

**ORDINANCE REGULATING THE MANAGEMENT OF STREETS, TRENCHING,
AND RIGHTS-OF-WAY OF THE CITY OF SALTILLO**

WHEREAS, in order to enable the City of Saltillo to exercise historical rights, subject to limitations of state and federal law, to manage and control its public and City-owned streets, alleys, rights-of-way and other public and City-owned property in the municipality; and

WHEREAS, to preserve the physical integrity of its public and municipal streets, alleys, rights-of-way and public or City-owned properties; and

WHEREAS, to control the orderly flow of vehicles and pedestrians; and

WHEREAS, to manage and coordinate telephone, data, and telegraph cable and facilities in conjunction with other public utility facilities of various kinds located on, under, over, and crossing streets, alleys, rights-of-way, and properties owned or dedicated by the City for municipal or public use; and

WHEREAS, to coordinate construction schedules and require procedures for trenching, street cuts, and repairs required thereby; and

WHEREAS, to determine insurance, bonding and indemnity requirements; and

WHEREAS, to establish and enforce building codes when applicable to facility improvements in rights-of-way; and

WHEREAS, to keep track of the various systems using the rights-of-way to prevent interference between them.

LET IT BE ORDAINED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SALTILLO, MISSISSIPPI, AS FOLLOWS:

Section 1. - Definitions.

The following words and phrases, whenever used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Applicant means any owner, contractor, developer, or builder who has submitted an application for a permit to excavate or perform work or construction on, within, or under any street, alley, or public right-of-way.

Board shall mean the Board of Aldermen of Saltillo, Mississippi.

City shall mean the City of Saltillo, Mississippi.

Emergency shall mean the repair of a utility which must be made to restore service, to avoid property damage, or to eliminate danger to the public. Excavation shall mean any opening in the paved or improved surface or subsurface of the public right-of-way.

Excavation influence area means the mandatory minimum areas for resurfacing an excavation.

Franchise right means any government or statutory conferred right to engage in a specific business.

Franchise agreement means any agreement validly entered into between the franchisee and a governmental entity.

Installations means any legally authorized type of structure, plant, equipment, or other property installed in the public rights-of-way.

Notice means a written notification which is deemed to have been received on the date on which it was faxed or three (3) days after the date on which it was mailed via first class United States Mail, postage pre-paid.

Owner means the company or business authorized to construct, repair, or adjust a utility or to perform the work or construction referred to in the application or permit.

Pavement means the fully improved roadway surface of the public rights-of-way, designed and constructed to support the movement of vehicular traffic. Pavement typically consists of asphaltic concrete or cement concrete and it includes any subgrade installations.

Person means any natural person, corporation, partnership, or any governmental agency, department, or subdivision of the City, county, or the state, or United States of America.

Permit means a permit to perform a cut, trench, bore, tunneling, undermining, or digging across or under a street or within a right-of-way as it has been approved or may be amended or renewed by the City Public Works Director or his designee.

Permit application means the prescribed "permit application for the construction, repair, or adjustment of a utility or for work within, on, or under City rights-of-way" or such other application as approved by the Public Works Director or designee.

Pothole means a limited excavation used to determine the actual vertical and horizontal location of underground installations.

Public rights-of-way or rights-of-way means the paved area across, along, beneath, in, on, over, under, upon, and within the City streets, as they now exist or hereafter will exist and which are or will be under the permitting jurisdiction of the City.

Public utility company means any company, provider, or organization that installs, operates and/or maintains infrastructure for a public service.

Public Works Department means the Public Works Director or other person designated by the Public Works Director.

Resurface or resurfacing means any or all of the following as directed by the City Public Works Director or his designee:

1. Any removal and replacement necessary for sub-base repairs using either cement concrete, of full depth base repairs using either cement concrete, or full depth base asphaltic concrete.
2. Cold planing/milling the gutter-line, and making horizontal header cuts to a minimum depth of one (1) inch, for a minimum of six (6) feet in width, or if required by the City Public Works Director cold planing/milling of the entire street width.
3. Replacement of any damaged traffic signal detection loops.
4. Placement of pavement reinforcing fabrics, if required by the Public Works Director or designee.
5. The placement of hot mix asphaltic concrete upon the existing roadbed, in varying thicknesses as directed by the Public Works Director or his designee.
6. The adjustment of any affected City manholes and gate valve covers.
7. The permanent layout and installation of pavement markings.

Street shall mean any public highway, road, street, avenue, alley, lane, drive, way, easement, place, court, or trail, which has been accepted, or is hereafter, accepted, by the City into the City road system or in which the City has easement or ownership interests.

Trenchless technology means methods, material, equipment and techniques that can be used to install, replace, renew or repair underground infrastructure with minimal surface disturbance. Trenchless technology includes drilling, auguring, boring, plowing, and tunneling.

Unimproved rights-of-way means City rights-of-way that do not have pavement and do not have a sidewalk, curb or gutters.

Video scope means a process using a device with an inspection camera that employs a cable to display a live video of the interior of a sewer line that can be seen on a video scope monitor.

Section 2. - Excavating, digging, and trenching prohibited; permit required.

It shall be unlawful for any person to open, excavate, cut, trench, bore, tunnel, undermine, or dig or cause to do so in, on, or under any public street, public place, or right-of-way for the installation, repair, or removal of any pipe, conduit, duct, tunnel, utility pole, or any other facility or installation or for any other purpose without having first obtained a permit from the City Public Works Director or his designee in accordance with the provisions of this article. All work performed which relates to such activities shall be performed in compliance with the provisions hereof provided. Projects that involve the placement of multiple utility poles may be applied for in a single permit, provided that the applicant includes a detailed description of the number, location and installation schedule of each utility pole to be installed as part of the project. A permit shall not be required for the replacement of existing or maintenance of an existing pole, but notification shall still be required. Nothing in this ordinance shall allow for the placement of above-ground utility poles or other structures where such placement is otherwise prohibited.

If a permit cannot be obtained in an otherwise timely manner, then actual emergency repairs may be conducted. However, a permit must be applied for all emergency cuts, digging, or excavations within forty-eight (48) hours after the cuts, digging, or excavations have been made. Moreover, a prospective applicant shall give verbal notice immediately to the City Public Works Director or his designee upon determination that "emergency" work or construction is needed and prior to commencing this work. All other provisions of this article shall apply to "emergency" cuts, digging, or excavations.

Section 3. - Permit application.

1. No permit shall be issued without a completed application on the form approved by the Public Works Director. The application shall be submitted to the City Clerk, and shall minimally include:
 - (a) A detailed description of the size, type, nature, and extent of the work or construction to be done;
 - (b) The exact location and approximate area where the anticipated work or construction is expected to occur, including the approximate length and width and, if the cut, trench, bore, tunnel, undermine or digging is in a street or alley, whether it is parallel or transverse to the direction of the travel lanes;
 - (c) The name and residential or business address and telephone number for the permittee;
 - (d) The name and residential or business address and telephone number for

the project manager or person to oversee and/or manage the anticipated work or construction;

- (e) The dates of commencement and completion of the work; and
- (f) The purpose of the work or construction.

No application authorized or imposed by this article shall be construed to affect or alter in any way any obligation of public and private utilities with facilities installed in any City street to relocate the facilities at no cost to the City, in the event that relocation is required by the City to accommodate the relocation or repair of a public road.

2. Along with the application for a permit, an applicant must submit evidence acceptable to the City that the applicant or person to perform the work or construction has sufficient expertise and ability to timely repair the street, road, or right-of-way and shall execute an indemnification and hold harmless agreement to the City which indemnifies, protects, and holds harmless the City from the actions of the applicant or permittee and their agents and representatives in any way arising out of or stemming from their construction or work.
3. For new construction, an applicant must submit three (3) sets of project construction plans at the time of filing an application for a permit. Plans are not required for routine maintenance and service installations. Such plans shall include the location(s), width, and arrangement of the proposed work or construction; the distance between any existing entrances within one hundred (100) feet of the proposed work or construction; distance(s) from the centerline of the traveled way to any structures, gasoline pumps, or other obstructions within one hundred (100) feet of the proposed work or construction; property lines and easements within one hundred (100) feet of the proposed work or construction; the length, size and location of existing pipes, culverts, catch basins or manholes, conduit, curbing, curb and gutter, and/or sidewalks, and above ground utilities within one hundred (100) feet of the proposed work or construction; and the proposed location of new pipes, conduit, culverts, catch basins or manholes, curbing, work or construction sought to be completed. The construction plans will be promptly reviewed and a permit will be issued or denied within thirty (30) working days after the application has been properly submitted along with the plans. The applicant is responsible for the engineering and design of its project and construction and the integration of its maintenance and construction responsibilities.
4. No permit shall be issued until the applicant has presented a utility location request number from the Mississippi One-Call Program (811) which meets

requirements of notification, except in case of emergencies as defined above. The applicant is responsible for locating all utilities within the area of the proposed work or construction and any damage to other utilities shall be at the sole cost and expense of the applicant or permittee, as the case may be.

5. If the Applicant agrees to install pipe inside a steel or other acceptable encasing material, the encased borings shall be placed beneath any private drives or county roads at a minimum of three (3) feet below road surface and said bore must begin and end at a minimum of six (6) feet from the edge of the roadway pavement. However if six (6) feet from edge of the roadway is not within City right-of-way, you must first obtain private easements from property owners to begin and end road bore. The Applicant shall be responsible for future maintenance and repairs of said borings resulting from the utility construction/adjustment.
6. The Applicant must agree, at its own expense, to make all future adjustments to or relocation of the said utilities located within the City right-of-way as required by the City for road maintenance, repair, widening, construction, etc.
7. The Applicant agrees that any utility construction/adjustment, maintenance, repair, etc. shall be done in such a manner as to occasion no unreasonable interference with the normal flow and safety of traffic.
8. The Applicant agrees that the utility construction/adjustment shall not be complete nor shall any contract(s) for said construction/adjustment be finalized/closed, until inspected and approved by the City. The Applicant agrees to have said utility construction/adjustment completed within one (1) year after permit is approved and issued.
9. The Applicant understands and agrees that, except as herein granted, no right, title, claim, or easement to said right-of-way is granted by the issuance of this permit and that if this utility construction/adjustment is not placed within the allowable horizontal and vertical limits as listed in the general provisions, it will be adjusted to comply with the same without cost to the City.
10. The City issues this permit only for installation and work on City road right-of-ways. The Applicant shall perform all other work related to system expansion on private property. The Applicant shall be responsible for securing written permission from private property owners to perform other work related to the system expansion.
11. In order to expedite the issuance of a permit, a permit may be issued with conditions on construction and work hours.

12. No permit shall be transferable.
13. Except for requirements subject to the exclusive jurisdiction of another regulatory agency or governing state or federal body or any valid agreement or franchise, the location, depth and other physical characteristics of any facilities or construction for which a permit is issued hereunder shall be subject to approval of the Public Works Director or designee, such approval not to be reasonably withheld and to be based on, but not limited to, maintenance, operation, and oversight of the affected streets, alleys, sidewalks, rights-of-way and construction areas.
14. All sections of the Utility Permit Application must be completed. If not, said application will be considered incomplete and will not be filed with the City for consideration until said application is correctly completed.

Section 4. - Fees.

1. *Initial/base permit filing fee.* Except as otherwise provided herein, at the time an application is submitted or filed with the City, the following nonrefundable fees shall accompany this application and be paid to the City through for the issuance of permits herein and associated with the servicing of such permits, inspection of affected areas, and general compliance with this article:
 - (a) Openings, cuts, trenches, bores, tunnelings, underminings, diggings or excavations up to one hundred (100) feet—Two hundred dollars (\$200.00); or
 - (b) Openings, cuts, trenches, bores, tunnelings, underminings, diggings or excavations over one hundred (100) feet—Two hundred dollars (\$200.00), as stated above, plus One Dollar (\$1.00) per each additional foot over one hundred (100) feet.
2. *Street/Right-of-Way Temporary Closure Fee.* In addition to any other fees required under this article, permits requiring the temporary closure of any portion of the city's streets or rights-of-way shall be subject to the following fees, which cover application and inspection costs:
 - (a) Streets closed three (3) days or less—Fifteen Dollars (\$15.00)
 - (b) Streets closed four (4) days through thirty (30) days—Forty Five Dollars (\$45.00)
 - (c) Streets closed thirty-one (31) days through ninety (90) days—Sixty Five Dollars (\$65.00), plus One Dollar (\$1.00) per day.

Closures in excess of ninety (90) days are prohibited.

3. *Exemptions.* Any applicant which demonstrates that it is a political subdivision or other governmental entity, a utility company owned and operated by a political subdivision or a governmental entity, or which has a valid franchise agreement allowing use of the City's rights of way or has statutorily granted franchise rights allowing use of the City's rights of way shall be exempt from the fees set forth in subsection (1) provided that the applicant submits along with their application a statement providing the reason for exemption. After the initial application, verification of the exemption shall be submitted annually. Any applicant who declares a valid exemption shall provide a written pavement life performance warranty in a form acceptable to the City. The warranty shall provide that in the event that subsurface material or pavement over or within the trench influenced area becomes depressed, broken, or otherwise fails at any time after the excavation (or joint excavation) has been completed, the applicant shall repair or restore such condition pursuant to the procedure set forth in Section 10.
4. *Waivers.* The City, by and through the Public Works Director or his designee, may waive any or all permit fees for work performed by a governmental agency, whether this work is performed by employees of the governmental agency or by a private firm or corporation under contract with the governmental agency. However, such governmental agency or private firm or corporation under contract therewith shall not be relieved of the responsibilities for obtaining a permit for work covered in this Ordinance as well as complying with all other provisions herein not in conflict with state or federal law.

Section 5. - Completion of work.

1. A permit issued under the terms of this article shall expire and be of no further force or effect if work authorized by such permit shall not be commenced within sixty (60) days from the date of issuance, and further, that such authorized work be completed and restored within fourteen (14) days of the start of such work or as approved by the Public Works Director or his or her designee for additional time. Exceptions to those provisions may be granted by the Public Works Director or designee when unusual circumstances are demonstrated. Failure to comply with any conditions relating to issuance of a permit shall be cause for revocation of such permit and shall constitute a violation of this article. The City reserves the right to make emergency repairs if deemed required for public safety. The cost of those repairs shall be borne by the permit holder and will be taken from the performance bond if not paid.

2. All work performed under a permit issued hereunder shall be in conformance with all applicable and current codes, regulations, and laws and the permittee is responsible for all work performed pursuant to the permit, regardless of who performs the work. A permittee shall not obstruct a street, alley, curb, gutter, sidewalk, or right-of-way so that the natural free and clear passage of water through the gutters or other waterways shall be interfered with.

Section 6. - Bond required.

Before any permit under this article may be issued, the applicant must post a bond payable to the City or a certified check available to the City in an amount equal to 150% of the estimated construction cost as submitted by the engineer of record and approved by the Public Works Director. Such bond must be valid for at least two (2) years from the date of completion of the project. Such bond or check shall be utilized to repair any damage caused by applicant or its subcontractors or agents or any lack of sufficient or adequate resurfacing and/or restoration. The amount necessary to repair any damage or complete any inadequate resurfacing shall be determined by the Public Works Director or designee. Any surplus shall be returned upon final inspection by the Public Works Director or designee. Any bond provided under this section must be issued by a surety company licensed to do business in the State of Mississippi.

Bonding for organizations or companies that operate under a franchise right or agreement with the City shall be governed by their franchise agreements, to the extent covered or governed therein, but these organizations are still subject to all other applicable requirements of this article.

Section 7. - Work hours; notification of work.

1. Work conducted or pursued in accordance with a permit shall be between the hours of 7:00 a.m. and 5:00 p.m., Monday through Thursday, and between 7:00 a.m. and 12:00 noon on Friday, except in case of urgent necessity in the interest of public safety, and then only with permission from the Mayor and Board of Aldermen for a specified time. Starting or warming up equipment prior to 7:00 a.m. is prohibited.
2. At least five (5) days in advance of any permitted work occurring, the permittee shall provide written notice to each owner of property that is located or found to be within two hundred (200) feet of any of the work or construction to occur. Such notice shall minimally include a written description of the project and where the work is to occur and a schedule for completion of the work. Within the same time parameters, the permittee shall further notify emergency agencies and television, radio, and print media within the City of any road closures or obstructions due to anticipated work or construction.

3. The permittee shall further coordinate his or her activities associated with the permitted work or construction with the Public Works Director. If, during the course of construction or work, any City-owned or maintained sewer, underdrain, manhole, catch basin, curb, guardrail, sidewalk, or other facility, appurtenance, or improvement is damaged, destroyed, or disturbed, such condition shall be reported immediately to the Public Works Director, who shall then prescribe, direct, supervise, and inspect the necessary corrective action, with inspection costs as well as all the costs of repair and all other resulting expense being borne by the permittee.

Section 8. - Excavation and backfill.

1. *Construction methods.* Methods of construction for excavation and backfill shall be in accordance with the standard specifications for road and bridge construction as adopted by the Mississippi Department of Transportation or construction standards for the City as determined by the Public Works Director, whichever is stricter or more stringent, and such provisions as are included herein and as may be added in the special conditions. No opening or excavation of a cross trench shall extend beyond the centerline of the road before being backfilled, compacted and the surface of the roadway temporarily restored. All trenches will be backfilled in six-inch lifts and compacted with vibratory mechanical compaction. No excavation shall take place unless the mechanical vibratory compactor is actually on the site. All utility facilities shall be located sufficiently ahead of trench excavation work to avoid damage of those facilities and to permit their relocation, if necessary. Storm drains, pipe culverts or other facilities encountered shall be adequately protected by the permittee. If the work performed interferes with the established drainage system of any street, road, or alley, adequate provision shall be made by the permittee to provide proper drainage during construction and to restore the existing system, all to the satisfaction of the Public Works Director or his designee. No dewatering equipment, wells, points, or piping shall occupy the traveled portion of roadways unless specifically approved and adequately protected to the satisfaction of the Public Works Director or his designee. Effluent from dewatering systems shall be discharged in such a manner that erodible soils are not adversely affected. All silt sediments being carried in the dewatering effluent must be intercepted prior to effluent discharge into any drainage system through use of a sedimentation basin designed to allow retention of discharge for sufficient time to render such waters free of suspended silt and sediments. The use of screening devices in lieu of sedimentation basin must receive specific approval from the Public Works Director or his designee and be employed only for minor flows. Any gravel, earth or other excavated material which is caused to roll, flow, or wash upon any road shall be removed from the roadway after deposit and such removal shall not occur more than twelve (12)

hours therefrom. In the event the earth, gravel or other excavated material so deposited is not removed, the City or another on behalf of the City may remove the material and any and all costs incurred shall be paid by the permittee or applied from his or her bond. The permittee shall employ construction methods and rests that will keep flying dust to the minimum to the satisfaction of the Public Works Director or designee. At the first sign of precipitation, all work on the shoulders and traveled way of streets and alleys shall stop and they shall be cleared of all dirt, gravel, and loose materials and the area backfilled until the weather permits resumption of work.

Where directed by the Public Works Director or his designee, the permittee shall use hydro excavation to verify depths and locations of existing utilities.

2. *Backfilling.* Before the backfilling of any cuts, trenches, or openings in streets, roads, or rights-of-way, the permittee shall ask the Public Works Director if an inspection is necessary. The inspection of the backfill will be at the discretion of the Public Works Director or his designee. The Public Works Director may inspect before, during, and following the backfill operation as deemed necessary.

In all backfill, the material shall be free from cinders, ashes, refuse, vegetable or organic matter, boulders, rocks or stones, wet material, or other materials which renders same unsuitable to obtain a firm and compact cover for the installed pipe. The backfill shall be placed in layers not to exceed six (6) inches and each layer shall be thoroughly compacted to not less than ninety-five (95) percent of the maximum dry density as defined by a Standard Proctor Test.

When directed by the Public Works Director or his designee, flowable fill will be substituted for compacted back-fill. A Standard Proctor Test (ASTM D698) shall be conducted by an independent soil testing firm and the results shall be given to the Public Works Director or designee. The cost of this test shall be borne by the permittee or the person, firm, or corporation doing the backfill.

Section 9. - Colocation of resources and joint excavation.

Colocation of resources is encouraged. The Public Works Director may disallow or limit excavation or other work proposed to be performed in an area where similar work has been performed within the prior five (5) years, subject to the exceptions listed in Section 16.

Whenever applicants propose work or construction in the same block or area of the City, the City shall condition permits for such work in a manner that maximizes coordination and minimizes the total period of construction. Such work may be conditioned to require the applicants to participate in a single excavation with the bond to reflect the pro rata share of the work.

Applicants may seek a waiver of the joint excavation requirements with respect to a particular excavation. Within twenty (20) calendar days of receipt of a written request for a waiver, the Public Works Director or his designee shall render a decision upon such a request, taking into account the impact of the proposed excavation on the neighborhood and the public health, safety, welfare, and convenience.

Section 10. - Resurfacing; restoration.

1. *Resurfacing.* Resurfacing shall include, but is not limited to:
 - (a) Where the excavation is in the direction of traffic, the permittee shall resurface the entire length of the excavation area plus the excavation influence area on each end, and the entire width of the public right-of-way from curb line to curb line, or where a raised median is present the owner shall resurface from the curb line to the median. Where there has been a fifty (50) percent or greater surface area impacted, the permittee will be required to resurface the entire lane within the construction area.
 - (b) Where the excavation is perpendicular to the direction of traffic, the permittee shall resurface the length of the excavation from curb line to curb line or the length of the excavation plus the excavation influence area extending on each end of the excavation, whichever is less. This resurface shall also include the excavation area plus the excavation influence area on each side of the excavation.
 - (c) Where a raised median is present and the excavation is perpendicular to the direction of traffic, the permittee shall resurface either from the raised median to the curb line, or for the length of the excavation, plus the excavation influence area extending on each end of the excavation, whichever is less. This resurface shall also include the excavation plus the excavation influence area on each side of the excavation.
2. *Restoration.* In addition to any required resurfacing, any areas affected by work or construction shall be restored within three (3) days of completion of work or construction on the property or areas affected thereby so that each such property or area shall, to the best extent possible, be placed in the same or better condition it was in prior to the commencement of work or construction. Such restoration shall include, but not be limited to, the replacement of all markings and/or striping per the current Manual on Uniform Traffic Control Devices and City construction standards and the re-sodding of like or higher-quality turf or replacement of similar vegetation that was adversely affected or damaged by the work as well as the replacement or restoration of any and all sidewalks, driveways, shoulders,

curbs, curb cuts, manholes, and any other improvements. The Public Works Director may allow an extension of the three-day restoration period if an applicant demonstrates that it is unable to obtain sufficient materials to complete the necessary repairs within that time. If such an extension is granted, the applicant shall maintain the area in a safe and passable condition until materials are available for necessary repairs.

Replacement of improvements necessitated by work authorized by a permit shall be made in accordance with prevailing and governing industry standards, codes, regulations, and laws at the time of the replacement. If a sidewalk, curb, and/or gutter were damaged by the permittee, the permittee shall be responsible for all costs associated with its replacement in accordance with America with Disabilities Act Standards. Sidewalks, curb, and gutter shall be saw-cut three (3) inches prior to replacement to provide a clean edge. Except as otherwise provided in this Ordinance, the permittee shall be responsible for cracks or settling of same for a period of two (2) years from date of repair. Restoration of grassy areas that were, in the opinion of the Public Works Director, not generally maintained prior to commencement of work authorized under a permit, may include reseeded of grass in lieu of resodding of turf. All such restoration efforts shall be inspected by the Public Works Director or his designee. The permittee's bond shall not be released or surrendered for the work or permit until acceptance of all restoration efforts has been made by the Public Works Director or his designee. By restoring the rights-of-way and areas affected by construction or work permitted hereunder, the permittee guarantees its work for twenty-four (24) months following its completion and acceptance by Public Works Director or his designee. During this twenty-four-(24) month period, the permittee shall, upon notification from the Public Works Director or designee, correct all restoration work to the extent necessary using the method required by the Public Works Department and such work shall be completed within the time specified by the Public Works Director or designee.

Section 11. - Safety; lighting and barricading required.

The permittee shall be responsible to comply with all current and applicable federal, state and local safety regulations, codes, requirements, and laws. The permittee shall further be responsible at all times for the safety of the area(s) where work or construction is to occur under a permit issued hereunder as well as for the safety of the public who may encounter such area(s). The permittee shall further ensure that any work authorized by a permit hereunder which is left overnight or in an unfinished condition at any time when construction is not actually occurring or during actual construction is made safe, which shall minimally include the placement of danger or warning lights and barricades as required by any applicable or governing safety or traffic codes, regulations, and laws and in accordance with the Manual on Uniform Traffic Control Devices.

Section 12. - Existing signs; removal and replacement.

Right-of-way or property monuments and/or markers, traffic-control devices and other devices or signs on public rights-of-way shall not be removed or disturbed unless permission to do so is first obtained in writing from the Public Works Director or his or her designee. Permission shall be granted only upon the condition that the permittee shall pay all expenses incident to the replacement and/or relocation of such monuments, signs, and/or devices.

Section 13. - Danger lights on excavations, unfinished fill, other obstructions.

At all times, including nonwork and overnight hours, the permittee shall be responsible for the safety of the area where any excavation, unfinished fill or any obstruction of any kind whatever is placed in any street, alley, sidewalk, or right-of-way and permitted to remain or exist. Such area shall minimally be marked with good and sufficient danger or warning lights, with barricades, and in such manner as to plainly show or reveal the place and extent of such excavation, unfinished fill or obstruction. Danger or warning lights shall be erected and illuminated not later than sunset of each evening and kept burning continuously until sunrise the next morning. The placement, type, and form of danger or warning lights and barricades and ensuring the safety of these areas shall be in accordance with any and all applicable or governing safety or traffic codes, regulations, and laws and with the Manual on Uniform Traffic Control Devices.

Section 14. - Dragging articles over streets, sidewalks.

It shall be unlawful for any person to drag or move over or along any street, alley, or sidewalk in the City that is paved with asphalt or concrete or improved with brick or any other kind of paving material any article, the weight or character of which is liable to displace or loosen the paving material or otherwise damage the pavement or improvement; provided, however, that such article may be dragged or moved over or along such streets and sidewalks if such article is supported and moved on wheels or rollers of sufficient width to cause no damage to the pavement or improvement.

Section 15. - Repair of sunken pavement or sidewalk over excavation.

If the subsurface material or pavement over or within the trench influence area associated with an area of construction or work in a permit becomes depressed or broken at any time within two (2) years after the excavation has been completed and accepted and before resurfacing of the City street or repairing the sidewalk or at any time prior to such time as the street surface is completely resurfaced, the bond shall be used to cover the costs of the repair and the person or persons who excavated the area as well as those who were responsible for the excavation, including, but not limited to, the permittee, shall be liable for any and all remaining costs arising out of such repair.

Section 16. - Moratorium.

Excavation, cutting, or digging in, around, under, or through newly created, renovated, or resurfaced City streets is prohibited for five (5) years after the filing of a notice of completion or acceptance of a new street or structural overlay of the street, unless the Public Works Director determines that such work is justified by one or more of the following situations:

1. Emergency which endangers life or property, such as an occurrence that:
 - (a) Endangers the health and safety of property; and
 - (b) Requires excavation in order to remediate the emergency;
2. Repair or modification to prevent interruption of essential utility service;
3. Relocation work that is mandated by City, county, state or federal law;
4. Service for buildings where no other reasonable means of providing service exists, as determined by the Public Works Director or his authorized representative(s);
5. In a City street that the City has scheduled for resurfacing either during the fiscal year when the excavation permit is issued or during the following fiscal year and the work takes place prior to the resurfacing;
6. For potholing to verify utility depth or location;
7. Trenchless excavations greater than three (3) feet in depth of cover over the utility facility not requiring a significant surface incision greater than industry bore pit standards may be allowed at the discretion of the Public Works Director or his authorized representative(s);
8. New service to a specific location that cannot be provided;
 - (a) Through existing conduit; or
 - (b) Where trenchless technology is impractical due to one (1) or more of the following:
 - (1) Soil conditions; or
 - (2) Proximity of installations; or
 - (3) Where a large conduit package is being installed; or

- (4) Where trenchless technology is economically impractical compared to trenching and resurfacing performed in accordance with approved standards; or
9. Approval is granted by the City Board of Aldermen.
10. Other situations deemed by the Public Works Director or his authorized representative(s), to be in the best interest of the general public.

Section 17. - Cleaning up of streets/rights-of-way.

In every case and at all times, it shall be the duty and responsibility of the permittee to properly remove or cause to be removed from streets, alleys, rights-of-way and work or construction areas all obstructions, surplus materials, debris and waste matter of every description caused by and/or accumulated from the work or construction that is the subject of the permit or which arises therefrom.

Section 18. - Street closings.

Any anticipated closing of any streets, roads, or alleys due to construction or repair must be approved by the Public Works Director or his designee with detailed plans and plans for emergency vehicle access submitted to him or her for review and approval a minimum of seven (7) days in advance of any anticipated closing or anticipated traffic pattern change. The City reserves the right to alter the construction schedules of the applicant or permittee in the coordination of traffic flow through an area where multiple openings are to take place. All construction signing, protection devices, warnings, and flaggers must be in accordance with applicable or governing codes, regulations, and laws, including, but not limited to, the Manual on Uniform Traffic Control Devices.

Section 19. - Trees; shrubs.

Permittee shall be legally liable for any damage incurred to trees, shrubs, or landscaping that occurs during construction. In the course of any work in the right-of-way, the permittee shall not remove or damage or cause to be removed or damaged any trees or shrubs which exist in or along a street, alley, or right-of-way area without first obtaining the approval of the Public Works Director or designee. All work shall be done in accordance with the City of Saltillo Zoning Ordinance, including planting, pruning, treating, and excavating under trees on municipal property. In addition, protective fencing shall be installed around municipal trees adjacent to construction sites.

Section 20. - Posting of permits.

At all times while work or construction is in progress, the permittee shall keep and publicly post the original permit or a copy thereof at or near the work or construction site and shall, on demand, exhibit the permit to the Public Works Director or his designee or any police officer.

Section 21. - Additional requirements.

1. Upon completion of work permitted under this article and in compliance with a permit hereunder, and at the discretion of the Public Works Director or his designee, permittee shall furnish as-built plans of such completed work which show a correct plan view to scale, details and a profile showing the locations of all elements of the installation based on data obtained in the field during construction.
2. The applicant shall be responsible for future maintenance and repairs of requested utility construction/adjustment.
3. Upon obtaining a permit, the applicant shall be responsible for video scoping all applicable sewer lines both before and after completion of work. All video scoping must be performed with the Public Works Director or designee present. Any damage shall be reported and corrected by applicant. Applicant is fully liable for any damage incurred.
4. The applicant shall provide a copy of the line scoping video to the City for public record.

Section 22. - Suspension; revocation of permit.

If work under an issued permit fails to conform to the conditions of the permit or the requirements of this article or existing ordinances of the City, the permit may be revoked or suspended. If the permit is suspended, work shall be stopped until such time as the permittee gives assurance to the Public Works Director of his ability and intention to complete the work in accordance with the conditions of the permit and this ordinance and the other ordinances of the City. The Public Works Director may require the permittee to provide whatever proof of ability and intent that the Director deems necessary. Any notice of revocation, suspension or stop work shall be delivered in writing to the permittee or his or her designee or to a representative of the permittee, such as the project manager or the person who is overseeing or managing the work or construction, and shall state the reasons for such action.

Section 23. - Liability of the City.

Neither the City nor any officer or employee thereof shall be held responsible for any damages caused by any work or construction in any street, alley, sidewalk, right-of-way, or other public place made by any person under the authority of a permit issued pursuant to the provisions of this article. The permittee shall be solely liable for any damage or loss occasioned by any act or omission occurring in connection with such work or construction, and shall fully indemnify, hold harmless and defend City, its officers, officials, and employees from and against any and all suits, actions, judgments, losses, costs, demands, claims, expenses (including attorney's fees), damages, and liabilities of every kind to which the City and its officers, officials, and employees may be subjected for injury of any type, death or property damage arising from or connected with any such act or omission. The City shall promptly notify a permittee, at the address' set forth in the permit, of any claim or suit served upon the City and alleging negligent or wrongful conduct by the permittee in connection with work or construction that is the subject of a permit.

Section 24. - Violations and penalties.

1. Any person violating any of the provisions of this article shall be guilty of a misdemeanor. Each person shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of this article is committed or permitted. Upon conviction of any such violation, such person may be punished by a fine of not more than one thousand dollars (\$1,000.00) or imprisonment for a term not exceeding ninety (90) days for each violation.
2. No person who has violated any provision of this article shall be issued another permit hereunder, nor shall any contractor or agent apply for or be issued such a permit on such person's behalf, until the outstanding violation is corrected or a plan for correction is approved by the Public Works Director or his designee, which approval shall not be unreasonably withheld. The foregoing requirement or penalty is in addition to any penalty or remedy for violation that may be imposed or sought by the City at law or equity.

Section 25. - Appeal.

A person directly and adversely affected by a decision made in accordance with this article may appeal the decision by filing a written notice of appeal with the Public Works Director or his designee within ten (10) days of the decision or action being appealed. The notice must state the grounds for appeal. The appeal shall be heard by the Mayor and Board of Aldermen within thirty (30) days from the date the notice of appeal is received.

Section 26. – Waiver of Application of Provisions.

The Board may waive the application of this ordinance in the following circumstances:

1. Existing or proposed joint-utility construction projects where two or more utilities utilize common infrastructure in a City-approved district.
2. The provision by a telecommunications provider of 1.0 gigabyte or greater of fiber-to-the-home (FTTH) in designated areas of the City as agreed to by the City and telecommunications provider.

Section 27. – Severability.

That should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of the ordinance as a whole.

Section 28. – Conflict.

In any case where a provision of this ordinance is found to be in conflict with a provision of any other ordinance or code of the City of Saltillo, Mississippi, existing on the effective date of the ordinance, the provisions of this ordinance shall take precedence.

Section 29. – Effective Date.

This Ordinance shall be official upon publication and after the passage of one (1) month from the date hereof.

Section 30. – Publication and Recording.

The City Clerk is instructed to publish the substance of this ordinance one time in the Northeast Mississippi Daily Journal, pursuant to and in accordance with Mississippi Code Section 21-17-19 (1972, as amended), and to obtain proof of publication thereof and record this ordinance in the ordinance book. Said ordinance shall also be posted at the Saltillo, Mississippi City Hall and in at least one (1) other public place in a conspicuous manner and shall otherwise be available for review, upon request, from the date following passage until the said effective date of one (1) month from the date hereof.

Section 31. – Adoption and Certification.

UPON MOTION of Alderman Terry Glidewell, duly seconded by Alderman Donald Cullum, the aforesaid ordinance was put to a vote with Aldermen voting as follows:

ALDERMEN VOTING "YEA":

Jewell Webb
Brad Woodcock
Terry Glidewell
Donald Cullum


ALDERMEN VOTING "NAY":

None


ALDERMEN ABSENT OR NOT VOTING:

Scott Knight (absent)

ORDAINED AND ADOPTED this the 16th day of February, 2016, at the Regular Meeting of the Mayor and Board of Aldermen of the City of Saltillo, Mississippi.



Rex Smith, Mayor
City of Saltillo, Mississippi



Mary Parker, City Clerk
City of Saltillo, Mississippi

(SEAL)

NOTE: This ordinance was approved and adopted by the Mayor and Board of Alderman at their Regular Meeting on February 16, 2016 and appears in Minute Book 8 at pages 12.