450 | 26,364 |
| Capital Outlay | 0 | 0 | 22,441 | 22,441 |
| Total | 156,431 | 163,431 | 185,872 | 185,772 |
| Court Department | | | | |
| Personnel Services | 36,910 | 36,910 | 36,910 | 36,910 |
| Supplies | 400 | 400 | 400 | 400 |
| Other Supplies & Services | 11,130 | 11,130 | 11,330 | 11,330 |
| Total | 48,440 | 48,440 | 48,640 | 48,640 |
| Police Department | | | | |
| Personnel Services | 807,000 | 807,000 | 871,000 | 864,000 |
| Supplies | 141,500 | 141,500 | 141,500 | 118,500 |
| Other Supplies & Services | 82,275 | 82,275 | 82,275 | 82,275 |

| | | | | |
|---------------------------------|-----------|-----------|-----------|-----------|
| Capital Outlay | 0 | 0 | 80,000 | 80,000 |
| LEASE PAYMENTS | 0 | 0 | - | - |
| Total | 1,030,775 | 1,030,775 | 1,174,775 | 1,144,775 |
| Street Department | | | | |
| Personnel Services | 107,210 | 107,210, | 107,210 | 107,210 |
| Supplies | 47,600 | 47,600 | 47,600 | 47,600 |
| Other Supplies & Services | 88,500 | 88,500 | 88,500 | 88,500 |
| Capital Outlay | | 0 | - | - |
| Total | 243,310 | 243,310 | 243,310 | 243,310 |
| City Hall O & M Fund | | | | |
| Supplies | 2,000 | 2,000 | 2,000 | 2,000 |
| Other Supplies & Services | 87,400 | 89,400 | 89,400 | 89,400 |
| Capital Expense | 0 | 0 | - | - |
| Total | 89,400 | 91,400 | 91,400 | 91,400 |
| Dr. Robison Resource Center | | | | |
| Supplies | 200 | 200 | 200 | 200 |
| Other Supplies & Services | 7,265 | 7 265 | 7,265 | 7,265 |
| Capitol Expense | | 0 | - | - |
| Total | 7,465 | 7,465 | 7,465 | 7,465 |
| Total General Fund Expenditures | 2,753,059 | 2,804,810 | 3,096,501 | 2,964,398 |
| Fire Department Fund | | | | |
| Personnel Services | 399,700 | 399,700 | 403,700 | 403,700 |
| Supplies | 40,700 | 34,400 | 40,700 | 38,200 |

| | | | | |
|---------------------------|---------|---------|---------|---------|
| Other Supplies & Services | 30,150 | 36,450 | 36,450 | 35,350 |
| Capital Outlay | 1000 | 1,000 | 1,000 | 1,000 |
| Debt Service | 20379 | 20,379 | 20,379 | 23,979 |
| Total | 491,929 | 491,929 | 502,229 | 502,229 |
| State Fire Rebate Funds | | | | |
| SUPPLIES/INSURANCE | 0 | 0 | - | 800 |
| EQUIPMENT | 11,161 | 11,161 | 11,161 | 10,339 |
| Interest Paid | 20000 | 20,000 | 20,000 | 20,000 |
| Bonds Paid | 0 | 0 | - | - |
| Code | 800 | 800 | 800 | 822 |
| JAWS OF LIFE REPAY | 10,268 | 10,268 | 10,268 | 10,268 |
| Total | 42,229 | 42,229 | 42,229 | 42,229 |
| Park & Rec Fund | | | | |
| Personnel Services | 208,431 | 208,431 | 210,281 | 227,336 |
| Supplies | 104,500 | 104,500 | 116,950 | 119,900 |
| Other Supplies & Services | 75,700 | 75,700 | 75,700 | 95,536 |
| Capital Outlay | 10000 | 10,000 | 116,500 | 130,760 |
| BONDS | 55000 | 101,751 | 101,751 | 103,491 |
| Total | 453,631 | 500,382 | 621,182 | 677,023 |
| Other Expenditures | | | | |
| Court Fund Expenditures | 153,700 | 153,700 | 153,700 | 153,700 |
| BCBS | 0 | 0 | - | - |
| GO Ref 2008 | 53,404 | 53,404 | 53,404 | 53,404 |

| | | | | |
|---------------------------------|-----------|-----------|-----------|-----------|
| Cemetery Fund | 6,000 | 6,000 | 6,000 | 12,000 |
| G/O BOND 2022/RESERVE | 1,200,360 | 726,685 | 726,685 | 726,685 |
| HB 1353 | 250,000 | 150,000 | 150,000 | 150,000 |
| Total | 1,663,464 | 1,089,789 | 1,089,789 | 1,095,789 |
| Total General City Expenditures | 5,404,312 | 4,929,139 | 5,351,930 | 5,281,668 |
| Cash on Reserve- End of Year | | | | |

| | | | | |
|-------------------------------------|-----------|-----------|-----------|-----------|
| Cemetery Fund | 70,986 | 63,626 | 63,626 | 63,626 |
| General Fund | 628,220 | 931,176 | 644,301 | 654,345 |
| MOD USE TAX | 381,912 | 373,150 | 431,434 | 480,685 |
| FIRE REBATE | 0 | 0 | - | - |
| ARPA FUNDS / RESERVE | 1,222,000 | 1,222,114 | 1,222,114 | 1,222,114 |
| TOTAL | 2,303,118 | 2,590,066 | 2,361,475 | 2,420,770 |
| Total General City Expend & Reserve | 7,707,430 | 7,519,205 | 7,713,405 | 7,702,438 |

Water Fund

| | | | | |
|----------------------------|-----------|-----------|-----------|-----------|
| Personnel Services | 390,000 | 390,000 | 390,000 | 390,000 |
| Supplies | 114,500 | 114,500 | 114,500 | 121,224 |
| Utilities & Other Services | 331,500 | 331,500 | 331,500 | 331,500 |
| Capital Outlay | 89,750 | 89,750 | 89,750 | 89,750 |
| Debt Service | 190,100 | 190,100 | 190,100 | 164,100 |
| TRANSFER | | 0 | - | 26,000 |
| REHAB FUNDS | | 0 | - | - |
| TOTAL | 1,115,850 | 1,115,850 | 1,115,850 | 1,122,574 |

SEWER FUND

| | |
|--|--|
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|--|--|

| | | | | |
|-----------------------------|------------|------------|------------|------------|
| Personnel Services | 194,750 | 194,750 | 194,750 | 194,750 |
| Supplies | 119,489 | 119,489 | 119,489 | 119,489 |
| Utilities & Other Services | 712,212 | 712,212 | 712,212 | 727,212 |
| Capital Outlay | 0 | 0 | - | 285,000 |
| Debt Service | 0 | 0 | - | - |
| REHAB FUNDS RESERVE | | 0 | - | - |
| TOTAL | 1,026,451 | 1,026,451 | 1,026,451 | 1,326,451 |
| WATER DEPSOT RESERVES | | | | |
| Cash on Reserve- water | 361,499 | 591,374 | 591,374 | 591,374 |
| Cash on Reserve - sewer | 1,391,709 | 1,442,059 | 1,442,059 | 1,142,059 |
| Water Line Rehab | 0 | 0 | - | - |
| Water Meter Deposits | 68,000 | 68,000 | 68,000 | 68,000 |
| Total | 3,963,509 | 4,243,734 | 4,243,734 | 4,250,458 |
| GRAND TOTAL BUDGET FY 22-23 | 11,670,939 | 11,762,939 | 11,957,139 | 11,952,896 |

Ordered this the 20th day of June, 2023.

RE: FRED'S SITE PLAN DISCUSSION

Mr. Patel did not arrive at the meeting by this time and this issue will be reviewed at a later meeting. The discussion was tabled by common consent.

Ordered this the 20th day of June, 2023.

RE: ADJOURN

On the motion of Terry Glidewell, seconded by Brian Morgan, and by an affirmative vote of all present to adjourn the regular board meeting, June 20, 2023 at 6:37 PM.

Ordered this the 20th day of June, 2023.



Mayor Copey Grantham



City Clerk Mary Parker